

FISCAL YEAR 2016-2017

BUDGET MESSAGE

INTRODUCTION

Honorable Mayor Suzanne McCarthy, members of the Garibaldi City Council, member of the Garibaldi Urban Renewal Agency, and citizen free-holders of the Garibaldi and GURA Budget Committees, it is my privilege to submit for your consideration the Fiscal Year (FY) 2016-2017 Budget for the City of Garibaldi.

BUDGET DOCUMENT PRESENTATION

This year's budget message will present a narrative overview of how the city performed in the current fiscal year, expectations for next year, and information on issues relevant to next year's budget. The budget document used here is the very similar to the State of Oregon's LB format. This document provides actual numbers from FY 13/14, FY 14/15, the budgeted and projected numbers for the current FY 15/16, and finally the proposed numbers for FY 16/17.

The city has eleven funds, and the urban renewal agency has two. The budget for each fund is presented in a line-item format. Please note the following information:

- There is a difference between what we budget and what we actually spend. As you look at actual amounts spent in previous years, keep in mind that amounts budgeted usually exceeded the amounts spent. Remember that staff's policy is to spend conservatively, budget safely and operate transparently. Please ask if you have questions about differences between what was budgeted and what was spent.
- Categories within a fund are identified by a **C**. This is found in front of the total budgeted amount at the bottom of each category within each fund. The city and urban renewal agency budgets are adopted by category. These categories are what the budget committee approves and the council adopts. As long the total amount spent in a category is at, or less than, the amount budgeted, spending within the category complies with Oregon's budget laws.
- In most cases, Ending Fund Balances are identified by categories such as Non-spendable, Restricted, Committed, Assigned, Reserved and Unassigned/Unappropriated. You will note that many of the Ending

Fund Balances are broken out into one or more of these categories at the bottom of each fund's budget.

- New line items will be identified and explained, and the item number and description will be **bolded** on the actual budget page.
- There's very little supplemental information in this budget document. In cases of outstanding debt, changes in Personal Services costs or certain other types of expenditures, you will find specific references to those items in this document prior to the actual budget document. If you need additional information on certain appropriations, revenue or expenditure projections, or details on service or project costs, please let me know **prior to the meeting**. I'll give a verbal description what each fund does and how it's funded during the meeting. Get a hold of me prior to the meeting if you have any questions; email would work best.
- **This budget is balanced.** "Balanced" means that in no situation is any fund expending monies that would exceed the combination of its beginning cash balance and its projected revenues. In all situations, projected revenues and recommended expenditures are based on the best information at hand during the development of this budget.
- The council will adopt the final budget in June during their regular meeting. Some adjustments to the budget may be made between the budget committee meeting and the council's adoption, but in no case can the council increase appropriations in the budget more than 10% without reconvening the budget committee.

PREPARATION

The FY 16-17 Budget has been prepared with the use of spending data, material and supply inventories and historical spending analysis. Whenever possible, line items have been determined through the use of actual spending patterns from previous years. It's also worth noting that some needs are not always supported by resources, and in many cases expenditures are budgeted to "fit" within the amount money available. I may make note of expenditures that are being truncated for the purpose of making this year's budget balance. As a rule, I do not budget amounts that are not reasonably expected to be needed. The exception to this is usually Capital Outlay expenditures, which in some cases are funding back-up projects for public works or other departments of the city. Throughout the budget appropriations have been deliberately rounded up or down within a dollar on actuals, and usually within ten dollars on budgeted

amounts. Please remember we can always spend less than what's budgeted.

FY 15/16 PERFORMANCE – CURRENT ISSUES

As of April 2016, expenditures and estimated revenues are expected to end within projections. Significant under-spending in the current year is usually associated with grants that the city has either not been awarded or has been unable to spend to date. Ending fund balances in the General, Street, Wastewater, and TRT Funds are expected to decrease this year. In the case of the General fund, this is mostly due to a combination of increases in Personal Services costs and recent expenditures on Capital Outlay associated with the city's Community Hall Remodel Project. In the Street Fund, the decrease is a result of expenditures in Capital Outlay for repairs and improvements to storm water infrastructure located on 5th Street and Hwy 101 in the amount of roughly \$43,000. The decrease in the TRT Fund is associated with projects that, in some cases, represent one-time expenditures. In the Wastewater Fund, the ending fund balance reduction is mostly a result of increases in Personal Services and Materials & Services. The Water Fund's ending fund balance will increase this year as a result of the Watseco-Barview Intertie project completion. This has to do with revenues for engineering services, water sales and project management, as well as reimbursement for expenditures and services during the last fiscal year. Also note the increase within the SDC fund as a result of new development this year. The following items are more specific topics relating to the current and previous years:

Contracting Out Services: Beginning three years ago, the city began providing the Watseco-Barview Water District with qualified staff to run their water system. This arrangement has worked very well for both parties, and the city has established additional relationships with Port of Garibaldi and the Twin Rocks Sanitary Sewer District to provide engineering and budget preparation services respectively. Revenues associated with these services constitute compensation for city staff time with a modest mark-up that helps spread the city's overhead costs over a greater pool of revenues. We'll see a decrease in contracted service revenues associated with Watseco-Barview this year as a result of the water system intertie. A majority of our staff time spent in the district was associated with water treatment, which we no longer have to perform. However, this is more than compensated by the projected water sales to the district next year.

Utility Rates: In July of 2011 the council passed a resolution that changed water utility rates throughout the City to align commercial and residential rates with those found in other coastal cities in Oregon. This rate adjustment, coupled with

temporary decreases in operational spending in the Water Fund, allowed the city to avoid a rate increase for the last five years. With increases in personnel, materials and services over the last three years the Water and Wastewater Funds have experienced decreasing reserves. The city has delayed increasing utility rates while developing the water system intertie with Watseco-Barview, and revenues experienced so far have already had positive effect on the city's cash flow in the Water Fund. However, fund balances continue to decrease in the Wastewater Fund, even if it is a very slow decrease, and an increase in wastewater utility rates may be necessary in the next year. Staff will continue to monitor cash flow in both funds and will advise the council on a rate increase when necessary.

Community Hall Remodel Project: Over the past two years the city has been working towards remodeling the existing community space in City Hall. This year, we plan to initiate the construction of this project, and anticipate its completion within the 16-17 fiscal year. The project is budgeted at over \$800,000; however, this is a conservatively high estimate and the final cost will probably be about 10% or 15% lower. The project will include a complete renovation of the current space with improvements to the kitchen facility, as well as ADA improvements to bathrooms and building access. You'll note some initial expenditures expected in the current fiscal year. While the numbers anticipated are low at the moment, these may increase before the end of the fiscal year. If they do, expenditures in the next fiscal year will be reduced accordingly.

FISCAL YEAR 2015-2016 OVERVIEW

Increases in Costs: Certain increases in expenditures next year are unavoidable, and I'll discuss this issue during the budget meeting as necessary. Most operating expenditures, such as materials and contracted services, cannot be curtailed in most cases, nor can quantities be reduced if the city expects to continue to responsibly maintain facilities and infrastructure. Employee costs are also proportional to the quality and number of people employed by the city, and staffing is determined by the types and levels of service that the city provides. You'll see increased in Personal Services costs throughout the budget. In general, the increases you see are associated with increases in health insurance costs, cost-of-living increases and anticipated changes in salaries associated with the city's collective bargaining agreement with its represented employees. Keep in mind that approval of the budget is separate from what the city decides to pay its employees after the budget is approved. Without going into the complex details of individual expenditures here, the costs budgeted represent a responsible level of staffing, goods and services needed to provide city services.

Taxes: County Assessor Denise Vandecoevering will be given a copy of our budget this year with a form that certifies we want her to collect tax on our behalf. The rate is set at \$2.8468 per \$1,000 of assessed tax value for general operations, and general obligation bond of \$670,000 is collected at a rate of roughly \$0.51 per thousand. State law allows the permanent tax rate to increase 3% each year until it hits compression. The compression rate for local governments is \$10 per thousand. Garibaldi's taxing district has not reached compression as yet. Taxes collected by the Assessor are a combination of real property, personal property and public/private utility taxes. Personal property and utility infrastructure taxes can reduce or increase tax revenues for the city depending on how they are being taxed in a given year. I'm anticipating a about a 3% increase in taxes next year, and we may see more based on some recent development.

State taxes for fuel, liquor, cigarettes, and a portion of their general appropriations are shared with all the cities and counties in Oregon. We are also expected some marijuana tax next year; although, it's too early to tell how much that will be. In order to keep collecting this tax after next fiscal year the city will need to have a recreational dispensary open within the city limits. All of these amounts are calculated by taking what the State collects and dividing it by the population of all the cities and counties. Our population, according to Portland State University, is 790 as of last year. We will see an increase in population next year as a result of the development previously noted. Anticipated amounts for these taxes are projected based on calculations provided by the League of Oregon Cities.

Utility Revenues: water and wastewater revenues will increase slightly next year due to a few new residential connections. A more significant increase in water revenues will be due to the completion of the intertie project. As noted earlier, rates will stay where they are for right now, and we'll revisit this later next year.

Grants/Loan: You'll find several line items budgeted for grants and loans throughout the budget. Some of these are obviously balancing budgeted expenditures in the same fund, and I'll make note of what they mean as we go through the budget.

Debt Service: The city has acquired new debt associated with the Watseco-Barview Intertie Project. The total debt for this is \$172,256, and is scheduled to be paid off by 2045. 100% of this debt will be paid for with funds that will be collected from the district for this purpose. This is in addition to charges for contracted services and water sales, and no amount of this debt will be subsidized by the city's utility rate payers. Other debt includes amounts owed to Oregon IFA and USDA for our wastewater treatment plan, Oregon DEQ for past wastewater system improvements, Oregon Coast Bank for the purchase of the property next to City Hall two years ago, and a GO bond that the city is

collecting taxes for associated with other past wastewater improvements. Total debt outstanding as of July 1, 2016 will be as follows:

Oregon IFA - WB Intertie	\$174,256
Oregon Coast Bank - City Hall Parking Lot Purchase	\$133,850
USDA - Wastewater Treatment Plant.....	\$1,310,400
Oregon IFA - Wastewater Treatment Plant.....	\$277,218
Oregon DEQ - Wastewater Treatment Plant.....	\$95,995
GO Bond - Wastewater System Improvements	\$323,924
Total Outstanding Debt as of July 1, 2016	\$2,315,643

Shared Expenses: I've budgeted the same amounts for shared expenses as last year. There's little change in total shared expenses for next year, and I'll explain more during the meeting if there are any questions.

Urban Renewal: I'll go over the details of the Urban Renewal Districts budget during the meeting. I'll note here that the district will reserve future tax collections for meeting the match requirement for an Oregon DOT STIP grant application that I'll explain more in detail at the meeting. There was no activity in loan or grant program activity in the current year, and the only significant expenditure will be \$40,000 to the Port of Garibaldi to reimburse for part of the cost of improvements made to Commercial Ave. during the current fiscal year.

SUMMARY

In the rest of this document you will find the GURA budget first, then a summary of the city's budget showing total incomes and expenses by category. Then you will find a complete budget for the city. If you have any questions about this please get a hold of me before the meeting if possible.

I want to thank the budget committee for their continued involvement in the city's budget process. Please don't hesitate to raise a question or concern during the meeting. I'll have more to discuss during the meeting, and remember that we can schedule a second meeting if the committee feels that more information is necessary or if you need more time to consider this proposed budget.

Respectfully,



John O'Leary
City Manager/Budget Officer
john@ci.garibaldi.or.us

GURA BUDGET COMMITTEE MEETING AGENDA NOTES

Monday, May 2, 2016, 6:00 p.m. (Tuesday, May 6, 6:00 p.m. *if necessary)
Community Hall - Garibaldi City Hall, 107 6th Street, Garibaldi

I. CALL TO ORDER

The Chair will call the meeting to order and then ask for a motion to elect a Chair. Only free-holders (not council or GURA board members) may be elected to these three positions. **THIS MEETING WILL BE RECORDED**

II. ELECTION OF CHAIR

Someone will need to make a **MOTION** TO ELECT _____ AS CHAIR OF THE GURA BUDGET COMMITTEE. A second and vote will fulfill the election. At this time, the Chair takes over the meeting. The Chair will then ask for a motion to elect a Secretary.

III. ELECTION OF SECRETARY

Someone will need to make a **MOTION** TO ELECT _____ AS SECRETARY OF THE GURA BUDGET COMMITTEE. A second and vote will fulfill the election. Mary DeLoria will take minutes as the Recorder Pro-Tem.

IV. PUBLIC COMMENT ON THE PROPOSED BUDGET

The Chair should ask if there is anyone from the public interested in making a statement on the proposed budget. Past practice has been to allow the public to comment during the proceedings, but there should be a formal invitation of the public to make comment. One other note (since the GURA and City budget meetings are together), make the sure public comment is intended for the GURA budget and not the City budget.

V. RECEIPT OF BUDGET MESSAGE AND PROPOSED BUDGET

This is where we begin the review of the budget message and message. I have planned on a half hour, but feel free to take as much time as you like.

VI. BUDGET COMMITTEE WORK SCHEDULE

If it looks like the Committee will need more time to consider the budget then, before you recess, the group will need to schedule additional meetings. This is the time to do it and we can meet Tuesday night (May 3rd) if you'd like. You can spend as much time as you like, but a budget must be approved by May 13th to give the Budget Officer time to prepare the budget for publication and distribution. If you need more time than this evening, then the Chair can declare a recess and then state a time to reconvene.

Once the Committee is satisfied with the budget as either presented or amended, I would recommend that a Committee member make a **MOTION to approve the budget for GENERAL/DEBT SERVICE fund by category as PRESENTED/AMENDED**. You'll need to make a motion for each fund.

VII. ADJOURNMENT

Upon completion of the Committee's work, the Chair can adjourn the meeting. Please note time for the record. GURA at-large board and budget Committee members can leave, the rest of you get to stay.

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
1	66,548.00	66,862.00	66,702.00	67,184.00
2	502.00	506.00	800,370.00	650.00
3	0.00	0.00	800,000.00	0.00
4	0.00	0.00	0.00	0.00
5	474.00	506.00	370.00	650.00
6	28.00	0.00	0.00	0.00
7	0.00	0.00	0.00	0.00
8	0.00	0.00	0.00	0.00
9	67,050.00	67,368.00	867,072.00	67,834.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
10	61.00	41.00	350.00	50.00
11	127.00	143.00	250.00	150.00
12	0.00	0.00	300.00	0.00
13	0.00	0.00	3,000.00	40.00
14	188.00	184.00	3,900.00	240.00
15	0.00	0.00	0.00	0.00
16	0.00	0.00	20,000.00	0.00
17	0.00	0.00	800,000.00	0.00
18	0.00	0.00	0.00	0.00
19	0.00	0.00	0.00	0.00
20	0.00	0.00	820,000.00	0.00
21	0.00	0.00	20,000.00	0.00
22	0.00	0.00	20,000.00	0.00
23	0.00	0.00	40,000.00	0.00
24	188.00	184.00	863,900.00	240.00
25	0.00	0.00	600.00	0.00
26	66,862.00	67,184.00	3,172.00	67,594.00
27	66,862.00	67,184.00	3,172.00	67,594.00
28	67,050.00	67,368.00	867,072.00	67,834.00

**GURA GENERAL FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

1	BEGINNING FUND BALANCE		67,594.00	
2	TOTAL RECEIPTS		800,750.00	
3	1330.300 Loan Received		800,000.00	
4	1330.400 Grants Received		0.00	
5	1330.500 Interest		750.00	
6	1330.600 Miscellaneous		0.00	
7	TRANSFERS IN		100,000.00	
8	1330.900 from Debt Service Fund		100,000.00	
9	TOTAL RESOURCES		968,344.00	

**GURA GENERAL FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

MATERIALS & SERVICES

10	1341.020 Dues, Licenses & Subsc.		50.00	
11	1341.030 Bank Fees, Charges		200.00	
12	3141.040 Legal Notices		300.00	
13	1341.050 Audit		3,000.00	
14	C TOTAL MATERIALS & SERVICES		3,550.00	

CAPITAL OUTLAY

15	1341.110 Garibaldi Plaza		0.00	
16	1341.130 Planning		0.00	
17	1341.150 Pedestrian, Bike, Transit		800,000.00	
18	1341.160 Public Parking		0.00	
19	1341.170 Property Acquisition		0.00	
20	C TOTAL CAPITAL OUTLAY		800,000.00	

GRANT/LOAN PROGRAM

21	1341.410 Urban Renewal Loans		0.00	
22	1341.415 Urban Renewal Grants		0.00	
23	C TOTAL GRANT/LOAN		0.00	

24	TOTAL GENERAL FUND EXPENSES		803,550.00	
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25	C GENERAL FUND CONTINGENCY		533.00	
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26	C Components of Ending Fund Balance		164,794.00	
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27	Unassigned/Unappropriated		164,794.00	
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28	TOTAL GENERAL FUND		968,344.00	
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	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
29	15,858.00	11,135.00	53,053.00	46,577.00
30	43,309.00	50,175.00	47,446.00	50,990.00
31	41,475.00	48,740.00	45,446.00	50,000.00
32	1,834.00	1,435.00	2,000.00	990.00
33	0.00	0.00	0.00	0.00
34	0.00	0.00	0.00	0.00
35	59,167.00	61,310.00	100,499.00	97,567.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
36	42,675.00	14,300.00	96,839.00	0.00
37	2,325.00	433.00	0.00	0.00
38	0.00	0.00	100.00	0.00
39	3,032.00	0.00	3,560.00	
40	48,032.00	14,733.00	100,499.00	0.00
41	0.00	0.00	0.00	0.00
42	0.00	0.00	0.00	0.00
43	11,135.00	46,577.00	0.00	97,567.00
44	11,135.00	46,577.00	0.00	97,567.00
45	59,167.00	61,310.00	100,499.00	97,567.00

**GURA DEBT SERVICE FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

29	BEGINNING FUND BALANCE		<u>97,567.00</u>	
30	TOTAL RECEIPTS		<u>57,500.00</u>	
31	1430.100 Current Year's Taxes		56,000.00	
32	1430.200 Prior Years' Taxes		1,500.00	
33	1430.400 Interest		0.00	
34	1430.500 Miscellaneous		0.00	
35	TOTAL RESOURCES		<u>155,067.00</u>	

**GURA DEBT SERVICE FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

DEBT SERVICE

36	1441.210 Principal		50,937.00	
37	1441.220 Interest		0.00	
38	1441.230 Fees		100.00	
39	1441.240 Contracted Requirements per ORS 457		4,030.00	
40	C TOTAL DEBT SERVICE:		<u>55,067.00</u>	

INTERFUND TRANSFERS

41	1441.400 to General Fund		100,000.00	
42	C TOTAL TRANSFERS		<u>100,000.00</u>	
43	C Components of Ending Fund Balance		0.00	
44	Restricted		0.00	
45	TOTAL DEBT SERVICE FUND		<u>155,067.00</u>	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
1	720,064.00	734,216.00	1,069,385.00	659,367.00
2	205,362.00	388,454.00	340,485.00	321,367.00
3	31,000.00	6,300.00	6,600.00	6,600.00
4	483,702.00	339,462.00	722,300.00	331,400.00
5	331,612.00	412,851.00	876,050.00	386,926.00
6	46,055.00	44,319.00	40,756.00	40,756.00
7	39,304.00	47,021.00	52,124.00	41,560.00
8	0.00	0.00	10,000.00	8,000.00
9	38,885.00	50,625.00	49,266.00	49,266.00
10	45,834.00	32,174.00	53,060.00	29,760.00
11	0.00	0.00	0.00	0.00
12	17,169.00	17,946.00	9,361.00	9,361.00
13	16,977.00	16,484.00	16,616.00	12,116.00
14	0.00	0.00	0.00	0.00
15	79,509.00	98,716.00	107,644.00	103,744.00
16	8,405.00	12,448.00	39,298.00	39,298.00
17	28,632.00	14,643.00	21,072.00	19,592.00
18	8,432.00	55,147.00	395,000.00	10,000.00
19	0.00	18,988.00	20,773.00	20,773.00
20	2,410.00	4,340.00	2,700.00	2,700.00
21	0.00	0.00	58,380.00	0.00
22	388,454.00	321,367.00	193,334.00	272,441.00
23	202,641.00	264,669.00	269,445.00	283,687.00
24	57,255.00	92,698.00	129,495.00	133,337.00
25	12,000.00	12,600.00	13,100.00	13,100.00
26	133,386.00	159,371.00	126,850.00	137,250.00
27	109,943.00	131,332.00	247,614.00	210,293.00
28	70,953.00	82,182.00	119,321.00	119,321.00
29	35,181.00	43,916.00	46,646.00	41,104.00
30	0.00	0.00	50,000.00	43,116.00
31	3,809.00	5,234.00	6,752.00	6,752.00
32	0.00	0.00	24,895.00	0.00
33	92,698.00	133,337.00	21,831.00	73,394.00

SUMMARY OF ALL FUNDS

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

GENERAL FUND		
1	RESOURCES	2,282,261.00
2	Beginning Fund Balance	272,441.00
3	Tranfers In	6,700.00
4	Revenues	2,003,120.00
5	REQUIREMENTS	2,098,493.00
ADMINISTRATION DEPARTMENT		
6	Personal Services	46,396.00
7	Materials & Services	47,251.00
8	Capital Outlay	0.00
FIRE DEPARTMENT		
9	Personal Services	53,942.00
10	Materials & Services	52,860.00
11	Capital Outlay	0.00
PLANNING DEPARTMENT		
12	Personal Services	7,621.00
13	Materials & Services	12,116.00
14	Capital Outlay	0.00
POLICE DEPARTMENT		
15	Materials & Services	106,744.00
PROPERTY DEPARTMENT		
16	Personal Services	13,051.00
17	Materials & Services	22,072.00
18	Capital Outlay	845,000.00
19	Debt Service	835,772.00
NON DEPARTMENTAL		
20	Tranfers Out	1,360.00
21	Contingency	54,308.00
22	UNAPPROPRIATED ENDING FUND BALANCE	183,768.00
STREET FUND		
23	RESOURCES	340,544.00
24	Beginning Fund Balance	73,394.00
25	Tranfers In	13,400.00
26	Revenues	253,750.00
27	REQUIREMENTS	316,245.00
STREET DEPARTMENT		
28	Personal Services	126,139.00
29	Materials & Services	45,546.00
30	Capital Outlay	115,000.00
NON DEPARTMENTAL		
31	Tranfers Out	3,800.00
32	Contingency	25,760.00
33	UNAPPROPRIATED ENDING FUND BALANCE	24,299.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
34	9,469.00	9,841.00	9,964.00	10,081.00
35	6,886.00	7,489.00	7,724.00	8,041.00
36	2,583.00	2,352.00	2,240.00	2,040.00
37	1,980.00	1,800.00	2,200.00	2,000.00
38	1,980.00	1,800.00	2,200.00	2,000.00
39	7,489.00	8,041.00	7,764.00	8,081.00
40	877,314.00	873,105.00	838,898.00	872,230.00
41	440,802.00	426,657.00	406,598.00	423,830.00
42	436,512.00	446,448.00	432,300.00	448,400.00
43	450,656.00	449,275.00	527,222.00	465,334.00
44	187,245.00	195,563.00	194,195.00	194,195.00
45	114,095.00	101,800.00	119,781.00	106,989.00
46	0.00	0.00	15,000.00	10,000.00
47	143,112.00	142,246.00	141,702.00	141,702.00
48	6,204.00	9,666.00	9,448.00	12,448.00
49	0.00	0.00	47,096.00	0.00
50	426,658.00	423,830.00	311,676.00	406,896.00
51	396,240.00	852,164.00	2,261,890.00	1,011,456.00
52	131,162.00	123,625.00	71,490.00	89,564.00
53	265,078.00	728,539.00	2,190,400.00	921,892.00
54	272,615.00	762,599.00	2,210,992.00	835,939.00
55	189,919.00	201,177.00	206,318.00	207,218.00
56	75,321.00	63,657.00	78,685.00	71,714.00
57	2,372.00	489,175.00	1,795,000.00	548,768.00
58	0.00	0.00	80,000.00	0.00
59	5,003.00	8,590.00	8,239.00	8,239.00
60	0.00	0.00	42,750.00	0.00
61	123,625.00	89,564.00	130,898.00	175,517.00

SUMMARY OF ALL FUNDS

PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE

SEWER DISCOUNT FUND

34	RESOURCES	10,121.00
35	<i>Beginning Fund Balance</i>	8,081.00
36	<i>Donations</i>	2,040.00
37	REQUIREMENTS	2,000.00
	NON DEPARTMENTAL	
38	<i>Transfers Out</i>	2,000.00
39	UNAPPROPRIATED ENDING FUND BALANCE	8,121.00

WASTEWATER FUND

40	RESOURCES	859,896.00
41	<i>Beginning Fund Balance</i>	406,896.00
42	<i>Revenues</i>	453,000.00
43	REQUIREMENTS	556,129.00
	WASTEWATER DEPARTMENT	
44	<i>Personal Services</i>	217,293.00
45	<i>Materials & Services</i>	119,781.00
46	<i>Capital Outlay</i>	15,000.00
	WASTEWATER DEBT DEPARTMENT	
47	<i>Debt Service</i>	146,865.00
	NON DEPARTMENTAL	
48	<i>Transfers Out</i>	6,620.00
49	<i>Contingency</i>	50,570.00
50	UNAPPROPRIATED ENDING FUND BALANCE	303,767.00

WATER FUND

51	RESOURCES	473,942.00
52	<i>Beginning Fund Balance</i>	175,517.00
53	<i>Revenues</i>	298,425.00
54	REQUIREMENTS	380,270.00
	WATER DEPARTMENT	
55	<i>Personal Services</i>	240,680.00
56	<i>Materials & Services</i>	78,685.00
57	<i>Capital Outlay</i>	0.00
	WATER DEBT DEPARTMENT	
58	<i>Debt Service</i>	6,675.00
	NON DEPARTMENTAL	
59	<i>Transfers Out</i>	6,320.00
60	<i>Contingency</i>	47,910.00
61	UNAPPROPRIATED ENDING FUND BALANCE	93,672.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
62	461,557.00	467,958.00	470,363.00	635,777.00
63	186,974.00	191,875.00	194,657.00	195,177.37
64	82,951.00	94,447.00	97,610.00	96,696.43
65	72,351.00	90,166.00	92,129.00	92,073.22
66	44,121.00	62,614.00	64,803.00	64,792.62
67	18,244.00	18,350.00	19,254.00	19,218.35
68	56,916.00	10,506.00	1,910.00	167,819.00
69	4,105.00	0.00	470,363.00	0.00
70	4,105.00	0.00	195,507.00	0.00
71	0.00	0.00	98,040.00	0.00
72	0.00	0.00	92,459.00	0.00
73	0.00	0.00	65,003.00	0.00
74	0.00	0.00	19,354.00	0.00
75	191,875.00	195,177.37	0.00	233,631.54
76	94,447.00	96,696.43	0.00	149,454.70
77	90,166.00	92,073.22	0.00	114,816.73
78	62,614.00	64,792.62	0.00	103,069.54
79	18,350.00	19,218.35	0.00	34,804.49
80	457,452.00	467,958.00	0.00	635,777.00
81	248,681.00	242,511.00	314,095.00	253,564.00
82	112,593.00	87,764.00	139,045.00	87,764.00
83	136,088.00	154,747.00	175,050.00	165,800.00
84	160,917.00	163,296.00	198,769.00	174,779.00
85	0.00	23,583.00	32,779.00	32,779.00
86	42,747.00	46,188.00	48,000.00	48,000.00
87	33,170.00	28,741.00	32,500.00	28,500.00
88	0.00	1,784.00	3,000.00	0.00
89	0.00	0.00	0.00	0.00
90	85,000.00	63,000.00	65,500.00	65,500.00
91	0.00	0.00	16,990.00	0.00
92	87,764.00	79,215.00	115,326.00	78,785.00

SUMMARY OF ALL FUNDS

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

SDC FUND

62	RESOURCES	637,687.00
63	<i>Beginning Fund Balance - Water</i>	<i>233,631.54</i>
64	<i>Beginning Fund Balance - Wastewater</i>	<i>149,454.70</i>
65	<i>Beginning Fund Balance - Street</i>	<i>114,816.73</i>
66	<i>Beginning Fund Balance - Storm Sewer</i>	<i>103,069.54</i>
67	<i>Beginning Fund Balance - Parks</i>	<i>34,804.49</i>
68	<i>Total Revenues</i>	<i>1,910.00</i>
69	REQUIREMENTS	637,687.00
	WATER DEPARTMENT	
70	<i>Capital Outlay</i>	<i>234,481.54</i>
	WASTEWATER DEPARTMENT	
71	<i>Capital Outlay</i>	<i>149,884.70</i>
	STREET DEPARTMENT	
72	<i>Capital Outlay</i>	<i>115,146.73</i>
	STORM SEWER DEPARTMENT	
73	<i>Capital Outlay</i>	<i>103,269.54</i>
	PARKS DEPARTMENT	
74	<i>Capital Outlay</i>	<i>34,904.49</i>
	NON DEPARTMENTAL	
75	<i>Ending Fund Balance - Water</i>	<i>0.00</i>
76	<i>Ending Fund Balance - Wastewater</i>	<i>0.00</i>
77	<i>Ending Fund Balance - Street</i>	<i>0.00</i>
78	<i>Ending Fund Balance - Storm Sewer</i>	<i>0.00</i>
79	<i>Ending Fund Balance - Parks</i>	<i>0.00</i>
80	UNAPPROPRIATED ENDING FUND BALANCE	0.00

TRT FUND

81	RESOURCES	264,535.00
82	<i>Beginning Fund Balance</i>	<i>78,785.00</i>
83	<i>Revenues</i>	<i>185,750.00</i>
84	REQUIREMENTS	232,721.00
	TOURISM PROMOTION DEPARTMENT	
85	<i>Personal Services</i>	<i>33,121.00</i>
86	<i>Materials & Services</i>	<i>50,000.00</i>
	COMMUNITY EXPENSE DEPARTMENT	
87	<i>Materials & Services</i>	<i>49,500.00</i>
88	<i>Capital Outlay</i>	<i>0.00</i>
	DEBT SERVICE DEPARTMENT	
89	<i>Debt Service</i>	<i>40,000.00</i>
	NON DEPARTMENTAL	
90	<i>Transfers Out</i>	<i>40,200.00</i>
91	<i>Contingency</i>	<i>19,900.00</i>
92	UNAPPROPRIATED ENDING FUND BALANCE	31,814.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
93	138,669.00	150,113.00	112,376.00	157,795.00
94	90,654.00	98,951.00	66,576.00	110,395.00
95	48,015.00	51,162.00	45,800.00	47,400.00
96	39,718.00	39,718.00	39,718.00	39,718.00
97	39,718.00	39,718.00	39,718.00	39,718.00
98	98,951.00	110,395.00	72,658.00	118,077.00
99	65,760.00	135,954.00	99,358.00	154,354.00
100	56,875.00	61,867.00	80,958.00	135,954.00
101	8,387.00	73,791.00	18,100.00	18,100.00
102	498.00	296.00	300.00	300.00
103	3,893.00	0.00	99,358.00	0.00
104	3,893.00	0.00	99,358.00	0.00
105	61,867.00	135,954.00	0.00	154,354.00
106	168,570.00	213,476.00	221,694.00	221,020.00
107	86,781.00	123,249.00	161,450.00	161,638.00
108	39,110.00	45,321.00	13,744.00	12,882.00
109	42,000.00	44,100.00	45,800.00	45,800.00
110	679.00	806.00	700.00	700.00
111	0.00	38,956.00	221,694.00	0.00
112	0.00	38,956.00	221,694.00	0.00
113	168,570.00	174,520.00	0.00	221,020.00
114	196,897.00	202,858.00	212,775.00	210,797.00
115	186,850.00	192,897.00	202,736.00	200,858.00
116	9,039.00	9,039.00	9,039.00	9,039.00
117	1,008.00	922.00	1,000.00	900.00
118	4,000.00	2,000.00	212,775.00	0.00
119	4,000.00	2,000.00	212,775.00	0.00
120	192,897.00	200,858.00	0.00	210,797.00

SUMMARY OF ALL FUNDS

PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE

WASTEWATER DEBT FUND

93	RESOURCES	163,877.00
94	<i>Beginning Fund Balance</i>	118,077.00
95	<i>Revenues</i>	45,800.00
96	REQUIREMENTS	39,718.00
	<i>DEBT SERVICE DEPARTMENT</i>	
97	<i>Debt Service</i>	39,718.00
98	UNAPPROPRIATED ENDING FUND BALANCE	124,159.00

PAYROLL LIABILITIES FUND

99	RESOURCES	165,634.00
100	<i>Beginning Fund Balance</i>	154,354.00
101	<i>Transfers In</i>	10,980.00
102	<i>Revenues</i>	300.00
103	REQUIREMENTS	165,634.00
	<i>PERSONAL SERVICES DEPARTMENT</i>	
104	<i>Personal Services</i>	165,634.00
105	UNAPPROPRIATED ENDING FUND BALANCE	0.00

PUBLIC SAFETY EQUIPMENT RESERVE FUND

106	RESOURCES	238,500.00
107	<i>Beginning Fund Balance - Fire</i>	201,483.00
108	<i>Beginning Fund Balance - Police</i>	19,537.00
109	<i>Transfers In</i>	16,680.00
110	<i>Revenues</i>	800.00
111	REQUIREMENTS	238,500.00
	<i>CAPITAL OUTLAY DEPARTMENT</i>	
112	<i>Capital Outlay</i>	238,500.00
113	UNAPPROPRIATED ENDING FUND BALANCE	0.00

PUBLIC WORKS EQUIPMENT RESERVE FUND

114	RESOURCES	216,737.00
115	<i>Beginning Fund Balance</i>	210,797.00
116	<i>Transfers In</i>	5,040.00
117	<i>Revenues</i>	900.00
118	REQUIREMENTS	216,737.00
	<i>CAPITAL OUTLAY DEPARTMENT</i>	
119	<i>Capital Outlay</i>	216,737.00
120	UNAPPROPRIATED ENDING FUND BALANCE	0.00

CITY BUDGET COMMITTEE MEETING AGENDA NOTES

Monday, May 2, 2016, 6:00 p.m. – (or when the GURA meeting ends, Tuesday, May 6, 6:00 p.m. if necessary)

Community Hall – Garibaldi City Hall, 107 6th Street, Garibaldi

I. CALL TO ORDER

The Mayor will call the meeting to order and then ask for a motion to elect a Chair. Only free-holders (not council members) may be elected to these three positions.

II. ELECTION OF CHAIR

Someone will need to make a **MOTION** TO ELECT _____ AS CHAIR OF THE 2016-17 GARIBALDI BUDGET COMMITTEE. A second and vote will fulfill the election. At this time, the Chair takes over the meeting. The Chair will then ask for a motion to elect a Secretary.

III. ELECTION OF SECRETARY

Someone will need to make a **MOTION** TO ELECT _____ AS SECRETARY OF THE 2016-17 GARIBALDI BUDGET COMMITTEE. A second and vote will fulfill the election. One of the staff members present will take minutes as the Recorder Pro-Tem.

IV. PUBLIC HEARING FOR STATE REVENUE SHARING

The newly elected Chair will need to call the Public Hearing to order for the purpose of determining where state revenue sharing money should be spent. Chair should note the time the hearing begins. The Chair should ask any public in attendance if they have any comments on the proposed use of these funds.

This agenda item is required by state law in order for the City to receive the state revenue sharing dollars. This money is used for general operation of the City, which includes Fire, Police, Planning, etc... What I've done is budget receipt of the Liquor Tax, Cigarette Tax and General Revenue Sharing funds into General Fund to offset operational costs, and budgeted in the receipt of Gas Tax funds into the Street Fund for those operational costs. If there are any requests made at the meeting for this money we should discuss it after public comment. I'm not going to recommend that we disperse these funds outside of the City, but it is the decision of the Budget Committee and ultimately the Council. After input from the Committee and the public, the Chair can close the hearing again noting the time for the record.

V. PUBLIC COMMENT ON THE PROPOSED BUDGET

The Chair should ask if there is anyone from the public interested in making a statement on the proposed budget. Past practice has been to allow the public to comment during the proceedings, but there should be a formal invitation of the public to make comment.

VI. REVIEW OF BUDGET MESSAGE AND PROPOSED BUDGET

This is where we begin the page-by-page review of the budget. This will take the majority of the meeting. Traditionally we skip the TRT and General funds until the end; however, recent years' budgets have gone rather quickly. I would suggest that the Chair poll the Committee for concerns and find out what particular

funds may need significant discussion. The other possibility is a general discussion regarding personnel issues that may take precedent over a specific section of the budget.

Wherever the Committee decides to start, I'd like to see what people want to talk about. Assuming we start with the General Fund, I'll start by noting the departments, what they do, and then state the amount of money the fund is going to receive and expend in total. At that point I'll go through each department and discuss details briefly, and then ask if there are any questions. If questions about Personnel Costs come up at the beginning of the meeting, I'd like to get the whole discussion out of the way at once. If there aren't too many questions I'll pick up the pace on my presentation, but I would like to at least state what each fund is going to start out with, what it should receive, what I've budgeted for it to expend, and then state what I expect the ending fund balance to be.

Normally, the Budget Committee will review and approve/amend each fund. Once it appears that the Committee has finished discussion on an individual fund, the Chair should ask for a MOTION TO APPROVE THE (GENERAL/WATER/WASTEWATER/ETC.) FUND BY CATEGORY AS (PRESENTED OR AMENDED). After review and discussion of the entire budget, and it appears that the Committee has a budget that it can support, the Chair should ask for a MOTION TO APPROVE THE FISCAL YEAR 2016-17 BUDGET BY CATEGORY AS (PRESENTED OR AMENDED). Once the motion is made, we'll need a second and a vote. This motion and the one approving the taxes need approval by a majority of the entire Budget Committee. In other words, six out of the ten members will need to approve the motion. If only six people arrive for the meeting, then all six need to approve the motion.

VII. BUDGET COMMITTEE WORK SCHEDULE

If it looks like the Committee will need more time to consider the budget then, before you recess, the group will need to schedule additional meetings. This is the time to do it and we can meet Tuesday night (May 3rd) if you'd like. You can spend as much time as you like, but a budget must be approved by May 13th to give the budget officer time to prepare the budget for publication and distribution. If you need more time than this evening, then the Chair can declare a recess and then state a time to reconvene.

VIII. TAX APPROVAL

Before adjourning the Committee also needs to approve the tax base. The Chair should ask for a MOTION TO APPROVE TAXES FOR THE 2016-17 FISCAL YEAR AT THE RATE OF \$2.8468 PER \$1,000 ASSESSED VALUE FOR OPERATING PURPOSES IN THE GENERAL FUND, AND IN THE AMOUNT OF \$43,000 FOR PAYMENT OF GENERAL OBLIGATION BOND PRINCIPAL AND INTEREST IN THE WASTEWATER DEBT FUND. Once the motion is made, we'll need a second and a vote.

IX. ADJOURNMENT

Upon completion of the Committee's work, the Chair can simply adjourn the meeting and note the time for the record.

Please take the budget documents if you wish to keep them; otherwise, just leave them on the table. And, again, thank you for your involvement in this year's budget Committee.

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	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
1	205,362.00	388,454.00	340,485.00	321,367.00
2	31,000.00	6,300.00	6,600.00	6,600.00
3	6,000.00	6,300.00	6,600.00	6,600.00
4	25,000.00	0.00	0.00	0.00
5	483,702.00	339,462.00	722,300.00	331,400.00
6	213,825.00	223,526.00	220,200.00	220,200.00
7	16,611.00	8,223.00	10,000.00	10,000.00
8	2,534.00	5,851.00	2,000.00	4,000.00
9	0.00	0.00	0.00	0.00
10	4,870.00	3,916.00	4,000.00	4,500.00
11	10,445.00	11,111.00	9,000.00	9,500.00
12				2,000.00
13	5,141.00	3,032.00	3,600.00	3,600.00
14	47,773.00	49,435.00	47,000.00	47,000.00
15	1,071.00	1,059.00	1,000.00	1,100.00
16	10,991.00	10,353.00	12,800.00	12,000.00
17	7,739.00	8,130.00	7,000.00	7,200.00
18				0.00
19	3,700.00	2,700.00	2,700.00	2,700.00
20	1,378.00	3,355.00	2,000.00	2,200.00
21	0.00	0.00	0.00	0.00
22	6,190.00	6,234.00	5,000.00	4,000.00
23	748.00	296.00	0.00	400.00
24	836.00	2,241.00	1,000.00	1,000.00
25	149,850.00	0.00	395,000.00	0.00
26		0.00	0.00	0.00
27	720,064.00	734,216.00	1,069,385.00	659,367.00

**GENERAL FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

1	BEGINNING FUND BALANCE	272,441.00	
2	TRANSFERS IN	6,700.00	
3	130.074 From TRT for Police	6,700.00	
4	130.078 From TRT for Promotional Costs	0.00	
5	TOTAL RECEIPTS	2,003,120.00	
6	130.011 Current Year's Taxes	226,900.00	
7	130.012 Prior Years' Taxes	10,300.00	
8	130.021 Fines & Forfeitures	5,000.00	
9	130.022 Police Vehicle Impounds	0.00	
10	130.032 Planning Fees	5,000.00	
11	130.034 Business & Licenses	10,000.00	
12	130.037 Other Contracted Services	2,000.00	
13	130.038 GURA Contract	4,000.00	
14	130.039 Rural Fire District Contract	47,500.00	
15	130.041 State Cigarette Taxes	1,000.00	
16	130.042 State Liquor Revenue	12,720.00	
17	130.043 State Revenue Sharing	7,000.00	
18	130.044 State Marijuana Tax	0.00	
19	130.051 DLCD Planning Grant	3,700.00	
20	130.060 Hall Rental	2,000.00	
21	130.061 Donations	0.00	
22	130.062 Misc. Revenue	5,000.00	
23	130.063 Reimbursements	0.00	
24	130.071 Interest	1,000.00	
25	130.090 Other Grants	0.00	
26	130.091 Property / Improvement Loan	1,660,000.00	
27	TOTAL GENERAL FUND RESOURCES	2,282,261.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
28	31,266.00	29,337.00	27,785.00	27,785.00
30	13,474.00	14,668.00	10,297.00	10,297.00
29	11,625.00	11,148.00	8,270.00	8,270.00
31	6,167.00	3,521.00	9,218.00	9,218.00
32	0.00	0.00	0.00	
33	14,789.00	14,982.00	12,971.00	12,971.00
34	13,985.00	14,513.00	12,702.00	12,702.00
35	804.00	469.00	269.00	269.00
36	46,055.00	44,319.00	40,756.00	40,756.00
37	18,866.00	17,398.00	29,800.00	20,700.00
38	5,622.00	879.00	8,000.00	4,000.00
39	4,688.00	5,957.00	6,500.00	6,000.00
40	3,135.00	3,199.00	3,600.00	3,200.00
41	2,231.00	5,901.00	5,000.00	6,000.00
42	0.00	0.00	1,000.00	0.00
43	293.00	351.00	700.00	500.00
44	2,897.00	1,111.00	5,000.00	1,000.00
45	1,716.00	2,553.00	2,500.00	3,500.00
46	1,655.00	2,553.00	2,500.00	3,500.00
47	61.00	0.00	0.00	0.00
48	18,722.00	27,070.00	19,824.00	17,360.00
49	2,101.00	5,825.00	1,346.00	1,346.00
50	3,867.00	9,907.00	6,729.00	6,729.00
51	572.00	807.00	673.00	800.00
52	7,168.00	3,299.00	4,845.00	2,500.00
53	1,345.00	1,063.00	1,346.00	1,100.00
54	1,493.00	3,011.00	2,692.00	2,692.00
55	1,200.00	1,551.00	1,116.00	1,116.00
56	976.00	1,607.00	1,077.00	1,077.00
57	39,304.00	47,021.00	52,124.00	41,560.00
58	85,359.00	91,340.00	92,880.00	82,316.00
59				
60	0.00	0.00	10,000.00	8,000.00
61	0.00	0.00	10,000.00	8,000.00
62	85,359.00	91,340.00	102,880.00	90,316.00

**GENERAL FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

ADMINISTRATIVE DEPT.

PERSONAL SERVICES

28		Admin. Personnel	31,218.00	
30	146.111	City Manager	10,318.00	
29	144.102	Finance Officer/Assn. City Manager	8,493.00	
31	146.115	Admin. Assistant II	12,407.00	
32	146.131	Admin. Extra Labor		
33		Admin. Dept. Personnel Costs	15,178.00	
34	146.190	Admin. Personnel Costs	14,834.00	
35	146.191	Admin/Vol. Worker's Comp.	344.00	
36	C	TOTAL PERSONNEL	46,396.00	

MATERIALS & SERVICES

37		Supplies & Services	27,400.00	
38	146.214	Printing, Advertising & Notices	6,000.00	
39	146.217	Admin. Travel & Training	6,500.00	
40	146.219	Admin. Dues, Licenses & Subs.	3,200.00	
41	146.220	Admin. Contracted Services	5,000.00	
42	146.234	Council Expense	1,000.00	
43	146.239	Meeting Expenses / Admin Supplies	700.00	
44	146.279	Admin. Refunds	5,000.00	
45		Maint. & Repair	0.00	
46	146.255	Office Minor Equipment	0.00	
47	146.260	Office Equipment Repair	0.00	
48		Shared Expenses	19,851.00	
49	146.212	Telephone	1,346.00	
50	146.215	IT Services	6,729.00	
51	146.218	Bank Charges	700.00	
52	146.221	Legal Services	4,845.00	
53	146.271	Office Supplies	1,346.00	
54	146.272	Audit	2,692.00	
55	146.273	Insurance	1,116.00	
56	146.275	Postage & Shipping	1,077.00	
57	C	TOTAL MATERIALS & SERVICES	47,251.00	
58		TOTAL OPERATION & MAINTENANCE	93,647.00	

CAPITAL OUTLAY

60	146.320	Equipment / Software	0.00	
61	C	TOTAL CAPTIAL OUTLAY	0.00	
62		TOTAL ADMINISTRATIVE DEPT.:	93,647.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
63	26,443.00	33,528.00	33,680.00	33,680.00
64	13,861.00	21,458.00	14,680.00	14,680.00
65	12,582.00	12,070.00	19,000.00	19,000.00
66	12,442.00	17,097.00	15,586.00	15,586.00
67	6,699.00	10,822.00	8,054.00	8,054.00
68	5,743.00	6,275.00	7,532.00	7,532.00
69	38,885.00	50,625.00	49,266.00	49,266.00
70				
71	25,515.00	12,496.00	33,100.00	13,400.00
72	0.00	0.00	0.00	0.00
73	24.00	45.00	400.00	0.00
74	175.00	200.00	300.00	200.00
75	5,284.00	6,591.00	11,000.00	7,000.00
76	1,567.00	2,149.00	1,200.00	2,200.00
77	0.00	3,472.00	5,700.00	4,000.00
78	0.00	0.00	500.00	0.00
79	18,465.00	39.00	14,000.00	0.00
80	9,432.00	7,164.00	6,600.00	3,200.00
81	445.00	240.00	200.00	200.00
82	5,895.00	3,212.00	2,600.00	1,000.00
83	3,092.00	3,712.00	3,800.00	2,000.00
84	0.00	0.00	0.00	0.00
85	10,887.00	12,514.00	13,360.00	13,160.00
86	9,051.00	10,870.00	11,160.00	11,160.00
87	1,836.00	1,644.00	2,200.00	2,000.00
88	45,834.00	32,174.00	53,060.00	29,760.00
89	84,719.00	82,799.00	102,326.00	79,026.00
90				
91	0.00	0.00	0.00	0.00
92	0.00	0.00	0.00	0.00
93	0.00	0.00	0.00	0.00
94	0.00	0.00	0.00	0.00
90	84,719.00	82,799.00	102,326.00	79,026.00

**GENERAL FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

FIRE DEPT.

PERSONAL SERVICES

63		Fire Personnel	36,280.00	
64	142.110	Fire Chief	17,280.00	
65	142.141	Fire Dept. Call Persons	19,000.00	
66		Fire Dept. Personnel Costs	17,662.00	
67	142.190	Fire Personnel Costs	8,176.00	
68	142.191	Fire Worker's Comp.	9,486.00	
69	C	TOTAL PERSONNEL	53,942.00	

MATERIALS & SERVICES

71		Supplies & Services	33,100.00	
72	142.214	Fire Printing, Ads'. & Notices	0.00	
73	142.217	Fire Travel & Training	400.00	
74	142.219	Fire Dues, Licenses & Subscriptions	300.00	
75	142.220	Fire Contracted Services	11,000.00	
76	142.230	Fire Dept. Supplies	1,200.00	
77	142.235	Fire Dept. Protective Clothing	5,700.00	
78	142.236	Community Emergency Response Supplies	500.00	
79	142.245	Fire Dept. S&S Grant Share	14,000.00	
80		Maint. & Repair	6,600.00	
81	142.251	Fire Hall Bldg. & Grounds	200.00	
82	142.255	Fire Minor Equipment	2,600.00	
83	142.260	Fire Equipment Repair	3,800.00	
84	142.265	Fire Dept. M&R Grant Share	0.00	
85		Shared Expenses	13,160.00	
86	142.273	Insurance	11,160.00	
87	142.274	Fuel & Oil	2,000.00	
88	C	TOTAL MATERIALS & SERVICES	52,860.00	
89		TOTAL OPERATION & MAINTENANCE	106,802.00	

CAPITAL OUTLAY

91	142.310	Engineering	0.00	
92	142.320	Equipment	0.00	
93	142.335	Fire Dept. Grant Share	0.00	
94	C	TOTAL CAPTIAL OUTLAY	0.00	
90		TOTAL FIRE DEPT.:	106,802.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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91	11,297.00	12,573.00	6,189.00	6,189.00
92	6,489.00	6,286.00	3,432.00	3,432.00
93				
94	4,581.00	5,029.00	2,757.00	2,757.00
95	227.00	1,258.00	0.00	0.00
96	0.00	0.00	0.00	0.00
97	5,872.00	5,373.00	3,172.00	3,172.00
98	5,846.00	5,330.00	3,153.00	3,153.00
99	26.00	43.00	19.00	19.00
100	17,169.00	17,946.00	9,361.00	9,361.00
101	16,045.00	15,861.00	15,500.00	11,000.00
102	1,271.00	0.00	500.00	1,000.00
103	14,589.00	15,861.00	15,000.00	10,000.00
104	11.00	0.00	0.00	0.00
105	174.00	0.00	0.00	0.00
106	0.00	0.00	0.00	0.00
107	0.00	0.00	0.00	0.00
106	932.00	623.00	1,116.00	1,116.00
107	932.00	623.00	1,116.00	1,116.00
108	16,977.00	16,484.00	16,616.00	12,116.00
109	34,146.00	34,430.00	25,977.00	21,477.00
110	0.00	0.00	0.00	0.00
111	0.00	0.00	0.00	0.00
112	34,146.00	34,430.00	25,977.00	21,477.00

**GENERAL FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

PLANNING DEPT.

PERSONAL SERVICES

91		Planning Personnel	5,041.00	
92	144.111	City Manager	1,376.00	
93	144.109	City Engineer	2,532.00	
94	144.102	Finance Officer/Assn. City Manager	1,133.00	
95	144.115	Admin. Assistant II	0.00	
96	144.131	Planning Extra Labor		
97		Planning Personnel Costs	2,580.00	
98	144.190	Planning Personnel Costs	2,504.00	
99	144.191	Planning Worker's Comp.	76.00	
100	C	TOTAL PERSONNEL	7,621.00	

MATERIALS & SERVICES

101		Supplies & Services	11,000.00	
102	144.214	Printing, Advertising & Notices	1,000.00	
103	144.223	Contr. Services (Planner)	10,000.00	
104	144.230	Planning Supplies	0.00	
105	144.255	Planning Minor Equipment	0.00	
106	144.260	Demolition/Abatement	0.00	
107	144.265	Planning S&S Grant Share	0.00	
106		Shared Expenses	1,116.00	
107	144.273	Insurance	1,116.00	
108	C	TOTAL MATERIALS & SERVICES	12,116.00	
109		TOTAL OPERATION & MAINTENANCE	19,737.00	

CAPITAL OUTLAY

110	144.320	Equipment	0.00	
111	C	TOTAL CAPITAL OUTLAY	0.00	
112		TOTAL PLANNING DEPT.:	19,737.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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113	75,439.00	92,565.00	101,300.00	98,500.00
114	75,392.00	92,465.00	101,000.00	98,000.00
115	47.00	100.00	300.00	500.00
116	325.00	2,586.00	1,800.00	1,500.00
117	36.00	1,478.00	300.00	0.00
118	289.00	1,108.00	1,500.00	1,500.00
119	3,745.00	3,565.00	4,544.00	3,744.00
120	620.00	725.00	744.00	744.00
121	3,125.00	2,840.00	3,800.00	3,000.00
122	79,509.00	98,716.00	107,644.00	103,744.00
123	79,509.00	98,716.00	107,644.00	103,744.00

124	5,652.00	8,382.00	24,332.00	24,332.00
125	1,438.00	7,376.00	12,324.00	12,324.00
126	4,189.00	1,006.00	12,008.00	12,008.00
127	0.00	0.00	0.00	0.00
128	25.00	0.00	0.00	0.00
129	2,753.00	4,066.00	14,966.00	14,966.00
130	2,543.00	3,863.00	14,015.00	14,015.00
131	210.00	203.00	951.00	951.00
132	8,405.00	12,448.00	39,298.00	39,298.00

133	9,919.00	400.00	4,500.00	4,500.00
134	5,950.00	400.00	4,000.00	4,000.00
135	3,969.00	0.00	500.00	500.00
136	8,296.00	5,623.00	5,000.00	5,000.00
137	7,815.00	5,192.00	5,000.00	5,000.00
138	0.00	0.00	0.00	0.00
139	481.00	431.00	0.00	0.00
140	10,417.00	8,620.00	11,572.00	10,092.00
141	7,000.00	4,634.00	7,480.00	6,000.00
142	3,417.00	3,986.00	4,092.00	4,092.00
143	28,632.00	14,643.00	21,072.00	19,592.00
144	37,037.00	27,091.00	60,370.00	58,890.00

**GENERAL FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

POLICE DEPT.

MATERIALS & SERVICES

113		Supplies & Services	101,500.00	
114	145.220	Police Contracted Services	101,000.00	
115	145.230	Police Supplies	500.00	
116		Maint. & Repair	1,500.00	
117	145.255	Police Minor Equipment	0.00	
118	145.260	Police Equipment Repair	1,500.00	
119		Shared Expenses	3,744.00	
120	145.273	Insurance	744.00	
121	145.274	Fuel & Oil	3,000.00	
122	C	TOTAL MATERIALS & SERVICES	106,744.00	
123		TOTAL POLICE DEPT.:	106,744.00	

PROPERTY DEPT.

PERSONAL SERVICES

124		City Hall Personnel	8,164.00	
125	141.109	City Engineer	4,220.00	
126	141.101	Utility Worker I	3,944.00	
127	141.108	Utility Worker II	0.00	
128	141.131	Property Extra Labor	0.00	
129		City Hall Payroll Expenses	4,887.00	
130	141.190	Property Dept. Personnel Costs	3,740.00	
131	141.191	Property Dept. Worker's Comp.	1,147.00	
132	C	TOTAL PERSONNEL	13,051.00	

MATERIALS & SERVICES

133		Supplies & Services	5,500.00	
134	141.220	Property Dept. Contracted Services	5,000.00	
135	141.230	Property Dept. Supplies	500.00	
136		Maint. & Repair	5,000.00	
137	141.251	City Hall Bldg. & Grounds	5,000.00	
138	141.255	Property Minor Equipment	0.00	
139	141.260	Equipment Repair	0.00	
140		Shared Expenses	11,572.00	
141	141.211	City Hall Utilities	7,480.00	
142	145.273	Insurance	4,092.00	
143	C	TOTAL MATERIAL & SERVICES	22,072.00	
144		TOTAL OPERATION & MAINTENANCE	35,123.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
145	5,736.00	0.00	45,000.00	10,000.00
146	0.00	0.00	0.00	0.00
147	2,696.00	55,147.00	350,000.00	0.00
148	0.00	0.00	0.00	0.00
149	0.00	0.00	0.00	0.00
148	8,432.00	55,147.00	395,000.00	10,000.00
149		293.00	0.00	0.00
150		293.00	0.00	0.00
151		0.00	0.00	0.00
152		18,695.00	20,773.00	20,773.00
153		16,055.00	13,312.00	13,312.00
154		2,640.00	7,461.00	7,461.00
155		18,988.00	20,773.00	20,773.00
156	45,469.00	101,226.00	476,144.00	89,663.00
157	183,090.00	-67,089.00	-88,771.00	-48,926.00
158	8,432.00	55,147.00	405,000.00	18,000.00
159	320,770.00	334,376.00	389,197.00	345,453.00
160		18,989.00	20,774.00	20,773.00
161	329,202.00	408,511.00	814,971.00	384,226.00
162	2,410.00	4,340.00	2,700.00	2,700.00
163	1,466.00	2,521.00	1,230.00	1,230.00
164	578.00	1,073.00	290.00	290.00
165	366.00	746.00	1,180.00	1,180.00
166	0.00	0.00	0.00	0.00
167	0.00	0.00	0.00	0.00
168	2,410.00	4,340.00	2,700.00	2,700.00
169	0.00	0.00	58,380.00	0.00
170	388,454.00	321,367.00	193,334.00	272,441.00
171	388,454.00	321,367.00	193,334.00	272,441.00
172	720,064.00	734,216.00	1,069,385.00	659,367.00

**GENERAL FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

PROPERTY DEPT. (cont.)

CAPITAL OUTLAY

145	141.310	Engineering	45,000.00	
146	141.320	Equipment	0.00	
147	141.330	Land & Buildings	800,000.00	
148	141.331	Entrance Signs	0.00	
149	141.340	System Replacement	0.00	
148	C	TOTAL CAPITAL OUTLAY	845,000.00	

DEBT SERVICE

149		Construction - City Hall / Parking	815,000.00	
150	141.291	Principal	800,000.00	
151	141.292	Interest	15,000.00	
152		Land Acquisition - City Hall / Parking	20,772.00	
153	141.293	Principal	13,968.00	
154	141.294	Interest	6,804.00	
155	C	TOTAL GENERAL DEBT DEPT.:	835,772.00	
156		TOTAL PROPERTY DEPT.:	1,715,895.00	

157		TOTAL NET CHANGE IN FUND	-34,365.00	
158		TOTAL GENERAL FUND CAPITAL OUTLAY	845,000.00	
159		TOTAL GENERAL FUND O&M	362,053.00	
160		TOTAL GENERAL FUND DEBT SERVICE	835,772.00	
161		TOTAL GENERAL FUND EXPENSES	2,042,825.00	

NON DEPARTMENTAL

INTERFUND TRANSFERS

162	149.491	To Payroll Liabilities Fund	1,360.00	
163		for Admin.	930.00	
164		for Planning	160.00	
165		for Property	270.00	
166	149.412	To PSE Reserve (Fire)	0.00	
167	149.415	To PSE Reserve (Police)	0.00	
168	C	TOTAL INTERFUND TRANSFERS	1,360.00	

169	C	GENERAL FUND CONTINGENCY	54,308.00	
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170	C	Components of Ending Fund Balance	183,768.00	
171		Unassigned/Unappropriated	183,768.00	
172		TOTAL GENERAL FUND	2,282,261.00	

Assuming that contingency is not spent the unappropriated ending fund balance will be \$238,076

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
173	57,255.00	92,698.00	129,495.00	133,337.00
174	12,000.00	12,600.00	13,100.00	13,100.00
175	12,000.00	12,600.00	13,100.00	13,100.00
176	133,386.00	159,371.00	126,850.00	137,250.00
177	87,005.00	89,094.00	80,000.00	90,000.00
178	0.00	0.00	0.00	0.00
179	45,237.00	44,929.00	45,600.00	45,000.00
180	737.00	24,905.00	0.00	1,000.00
181	50.00	0.00	900.00	900.00
182	357.00	443.00	350.00	350.00
183	0.00	0.00	0.00	0.00
184	202,641.00	264,669.00	269,445.00	283,687.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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185	47,880.00	54,483.00	75,651.00	75,651.00
186	5,569.00	1,635.00	6,864.00	6,864.00
187	10,241.00	15,800.00	24,649.00	24,649.00
188	4,805.00	0.00	5,513.00	5,513.00
189	5,851.00	8,173.00	12,307.00	12,307.00
190	18,072.00	26,696.00	20,013.00	20,013.00
191	0.00	0.00	0.00	0.00
192	769.00	0.00	4,305.00	4,305.00
193	2,573.00	2,179.00	2,000.00	2,000.00
194	23,073.00	27,699.00	43,670.00	43,670.00
195	21,954.00	26,656.00	41,461.00	41,461.00
196	1,119.00	1,043.00	2,209.00	2,209.00
197	70,953.00	82,182.00	119,321.00	119,321.00

198	7,659.00	7,520.00	8,300.00	7,600.00
199	329.00	80.00	0.00	0.00
200	158.00	295.00	500.00	300.00
201	323.00	77.00	500.00	100.00
202	132.00	13.00	300.00	0.00
203	6,717.00	7,055.00	7,000.00	7,200.00
204	14,732.00	20,308.00	21,000.00	20,000.00
205	9,799.00	10,767.00	15,000.00	14,000.00

STREET FUND RESOURCES		PROPOSED BY BUDGET OFFICER TO BUDGET COMMITTEE	
173	BEGINNING FUND BALANCE	73,394.00	
174	TRANSFERS IN	13,400.00	
175	230.072 From TRT for Street Improvements	13,400.00	
176	TOTAL RECEIPTS	253,750.00	
177	230.033 Franchise Fees	92,000.00	
178	230.035 Machinery Rent/Matls. Sale	0.00	
179	230.044 State Highway Fund Revenue Sharing	45,500.00	
180	230.062 Misc. Revenue	0.00	
181	230.063 Reimbursements	900.00	
182	230.071 Interest	350.00	
183	230.090 Grants	115,000.00	
184	TOTAL STREET FUND RESOURCES	340,544.00	

STREET FUND REQUIREMENTS		PROPOSED BY BUDGET OFFICER TO BUDGET COMMITTEE	
STREET OPERATIONS DEPT.			
PERSONAL SERVICES			
185	Street Personnel	80,651.00	
186	241.111 City Manager	6,879.00	
187	241.109 City Engineer	25,318.00	
188	241.102 Finance Officer/Assn. City Manager	5,662.00	
189	241.107 Systems Operator	12,804.00	
190	241.101 Utility Worker I	19,717.00	
191	241.108 Utility Worker II	0.00	
192	241.115 Admin. Assistant II	8,271.00	
193	241.131 Extra Labor	2,000.00	
194	Street Dept. Personnel Costs	45,488.00	
195	241.190 Street Personnel Costs	37,689.00	
196	241.191 Street Worker's Comp.	7,799.00	
197	C TOTAL PERSONNEL COST	126,139.00	
MATERIALS & SERVICES			
198	Supplies & Services	8,200.00	
199	241.214 Street Printing, Ads'. & Notices	0.00	
200	241.217 Street Travel & Training	500.00	
201	241.219 Street Dues, Licenses & Subsc.	500.00	
202	241.220 Street Contracted Services	0.00	
203	241.223 Street Lighting	7,200.00	
204	Maintenance & Repair	20,000.00	
205	241.250 Street System Maintenance	15,000.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
206	267.00	1,920.00	0.00	0.00
207	4,666.00	7,621.00	6,000.00	6,000.00
208	12,790.00	16,088.00	17,346.00	13,504.00
209	1,005.00	665.00	1,073.00	1,073.00
210	875.00	2,461.00	563.00	563.00
211	1,610.00	4,183.00	2,817.00	2,817.00
212	238.00	341.00	870.00	870.00
213	2,987.00	1,392.00	2,028.00	1,050.00
214	560.00	449.00	563.00	600.00
215	622.00	1,271.00	1,127.00	1,127.00
216	2,175.00	2,536.00	2,604.00	2,604.00
217	1,974.00	1,794.00	2,400.00	1,800.00
218	407.00	589.00	451.00	500.00
219	337.00	407.00	2,850.00	500.00
220	35,181.00	43,916.00	46,646.00	41,104.00
221	106,134.00	126,098.00	165,967.00	160,425.00
222	0.00	0.00	0.00	0.00
223	0.00	0.00	50,000.00	43,116.00
224	0.00	0.00	50,000.00	43,116.00
225	106,134.00	126,098.00	215,967.00	203,541.00
226	3,152.00	3,152.00	3,152.00	3,152.00
227	657.00	2,082.00	3,600.00	3,600.00
228	3,809.00	5,234.00	6,752.00	6,752.00
229	0.00	0.00	24,895.00	0.00
230	92,698.00	133,337.00	21,831.00	73,394.00
231	12,000.00	24,600.00	0.00	0.00
232	80,698.00	108,737.00	21,831.00	73,394.00
233	202,641.00	264,669.00	269,445.00	283,687.00

**STREET FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

MATERIALS & SERVICES (cont.)

Maintenance & Repair (cont.)

206	241.255	Street Minor Equipment	0.00	
207	241.260	Street Equipment Repair	5,000.00	
208		Shared Expenses	17,346.00	
209	241.211	Utilities	1,073.00	
210	241.212	Telephone	563.00	
211	241.215	IT Services	2,817.00	
212	241.218	Bank Charges	870.00	
213	241.221	Legal Services	2,028.00	
214	241.271	Office Supplies	563.00	
215	241.272	Audit	1,127.00	
216	241.273	Insurance	2,604.00	
217	241.274	Fuel & Oil	2,400.00	
218	241.275	Postage & Shipping	451.00	
219	241.276	Shop Supplies, Tools, etc.	2,850.00	
220	C	TOTAL MATERIALS & SERVICES	45,546.00	
221		TOTAL OPERATION & MAINTENANCE	171,685.00	

CAPITAL OUTLAY

222	241.310	Engineering	0.00	
223	241.341	Street Re/Construction	115,000.00	
224	C	TOTAL CAPITAL OUTLAY	115,000.00	
225		TOTAL STREET OPERATIONS DEPT.:	286,685.00	

NON DEPARTMENTAL

INTERFUND TRANSFERS

226	241.422	To PWE Res. Fund	1,270.00	
227	241.491	To Payroll Liabilities Fund	2,530.00	
228	C	TOTAL INTERFUND TRANSFERS	3,800.00	

229	C	STREET FUND CONTINGENCY	25,760.00	
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230	C	Components of Ending Fund Balance	24,299.00	
231		Committed to Street Improvement/Repair	0.00	
232		Unassigned/Unappropriated	24,299.00	
233		TOTAL STREET FUND:	340,544.00	

Assuming that contingency is not spent the unappropriated ending fund balance will be \$50,059

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
234	6,886.00	7,489.00	7,724.00	8,041.00
235	2,583.00	2,352.00	2,240.00	2,040.00
236	2,550.00	2,316.00	2,200.00	2,000.00
237	33.00	36.00	40.00	40.00
238	9,469.00	9,841.00	9,964.00	10,081.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
239	1,980.00	1,800.00	2,200.00	2,000.00
240	1,980.00	1,800.00	2,200.00	2,000.00
241	7,489.00	8,041.00	7,764.00	8,081.00
242	7,489.00	8,041.00	7,764.00	8,081.00
243	9,469.00	9,841.00	9,964.00	10,081.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
244	440,802.00	426,657.00	406,598.00	423,830.00
245	293,099.00	271,034.00	249,598.00	266,830.00
246	147,703.00	155,623.00	157,000.00	157,000.00
247	436,512.00	446,448.00	432,300.00	448,400.00
248	55.00	0.00	0.00	200.00
249	0.00	0.00	0.00	0.00
250	433,364.00	439,248.00	430,000.00	440,000.00
251	31.00	3,252.00	0.00	5,000.00
252	0.00	0.00	0.00	0.00
253	345.00	900.00	0.00	200.00
254	174.00	0.00	0.00	0.00
255	2,013.00	2,039.00	1,500.00	2,000.00
256	530.00	1,009.00	800.00	1,000.00
257	877,314.00	873,105.00	838,898.00	872,230.00

SEWER DISCOUNT FUND RESOURCES		PROPOSED BY BUDGET OFFICER TO BUDGET COMMITTEE	
234	BEGINNING FUND BALANCE	8,081.00	
235	TOTAL RECEIPTS	2,040.00	
236	320.061 Donations	2,000.00	
237	320.071 Interest	40.00	
238	TOTAL SEWER DISCOUNT FUND REVENUE:	10,121.00	

SEWER DISCOUNT FUND REQUIREMENTS		PROPOSED BY BUDGET OFFICER TO BUDGET COMMITTEE	
INTERFUND TRANSFERS			
239	341.491 To Wastewater Fund	2,000.00	
240	C TOTAL INTERFUND TRANSFERS	2,000.00	
241	C Components of Ending Fund Balance	8,121.00	
242	Restricted to Sewer Discount Fund	8,121.00	
243	TOTAL SEWER DISCOUNT FUND:	10,121.00	

WASTEWATER FUND RESOURCES		PROPOSED BY BUDGET OFFICER TO BUDGET COMMITTEE	
244	BEGINNING FUND BALANCE	406,896.00	
245	Unrestricted	249,896.00	
246	Loan Reserves	157,000.00	
247	TOTAL RECEIPTS	453,000.00	
248	330.032 Planning Surcharges (Wastew.)	0.00	
249	330.035 Machinery Rent/Matls. Sale	0.00	
250	330.036 Sewer System Charges	450,000.00	
251	330.037 Connection Fees	0.00	
252	330.061 Donations	0.00	
253	330.062 Misc. Revenue	0.00	
254	330.063 Reimbursements	0.00	
255	330.071 Interest	2,000.00	
256	330.076 Finance/Late Fees	1,000.00	
257	TOTAL WASTEWATER FUND RESOURCES	859,896.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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258	122,667.00	129,920.00	125,548.00	125,548.00
259	20,094.00	1,299.00	24,027.00	24,027.00
260	29,976.00	40,275.00	20,541.00	20,541.00
261	17,844.00	3,898.00	19,296.00	19,296.00
262	26,327.00	35,078.00	24,614.00	24,614.00
263	17,263.00	25,984.00	16,010.00	16,010.00
264	0.00	0.00	0.00	0.00
265	10,408.00	19,488.00	19,060.00	19,060.00
266	755.00	3,898.00	2,000.00	2,000.00
267	64,578.00	65,643.00	68,647.00	68,647.00
268	62,516.00	63,702.00	66,145.00	66,145.00
269	2,062.00	1,941.00	2,502.00	2,502.00
270	187,245.00	195,563.00	194,195.00	194,195.00
271	22,402.00	21,090.00	29,545.00	22,400.00
272	12,444.00	13,177.00	13,545.00	13,200.00
273	1,109.00	198.00	0.00	0.00
274	731.00	1,438.00	1,500.00	1,500.00
275	335.00	811.00	1,200.00	1,000.00
276	2,318.00	869.00	3,000.00	2,000.00
277	548.00	32.00	800.00	0.00
278	4,917.00	4,565.00	9,500.00	4,700.00
279	31,364.00	15,543.00	18,000.00	22,000.00
280	19,390.00	11,535.00	15,000.00	22,000.00
281	461.00	44.00	500.00	0.00
282	634.00	1,149.00	0.00	0.00
283	10,879.00	2,815.00	2,500.00	0.00

**WASTEWATER FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

WASTEWATER OPERATIONS DEPT.

PERSONAL SERVICES

258		Wastewater Personnel	139,936.00	
259	341.111	City Manager	22,011.00	
260	341.109	City Engineer	26,162.00	
261	341.102	Finance Officer/Assn. City Manager	19,816.00	
262	341.107	Systems Operator	25,608.00	
263	341.101	Utility Worker I	19,717.00	
264	341.108	Utility Worker II	0.00	
265	341.115	Admin. Assistant II	24,622.00	
266	341.131	Wastewater Extra Labor	2,000.00	
267		Wastewater Personnel Costs	77,357.00	
268	341.190	Wastewater Personnel Costs	67,295.00	
269	341.191	Wastewater Worker's Comp.	10,062.00	
270	C	TOTAL PERSONNEL	217,293.00	

MATERIALS & SERVICES

271		Supplies & Services	29,545.00	
272	341.213	Wastewater Franchise Fees	13,545.00	
273	341.214	Wastewater Printing, Ads'. & Notices	0.00	
274	341.216	Wastewater Testing & Sampling	1,500.00	
275	341.217	Wastewater Travel & Training	1,200.00	
276	341.219	Wastewater Dues, Licenses & Subs.	3,000.00	
277	341.220	Wastewater Contracted Services	800.00	
278	341.233	Wastewater Treatment Chemicals	9,500.00	
279		Maintenance & Repair	18,000.00	
280	341.250	Wastewater System Maintenance	15,000.00	
281	341.251	Wastewater Bldg. & Grounds Expense	500.00	
282	341.255	Wastewater Minor Equipment	0.00	
283	341.260	Wastewater Equipment Repair	2,500.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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284	60,329.00	65,167.00	72,236.00	62,589.00
285	19,765.00	13,085.00	21,120.00	21,120.00
286	2,785.00	7,635.00	1,740.00	1,740.00
287	5,124.00	12,990.00	8,702.00	8,702.00
288	758.00	1,057.00	870.00	870.00
289	9,501.00	4,326.00	6,265.00	3,700.00
290	1,784.00	1,393.00	1,740.00	1,500.00
291	1,979.00	3,949.00	3,481.00	3,481.00
292	10,252.00	11,957.00	12,276.00	12,276.00
293	6,251.00	5,680.00	7,600.00	6,000.00
294	1,294.00	2,089.00	1,392.00	1,200.00
295	836.00	1,006.00	7,050.00	2,000.00
296	114,095.00	101,800.00	119,781.00	106,989.00
297	301,340.00	297,363.00	313,976.00	301,184.00

298	0.00	0.00	0.00	0.00
299	0.00	0.00	0.00	0.00
300	0.00	0.00	0.00	0.00
301	0.00	0.00	15,000.00	10,000.00
302	0.00	0.00	15,000.00	10,000.00
303	301,340.00	297,363.00	328,976.00	311,184.00

304	29,960.00	29,902.00	30,144.00	30,144.00
305	23,390.00	24,280.00	25,204.00	25,204.00
306	6,148.00	2,516.00	4,740.00	4,740.00
307	422.00	3,106.00	200.00	200.00
308	36,209.00	35,401.00	34,615.00	34,615.00
309	18,175.00	18,320.00	18,495.00	18,495.00
310	18,034.00	17,081.00	16,120.00	16,120.00
311	76,943.00	76,943.00	76,943.00	76,943.00
312	20,275.00	21,111.00	21,982.00	21,982.00
313	56,668.00	55,832.00	54,961.00	54,961.00
314	143,112.00	142,246.00	141,702.00	141,702.00

315	444,452.00	439,609.00	470,678.00	452,886.00
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**WASTEWATER FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

MATERIALS & SERVICES (cont.)

284		Shared Expenses	72,236.00	
285	341.211	Utilities	21,120.00	
286	341.212	Telephone	1,740.00	
287	341.215	IT Services	8,702.00	
288	341.218	Bank Charges	870.00	
289	341.221	Legal Services	6,265.00	
290	341.271	Office Supplies	1,740.00	
291	341.272	Audit	3,481.00	
292	341.273	Insurance	12,276.00	
293	341.274	Fuel & Oil	7,600.00	
294	341.275	Postage & Shipping	1,392.00	
295	341.276	Shop Supplies, Tools, etc.	7,050.00	
296	C	TOTAL MATERIALS & SERVICES	119,781.00	
297		TOTAL OPERATION & MAINTENANCE	337,074.00	

CAPITAL OUTLAY

298	341.310	Engineering	0.00	
299	341.340	System Replacement	0.00	
300	341.342	Main Extension	0.00	
301	341.343	Inflow & Infiltration Control	15,000.00	
302	C	TOTAL CAPITAL OUTLAY	15,000.00	
303		TOTAL WASTEWATER OPERATING DEPT.	352,074.00	

WASTEWATER DEBT DEPT.

DEBT SERVICE

304		DEQ I&I Loan Payment	31,103.00	
305	342.297	DEQ Loan Repmt.--Principal	26,163.00	
306	342.298	DEQ Loan Repmt.--Interest	4,940.00	
307	342.299	DEQ Loan Repmt.--Fees	0.00	
308		WWTP - OECDL Loan Payment	38,819.00	
309	342.293	Principal	23,679.00	
310	342.294	Interest	15,140.00	
311		WWTP - USDA Loan Payment	76,943.00	
312	342.295	Principal	22,889.00	
313	342.296	Interest	54,054.00	
314	C	TOTAL WASTEWATER DEBT DEPT.	146,865.00	

315		TOTAL WASTEWATER FUND EXPENSES	498,939.00	
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	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
316	2,656.00	6,118.00	5,900.00	5,900.00
317	3,548.00	3,548.00	3,548.00	6,548.00
318	6,204.00	9,666.00	9,448.00	12,448.00
319	0.00	0.00	47,096.00	0.00
320	426,658.00	423,830.00	311,676.00	406,896.00
321	155,623.00	157,000.00	157,000.00	157,000.00
322	271,034.00	266,830.00	154,676.00	249,896.00
323	877,314.00	873,105.00	838,898.00	872,230.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
324	131,162.00	123,625.00	71,490.00	89,564.00
325	265,078.00	728,539.00	2,190,400.00	921,892.00
326	55.00	0.00	0.00	200.00
327	0.00	0.00	0.00	0.00
328	228,103.00	235,838.00	270,000.00	250,000.00
329	720.00	1,891.00	0.00	10,000.00
330	1,000.00	847.00	500.00	600.00
331	29,241.00	23,831.00	60,000.00	20,000.00
332	186.00	705.00	0.00	1,000.00
333	90.00	387.00	0.00	0.00
334	795.00	675.00	700.00	680.00
335	4,888.00	4,453.00	4,200.00	4,500.00
336	0.00	459,912.00	1,775,000.00	175,000.00
337	0.00	0.00	0.00	459,912.00
338		0.00	80,000.00	0.00
339	396,240.00	852,164.00	2,261,890.00	1,011,456.00

**WASTEWATER FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

NON DEPARTMENTAL

INTERFUND TRANSFERS

316	341.491	To Payroll Liabilities Fund	4,350.00	
317	341.422	To PWE Res. Fund	2,270.00	
318	C	TOTAL INTERFUND TRANSFERS	6,620.00	
319	C	WASTEWATER FUND CONTINGENCY	50,570.00	
320	C	Components of Ending Fund Balance	303,767.00	
321		Committed to USDA Loan Reserve	157,000.00	
322		Restricted to Wastewater Fund	146,767.00	
323		TOTAL WASTEWATER FUND	859,896.00	

Assuming that contingency is not spent the unappropriated ending fund balance will be \$197,337, not including the \$157,000 Debt Reserve

**WATER FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

324		BEGINNING FUND BALANCE	175,517.00	
325		TOTAL RECEIPTS	298,425.00	
326	430.032	Planning Surcharges (Water)	0.00	
327	430.035	Machinery Rent/Matls. Sale	0.00	
328	430.036	Water System Charges	275,000.00	
329	430.037	Connection Fees	0.00	
330	430.038	Shutoff/Turn-on Fees	500.00	
331	430.060	Contract Service - WB	10,000.00	
332	430.062	Misc. Revenue	1,000.00	
333	430.063	Reimbursements	0.00	
334	430.071	Interest	750.00	
335	430.076	Finance & Late Charges	4,500.00	
336	430.081	Borrowings	0.00	
337	430.091	Grants	0.00	
338	430.099	Debt Mgmt - Watseco-Barview	6,675.00	
339		TOTAL WATER FUND RESOURCES	473,942.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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340	124,132.00	134,111.00	131,057.00	131,957.00
341	13,368.00	1,341.00	17,162.00	17,162.00
342	30,263.00	36,210.00	24,649.00	24,649.00
343	12,042.00	2,682.00	13,783.00	13,783.00
344	26,327.00	32,187.00	24,614.00	24,614.00
345	31,856.00	41,574.00	32,021.00	32,021.00
346	0.00	0.00	0.00	0.00
347	9,481.00	17,434.00	17,828.00	18,728.00
348	795.00	2,683.00	1,000.00	1,000.00
349	65,787.00	67,066.00	75,261.00	75,261.00
350	63,080.00	64,574.00	71,840.00	71,840.00
351	2,707.00	2,492.00	3,421.00	3,421.00
352	189,919.00	201,177.00	206,318.00	207,218.00

353	14,074.00	12,550.00	15,205.00	14,100.00
354	7,384.00	7,075.00	8,505.00	7,500.00
355	651.00	209.00	200.00	200.00
356	916.00	626.00	1,700.00	1,000.00
357	1,356.00	159.00	1,000.00	500.00
358	1,244.00	2,496.00	1,000.00	2,400.00
359	440.00	20.00	500.00	500.00
360	2,083.00	1,965.00	2,300.00	2,000.00
361	19,458.00	13,453.00	17,000.00	17,000.00
362	14,797.00	10,170.00	15,000.00	17,000.00
363	210.00	133.00	0.00	0.00
364	1,265.00	797.00	0.00	0.00
365	3,186.00	2,353.00	2,000.00	0.00

**WATER FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

WATER OPERATIONS DEPT.

PERSONAL SERVICES

340		Water Personnel	153,481.00	
341	441.111	City Manager	22,699.00	
342	441.109	City Engineer	26,162.00	
343	441.102	Finance Officer/Assn. City Manager	18,684.00	
344	341.107	Systems Operator	25,608.00	
345	441.101	Utility Worker I	35,491.00	
346	441.108	Utility Worker II	0.00	
347	441.115	Admin. Assistant II	22,837.00	
348	441.131	Extra Labor	2,000.00	
349		Water Dept. Personnel Costs	87,199.00	
350	441.190	Water Personnel Costs	72,910.00	
351	441.191	Water Worker's Comp.	14,289.00	
352	C	TOTAL PERSONNEL	240,680.00	

MATERIALS & SERVICES

353		Supplies & Services	15,205.00	
354	441.213	Water Franchise Fees	8,505.00	
355	441.214	Water Printing, Ads'. & Notices	200.00	
356	441.216	Water Testing & Sampling	1,700.00	
357	441.217	Water Travel & Training	1,000.00	
358	441.219	Water Dues, Licenses & Subscriptions	1,000.00	
359	441.220	Water Contracted Services	500.00	
360	441.233	Water Treatment Chemicals	2,300.00	
361		Maintenance & Repair	17,000.00	
362	441.250	Water System Maintenance	15,000.00	
363	441.251	Water Bldg. & Grounds Expense	0.00	
364	441.255	Water Minor Equipment	0.00	
365	441.260	Water Equipment Repair	2,000.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
366	41,789.00	37,654.00	46,480.00	40,614.00
367	13,407.00	8,876.00	14,520.00	14,520.00
368	1,729.00	4,873.00	1,350.00	1,350.00
369	3,181.00	8,287.00	6,751.00	6,751.00
370	471.00	676.00	675.00	700.00
371	5,896.00	2,759.00	4,861.00	2,500.00
372	1,108.00	889.00	1,350.00	1,000.00
373	7,881.00	2,519.00	2,701.00	2,701.00
374	3,417.00	3,986.00	4,092.00	4,092.00
375	3,290.00	2,989.00	4,000.00	3,500.00
376	804.00	1,072.00	1,080.00	1,000.00
377	605.00	728.00	5,100.00	2,500.00
378	75,321.00	63,657.00	78,685.00	71,714.00
379	265,240.00	264,834.00	285,003.00	278,932.00
380	2,372.00	0.00	0.00	0.00
381	0.00	12,410.00	0.00	0.00
382	0.00	15,720.00	20,000.00	0.00
383	0.00	461,045.00	1,775,000.00	548,768.00
384	2,372.00	489,175.00	1,795,000.00	548,768.00
385	267,612.00	754,009.00	2,080,003.00	827,700.00
386	0.00	0.00	80,000.00	0.00
387	0.00	0.00	5,000.00	0.00
388	0.00	0.00	75,000.00	0.00
389	0.00	0.00	80,000.00	0.00
390	267,612.00	754,009.00	2,160,003.00	827,700.00

WATER FUND REQUIREMENTS		PROPOSED BY BUDGET OFFICER TO BUDGET COMMITTEE	
366	Shared Expenses	46,480.00	
367	441.211 Utilities	14,520.00	
368	441.212 Telephone	1,350.00	
369	441.215 IT Services	6,751.00	
370	441.218 Bank Charges	675.00	
371	441.221 Legal Services	4,861.00	
372	441.271 Office Supplies	1,350.00	
373	441.272 Audit	2,701.00	
374	441.273 Insurance	4,092.00	
375	441.274 Fuel & Oil	4,000.00	
376	441.275 Postage & Shipping	1,080.00	
377	441.276 Shop Supplies, Tools, etc.	5,100.00	
378	C TOTAL MATERIALS & SERVICES	78,685.00	
379	TOTAL OPERATION & MAINTENANCE	319,365.00	
CAPITAL OUTLAY			
380	441.310 Engineering	0.00	
381	441.320 Equipment	0.00	
382	441.340 System Replacement	0.00	
383	441.342 Main Extension	0.00	
384	C TOTAL CAPITAL OUTLAY	0.00	
385	TOTAL WATER OPERATING DEPT.	319,365.00	
WATER DEBT DEPT.			
386	IFA - Loan Payment	6,675.00	
387	441.291 Principal	5,537.00	
388	441.292 Interest	1,138.00	
389	C TOTAL WATER DEBT DEPT.	6,675.00	
390	TOTAL WATER FUND EXPENSES	326,040.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
391	2,339.00	2,339.00	2,339.00	2,339.00
392	2,664.00	6,251.00	5,900.00	5,900.00
393	5,003.00	8,590.00	8,239.00	8,239.00
394	0.00	0.00	42,750.00	0.00
395	123,625.00	89,564.00	130,898.00	175,517.00
396	123,625.00	89,564.00	130,898.00	175,517.00
397	396,240.00	852,164.00	2,261,890.00	1,011,456.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
398	404,641.00	457,452.00	468,453.00	467,958.00
399	186,974.00	191,875.00	194,657.00	195,177.37
400	82,951.00	94,447.00	97,610.00	96,696.43
401	72,351.00	90,166.00	92,129.00	92,073.22
402	44,121.00	62,614.00	64,803.00	64,792.62
403	18,244.00	18,350.00	19,254.00	19,218.35
404	56,916.00	10,506.00	1,910.00	167,819.00
405	7,920.00	2,755.00	0.00	37,620.00
406	13.00	0.00	0.00	0.00
407	11,020.00	1,980.00	0.00	52,345.00
408	0.00	816.00	0.00	15,504.00
409	17,400.00	1,650.00	0.00	22,350.00
410	18,240.00	2,000.00	0.00	38,000.00
411	2,323.00	1,305.00	1,910.00	2,000.00
412	1,073.00	547.37	850.00	834.17
413	476.00	269.43	430.00	413.27
414	415.00	257.22	330.00	393.51
415	253.00	178.62	200.00	276.92
416	106.00	52.35	100.00	82.14
416	0.00	0.00	0.00	
417	461,557.00	467,958.00	470,363.00	635,777.00

**WATER FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

NON DEPARTMENTAL

INTERFUND TRANSFERS

391	441.422	To PWE Res. Fund	1,500.00	
392	441.491	To Payroll Liabilities Fund	4,820.00	
393	C	TOTAL INTERFUND TRANSFERS:	6,320.00	
394	C	WATER FUND CONTINGENCY	47,910.00	
395	C	Components of Ending Fund Balance	93,672.00	
396		Restricted to Water Fund	93,672.00	
397		TOTAL WATER FUND	473,942.00	

Assuming that contingency is not spent the unappropriated ending fund balance will be \$141,582

**SYSTEM DEV. FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

398		BEGINNING FUND BALANCE	635,777.00	
399		for Water	233,631.54	
400		for Wastewater	149,454.70	
401		for Streets	114,816.73	
402		for Storm Sewer	103,069.54	
403		for Parks	34,804.49	
404		TOTAL RECEIPTS	1,910.00	
405	530.001	Water SDC	0.00	
406	530.005	Water Improvement Fee	0.00	
407	530.021	Sewer SDC	0.00	
408	530.041	Parks SDC	0.00	
409	530.061	Streets SDC	0.00	
410	530.081	Storm Drainage SDC	0.00	
411	530.998	INTEREST	1,910.00	
412		for Water	850.00	
413		for Wastewater	430.00	
414		for Streets	330.00	
415		for Storm Sewer	200.00	
416		for Parks	100.00	
416	530.999	MISCELLANEOUS	0.00	
417		TOTAL SDC FUND RESOURCES	637,687.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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418	4,105.00	0.00	0.00	0.00
419	0.00	0.00	0.00	0.00
420	0.00	0.00	0.00	0.00
421	0.00	0.00	195,507.00	0.00
422	0.00	0.00	0.00	0.00
423	4,105.00	0.00	195,507.00	0.00

424	0.00	0.00	0.00	0.00
425	0.00	0.00	0.00	0.00
426	0.00	0.00	0.00	0.00
427	0.00	0.00	98,040.00	0.00
428	0.00	0.00	0.00	0.00
429	0.00	0.00	98,040.00	0.00

430	0.00	0.00	0.00	0.00
431	0.00	0.00	0.00	0.00
432	0.00	0.00	0.00	0.00
433	0.00	0.00	92,459.00	0.00
434	0.00	0.00	92,459.00	0.00

435	0.00	0.00	0.00	0.00
436	0.00	0.00	0.00	0.00
437	0.00	0.00	0.00	0.00
438	0.00	0.00	65,003.00	0.00
439	0.00	0.00	0.00	0.00
440	0.00	0.00	65,003.00	0.00

**SYSTEM DEV. FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

WATER DEPT.

CAPITAL OUTLAY

418	544.310	Engineering	0.00	
419	544.320	Equipment	0.00	
420	544.330	Land & Buildings	0.00	
421	544.340	System Improvements	234,481.54	
422	544.342	Main Extension	0.00	
423	C	TOTAL WATER DEPT.	234,481.54	

WASTEWATER DEPT.

CAPITAL OUTLAY

424	543.310	Engineering	0.00	
425	543.320	Equipment	0.00	
426	543.330	Land & Buildings	0.00	
427	543.340	System Improvements	149,884.70	
428	543.342	Main Extension	0.00	
429	C	TOTAL WASTEWATER DEPT.	149,884.70	

STREET DEPT.

CAPITAL OUTLAY

430	542.310	Engineering		
431	542.320	Equipment	0.00	
432	542.330	Land & Buildings	0.00	
433	542.340	System Improvements	115,146.73	
434	C	TOTAL STREET DEPT.	115,146.73	

STORMWATER DEPT.

CAPITAL OUTLAY

435	545.310	Engineering	0.00	
436	545.320	Equipment	0.00	
437	545.330	Land & Buildings	0.00	
438	545.340	System Improvements	103,269.54	
439	545.342	Main Extension	0.00	
440	C	TOTAL STORMWATER DEPT.	103,269.54	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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441	0.00	0.00	0.00	0.00
442	0.00	0.00	0.00	0.00
443	0.00	0.00	0.00	0.00
444	0.00	0.00	19,354.00	0.00
445	0.00	0.00	19,354.00	0.00
446	4,105.00	0.00	470,363.00	0.00

446	191,875.00	195,177.37	0.00	233,631.54
447	94,447.00	96,696.43	0.00	149,454.70
448	90,166.00	92,073.22	0.00	114,816.73
449	62,614.00	64,792.62	0.00	103,069.54
450	18,350.00	19,218.35	0.00	34,804.49
451	457,452.00	467,958.00	0.00	635,777.00
452	457,452.00	467,958.00	0.00	635,777.00
453	461,557.00	467,958.00	470,363.00	635,777.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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454	112,593.00	87,764.00	139,045.00	87,764.00
455	89,958.00	76,525.00	20,694.00	70,479.00
456	22,635.00	11,239.00	118,351.00	8,736.00
457	136,088.00	154,747.00	175,050.00	165,800.00
458	216.00	628.00	0.00	1,500.00
459	54,500.00	64,630.00	65,205.00	65,780.00
460	56,351.00	67,268.00	76,545.00	77,220.00
461	0.00	0.00	0.00	0.00
462	864.00	433.00	800.00	700.00
463	0.00	0.00	0.00	0.00
464	22,405.00	10,055.00	25,000.00	15,000.00
465		7,265.00	7,500.00	600.00
466	1,752.00	4,468.00	0.00	5,000.00
467	248,681.00	242,511.00	314,095.00	253,564.00

**SYSTEM DEV. FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

PARKS DEPT.

CAPITAL OUTLAY

441	541.310	Engineering	0.00	
442	541.320	Equipment	0.00	
443	541.330	Land & Buildings	0.00	
444	541.340	System Improvements	34,904.49	
445	C	TOTAL PARKS DEPT.	34,904.49	
446		TOTAL SDC FUND EXPENSES	637,687.00	

446	544.399	UEFB Water	0.00	
447	543.399	UEFB Wastewater	0.00	
448	542.399	UEFB Street	0.00	
449	545.399	UEFB Storm	0.00	
450	541.399	UEFB Parks	0.00	
451	C	Components of Ending Fund Balance	0.00	
452		Restricted to CIP Projects	0.00	
453		TOTAL SYSTEMS DEVEL. FUND	637,687.00	

**TRANSIENT ROOM TAX FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

454		BEGINNING FUND BALANCE	78,785.00	
455		Non-Committed	73,608.00	
456		Committed to Tourism Promotion	5,177.00	
457		TOTAL RECEIPTS	185,750.00	
458	730.061	Donations - Tourism Promotion	0.00	
459	730.064	Transient Room Tax - Non-Com. Use (46%)	66,700.00	
460	730.065	Transient Room Tax - Com. Tourism (54%)	78,300.00	
461	731.067	Loans Repaid	0.00	
462	730.071	Interest	750.00	
463	730.076	Penalties/Fees	0.00	
464	730.080	Event Revenue	30,000.00	
465	730.085	Promotional/Publication Revenues	10,000.00	
466	730.099	Misc. Revenue (Grants, etc.)	0.00	
467		TOTAL TRT FUND RESOURCES	264,535.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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468		16,764.00	23,421.00	23,421.00
469		8,885.00	6,865.00	6,865.00
470		7,041.00	5,514.00	5,514.00
471		838.00	11,042.00	11,042.00
472		0.00	0.00	0.00
473		6,819.00	9,358.00	9,358.00
474		6,760.00	9,286.00	9,286.00
475		59.00	72.00	72.00
476		23,583.00	32,779.00	32,779.00
477		0.00	5,000.00	5,000.00
478	22,317.00	19,957.00	20,000.00	20,000.00
479	20,430.00	19,389.00	18,000.00	18,000.00
480		6,842.00	5,000.00	5,000.00
481	42,747.00	46,188.00	48,000.00	48,000.00
482	42,747.00	69,771.00	80,779.00	80,779.00
483	360.00	51.00	0.00	0.00
484	2,000.00	4,000.00	4,000.00	4,000.00
485	0.00	0.00	3,000.00	0.00
486	15,106.00	1,480.00	500.00	500.00
487	15,704.00	23,210.00	25,000.00	24,000.00
488	33,170.00	28,741.00	32,500.00	28,500.00
489	0.00	1,784.00	3,000.00	0.00
490	0.00	0.00	0.00	0.00
491	0.00	0.00	0.00	0.00
492	0.00	1,784.00	3,000.00	0.00
493	0.00	1,784.00	6,000.00	0.00

**TRANSIENT ROOM TAX FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

TOURISM PROMOTION DEPT.

PERSONAL SERVICES

468		Admin. Personnel	22,907.00	
469	741.111	City Manager	5,503.00	
470	741.102	Finance Officer/Assn. City Manager	2,831.00	
471	741.115	Admin. Assistant II	14,573.00	
472	741.131	Admin. Extra Labor	0.00	
473		Admin. Dept. Personnel Costs	10,214.00	
474	741.190	Tourism Personnel Costs	9,942.00	
475	741.191	Tourism Worker's Comp.	272.00	
476	C	TOTAL PERSONNEL	33,121.00	
		MATERIALS & SERVICES		
477	741.225	Contracted Services	5,000.00	
478	741.226	Promotional Media Reimbursement Prgm.	20,000.00	
479	741.238	Community Promotion - Media	20,000.00	
480	741.245	Promotional Services	5,000.00	
481	C	TOTAL MATERIALS & SERVICES	50,000.00	
482		TOTAL TOURISM PROMOTION DEPT.	83,121.00	

COMMUNITY EXPENSE DEPT.

MATERIALS & SERVICES

483	741.220	Contracted Services	7,500.00	
484	741.232	Fireworks	4,000.00	
485	741.235	Lumbermen's Pk. Expenses	3,000.00	
486	741.236	Community Expenses	5,000.00	
487	741.240	Event Expenses	30,000.00	
488	C	TOTAL MATERIALS & SERVICES	49,500.00	
		CAPITAL OUTLAY		
489	741.330	Land & Cap. Impr.	0.00	
490	741.342	Street, Parking & Pub. Wks.	0.00	
491	741.399	Grant Matching Funds	0.00	
492	C	TOTAL CAPITAL OUTLAY	0.00	
493		TOTAL COMMUNITY EXPENSE DEPT.	3,000.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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493				
494				
495				
496				
497	33,170.00	30,525.00	35,500.00	28,500.00

498	0.00	0.00	0.00	0.00
499	6,000.00	6,300.00	6,600.00	6,600.00
500	0.00	0.00	0.00	0.00
501	25,000.00	0.00	0.00	0.00
502	12,000.00	12,600.00	13,100.00	13,100.00
503	36,000.00	37,800.00	39,200.00	39,200.00
504	6,000.00	6,300.00	6,600.00	6,600.00
505	85,000.00	63,000.00	65,500.00	65,500.00
506	0.00	0.00	16,990.00	0.00
507	87,764.00	79,215.00	115,326.00	78,785.00
508	11,239.00	8,736.00	16,213.00	5,177.00
509	76,525.00	70,479.00	75,481.00	73,608.00
510	248,681.00	242,511.00	314,095.00	253,564.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
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511	90,654.00	98,951.00	66,576.00	110,395.00
512	48,015.00	51,162.00	45,800.00	47,400.00
513	2,590.00	1,709.00	2,300.00	2,000.00
514	44,961.00	48,980.00	43,000.00	45,000.00
515	464.00	473.00	500.00	400.00
516	0.00	0.00	0.00	0.00
517	138,669.00	150,113.00	112,376.00	157,795.00

**TRANSIENT ROOM TAX FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

DEBT SERVICE DEPT.

DEBT SERVICE

493		Community Hall Improvements	40,000.00	
494	741.291	Principal	40,000.00	
495	741.292	Interest	0.00	
496	C	TOTAL GENERAL DEBT DEPT.	40,000.00	
497		TOTAL DEBT SERVICE DEPT.	89,500.00	

NON DEPARTMENTAL

INTERFUND TRANSFERS

498	741.403	General Fund for Fire Grants	0.00	
499	741.404	General Fund for Police O&M	6,700.00	
500	741.405	General Fund for Grants	0.00	
501	741.408	General Fund for Promotional Costs	0.00	
502	741.410	Street Fund for Capital Improvements	13,400.00	
503	741.412	PSE Reserve Fund (Fire)	13,400.00	
504	741.415	PSE Res. Fund (Police)	6,700.00	
505	C	TOTAL INTERFUND TRANSFERS	40,200.00	
506	C	TRT FUND CONTINGENCY	19,900.00	
507	C	Components of Ending Fund Balance	31,814.00	
508		Restricted to Tourism Promotion	356.00	
509		Unassigned/Unappropriated	31,458.00	
510		TOTAL TRANSIENT ROOM TAX FUND	264,535.00	

Assuming that contingency is not spent the unappropriated ending fund balance will be \$51,714

**WASTEWATER DEBT FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

511		BEGINNING FUND BALANCE	118,077.00	
512		TOTAL RECEIPTS	45,800.00	
513	830.011	Prior Years' Taxes	2,300.00	
514	830.012	Current Year's Taxes	43,000.00	
515	830.071	Interest	500.00	
516	830.099	Miscellaneous	0.00	
517		TOTAL W/W DEBT FUND RESOURCES	163,877.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
518	39,718.00	39,718.00	39,718.00	39,718.00
519	19,898.00	20,918.00	21,990.00	21,990.00
520	19,820.00	18,800.00	17,728.00	17,728.00
521	39,718.00	39,718.00	39,718.00	39,718.00
522	98,951.00	110,395.00	72,658.00	118,077.00
523	98,951.00	110,395.00	72,658.00	118,077.00
524	138,669.00	150,113.00	112,376.00	157,795.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
525	56,875.00	61,867.00	80,958.00	135,954.00
526	8,387.00	73,791.00	18,100.00	18,100.00
527	2,410.00	4,340.00	2,700.00	2,700.00
528	657.00	2,082.00	3,600.00	3,600.00
529	2,656.00	61,118.00	5,900.00	5,900.00
530	2,664.00	6,251.00	5,900.00	5,900.00
531	498.00	296.00	300.00	300.00
532	207.00	0.00	0.00	0.00
533	291.00	296.00	300.00	300.00
534	65,760.00	135,954.00	99,358.00	154,354.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
535	3,893.00	0.00	99,358.00	0.00
536	3,893.00	0.00	99,358.00	0.00
537	61,867.00	135,954.00	0.00	154,354.00
538	61,867.00	135,954.00	0.00	154,354.00
539	65,760.00	135,954.00	99,358.00	154,354.00

**WASTEWATER DEBT FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

WASTEWATER DEBT DEPARTMENT

DEBT SERVICE

518	SEWER BOND (\$609,222, 5.125%, 40y)	39,718.00	
519	841.297 Bond Payment--Principal	23,117.00	
520	841.298 Bond Payment--Interest	16,601.00	
521	C TOTAL W/W DEBT FUND EXPENSES	39,718.00	
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522	C Components of Ending Fund Balance	124,159.00	
523	Restricted to Sewer Bond Payments	124,159.00	
524	TOTAL WASTEWATER DEBT FUND	163,877.00	

**PAYROLL LIABILITIES FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

525	BEGINNING FUND BALANCE	154,354.00	
526	TRANSFERS IN	10,980.00	
527	930.021 from General Fund	1,360.00	
528	930.022 from Street Fund	2,530.00	
529	930.023 from Waste Fund	2,270.00	
530	930.024 from Water Fund	4,820.00	
531	TOTAL RECEIPTS	300.00	
532	930.062 Misc. Revenue	0.00	
533	930.071 Interest	300.00	
534	TOTAL PAYROLL LIABILITIES FUND RESOURCES	165,634.00	

**PAYROLL LIABILITIES FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

PAYROLL LIABILITIES DEPARTMENT

PERSONAL SERVICES

535	941.194 Avail. to pay Pers. Comp.	165,634.00	
536	C TOTAL PERSONNEL EXPENSES	165,634.00	
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537	C Components of Ending Fund Balance	0.00	
538	Reserved for Payroll Liability Expenses	0.00	
539	TOTAL PAYROLL LIABILITIES FUND	165,634.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
540	125,891.00	168,570.00	175,194.00	174,520.00
541	86,781.00	123,249.00	161,450.00	161,638.00
542	39,110.00	45,321.00	13,744.00	12,882.00
543	42,000.00	44,100.00	45,800.00	45,800.00
544	6,000.00	6,300.00	6,600.00	6,600.00
545	36,000.00	37,800.00	39,200.00	39,200.00
546	679.00	806.00	700.00	700.00
547	0.00	0.00	0.00	0.00
548	0.00	0.00	0.00	0.00
549	0.00	0.00	0.00	0.00
550	0.00	0.00	0.00	0.00
551	0.00	0.00	0.00	0.00
552	679.00	806.00	700.00	700.00
553	468.00	589.00	645.00	645.00
554	211.00	217.00	55.00	55.00
555	168,570.00	213,476.00	221,694.00	221,020.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
556	0.00	0.00	201,295.00	0.00
557	0.00	38,956.00	20,399.00	0.00
558	0.00	38,956.00	221,694.00	0.00
559	168,570.00	174,520.00	0.00	221,020.00
560	123,249.00	161,638.00	0.00	201,483.00
561	45,321.00	12,882.00	0.00	19,537.00
562	168,570.00	213,476.00	221,694.00	221,020.00

**PUBLIC SAFETY EQUIP. RESERVE FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

540	BEGINNING FUND BALANCE		221,020.00	
541	Dedicated to Fire		201,483.00	
542	Dedicated to Police		19,537.00	
543	TRANSFERS IN		16,680.00	
544	1130.047 from TRT Fund (Police)		3,340.00	
545	1130.042 from TRT Fund (Fire)		13,340.00	
546	TOTAL RECEIPTS		800.00	
547	1130.062 Misc. Revenue (Fire)		0.00	
548	1130.072 Surplus Sales (Fire)		0.00	
549	1130.061 GFFA Donations (Fire)		0.00	
550	1130.065 Misc. Revenue (Police)		0.00	
551	1130.075 Surplus Sales (Police)		0.00	
552	1130.071 Interest		800.00	
553	Fire Interest		700.00	
554	Police Interest		100.00	
555	TOTAL PSE RESERVE FUND RESOURCES		238,500.00	

**PUBLIC SAFETY EQUIP. RESERVE FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

CAPITAL PROCUREMENT DEPARTMENT

CAPITAL OUTLAY

556	1141.322 Fire Equipment		215,523.00	
557	1141.325 Police Equipment		22,977.00	
558	C TOTAL CAPITAL OUTLAY		238,500.00	

559	C Components of Ending Fund Balance		0.00	
560	Reserved for Future Fire Expend.		0.00	
561	Reserved for Future Police Expend.		0.00	
562	TOTAL PSE RESERVE FUND		238,500.00	

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
563	186,850.00	192,897.00	202,736.00	200,858.00
564	9,039.00	9,039.00	9,039.00	9,039.00
565	3,152.00	3,152.00	3,152.00	3,152.00
566	3,548.00	3,548.00	3,548.00	3,548.00
567	2,339.00	2,339.00	2,339.00	2,339.00
568	1,008.00	922.00	1,000.00	900.00
569	0.00	0.00	0.00	0.00
570	1,008.00	922.00	1,000.00	900.00
571	0.00	0.00	0.00	0.00
572	196,897.00	202,858.00	212,775.00	210,797.00

	ACTUAL 2 Years Ago FY 13-14	ACTUAL 1 Year Ago FY 14-15	BUDGETED THIS YEAR FY 15-16	PROJECTED ACTUAL THIS YEAR FY 15-16
573	4,000.00	2,000.00	212,775.00	0.00
574	4,000.00	2,000.00	212,775.00	0.00
575	192,897.00	200,858.00	0.00	210,797.00
576	192,897.00	200,858.00	0.00	210,797.00
577	196,897.00	202,858.00	212,775.00	210,797.00

**PUBLIC WORKS EQUIP. RESERVE FUND
RESOURCES**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

563	BEGINNING FUND BALANCE		<u>210,797.00</u>	
564	TRANSFERS IN		5,040.00	
565	1230.082 from Street Fund		1,270.00	
566	1230.083 from Waste Fund		2,270.00	
567	1230.084 from Water Fund		1,500.00	
568	TOTAL RECEIPTS		900.00	
569	1230.062 Misc. Revenue		0.00	
570	1230.071 Interest		900.00	
571	1230.079 Surplus Sales		0.00	
572	TOTAL PWE RESERVE FUND REVENUE		<u>216,737.00</u>	

**PUBLIC WORKS EQUIP. RESERVE FUND
REQUIREMENTS**

**PROPOSED BY
BUDGET OFFICER TO
BUDGET COMMITTEE**

CAPITAL PROCUREMENT DEPARTMENT

CAPITAL OUTLAY

573	1241.320 Equipment		216,737.00	
574	C TOTAL CAPITAL OUTLAY		216,737.00	

575	C Components of Ending Fund Balance		0.00	
576	Reserved for PW Equipment Purchases		0.00	
577	TOTAL PWE RESERVE FUND		<u>216,737.00</u>	



CITY HALL – 107 SIXTH ST. (P.O. BOX 708) – GARIBALDI, OREGON 97118

PHONE 503/322-3327 – FAX 503/322-3737 – TTY 800/735-2900

E-MAIL city@ci.garibaldi.or.us WEBSITE www.ci.garibaldi.or.us

THE CITY OF GARIBALDI IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

GARIBALDI URBAN RENEWAL AGENCY BUDGET MEETING

Monday, May 4, 2015

Council Chambers, 107 6th Street, Garibaldi, 6:00 P.M.

ATTENDEES:

Valerie Folkema, GURA Member
Roberta Bettis, GURA Member
Chris Miller, GURA Budget Committee Member

Michele Aeder, Budget Committee Member
Jim Zerfing, Budget Committee Member
Karen Schroetke, Budget Committee Member

Suzanne McCarthy, Mayor
Terry Kandle, Council President
Marlene Westerfield, Council Member
Norman Shattuck, Council Member

John O'Leary, City Manager / Budget Officer
Blake Lettenmaier, Public Works Director

I. CALL TO ORDER

Mayor Suzanne McCarthy called to order the Urban Renewal board budget committee meeting at 6:02 p.m. Cn Eugene Tish, GURA Chair Everett Brown and Budget Committee member Denise Harrington were excused.

II. ELECTION OF CHAIR

Mayor McCarthy opened the floor to nominations for Chair of the GURA Budget Committee. Valerie Folkema nominated Jim Zerfing.

MOTION Made by Valerie Folkema to elect Jim Zerfing as Chair of the GURA Budget Committee. Seconded by Karen Schroetke. AYES: Folkema, Bettis, Miller, Aeder, Zerfing, Schroetke, McCarthy, Kandle, Westerfield, Shattuck. NAYS: None. Motion passed.

III. ELECTION OF SECRETARY

Mayor McCarthy passed control of the meeting to Chair Zerfing. Chair Zerfing opened the floor to nominations for Secretary of the GURA Budget Committee. Valerie Folkema nominated Karen Schroetke. O'Leary noted that all secretarial work will be performed by staff.

MOTION Made by Valerie Folkema to elect Karen Schroetke as Secretary of the GURA Budget Committee. Seconded by Chris Miller. AYES: Folkema, Bettis, Miller, Aeder, Zerfing, Schroetke, McCarthy, Kandle, Westerfield, Shattuck. NAYS: None. Motion passed.

IV. PUBLIC COMMENT ON THE PROPOSED BUDGET

None.

V. RECEIPT OF BUDGET MESSAGE AND PROPOSED BUDGET

O'Leary gave an overview of the Urban Renewal budget, noting a lack of activity with capital outlay and loans. Discussed the future ODOT Hwy 101 project and its financial impact on Urban Renewal and the city.

O'Leary noted that he did not budget transfers in from the Debt Service Fund this year, as he does not believe it necessary this year. He reported that funds can be utilized if a supplemental budget is prepared and approved.

O'Leary reported that the Port of Garibaldi has some streetlight opportunities along Commercial Avenue which may present GURA loan opportunities in the next fiscal year.

VI. BUDGET COMMITTEE WORK SCHEDULE

MOTION Made by Valerie Folkema to approve the budget for the General Fund and Debt Service funds by category as presented. Seconded by Karen Schroetke. AYES: Folkema, Bettis, Miller, Aeder, Zerfing, Schroetke, McCarthy, Kandle, Westerfield, Shattuck. NAYS: None. Motion passed.

VII. ADJOURNMENT

Chair Zerfing adjourned the meeting at 6:25 p.m.

ATTEST:

Jim Zerfing, GURA Budget Committee Chair

John O'Leary, City Manager



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THE CITY OF GARIBALDI IS AN EQUAL OPPORTUNITY PROVIDER

CITY OF GARIBALDI BUDGET COMMITTEE MEETING MINUTES

Monday, May 4, 2015, 6:00 p.m.

Garibaldi Community Hall

ATTENDEES:

Michele Aeder, Budget Committee Member
Jim Zerfing, Budget Committee Member
Karen Schroetke, Budget Committee Member

Suzanne McCarthy, Mayor
Terry Kandle, Council President
Marlene Westerfield, Council Member
Norman Shattuck, Council Member

John O'Leary, City Manager / Budget Officer
Blake Lettenmaier, Public Works Director

I. CALL TO ORDER

Mayor Suzanne McCarthy called the meeting to order at 6:15 p.m. Cn Eugene Tish and City Budget Committee member Denise Harrington were excused.

II. ELECTION OF CHAIR

Mayor McCarthy opened the floor for motion for Chair of the Garibaldi Budget Committee. **MOTION Made by Michele Aeder to elect Jim Zerfing as Chair. Seconded by Norman Shattuck. AYES: Aeder, Zerfing, Schroetke, McCarthy, Kandle, Westerfield, Shattuck. NAYS: None. MOTION PASSED.**

III. ELECTION OF SECRETARY

Chair Harrington opened the floor for motion for Secretary of the Garibaldi Budget Committee. Mary DeLoria to act as Recorder Pro-Tem for the purpose of taking minutes. **MOTION Made by Michele Aeder to elect Emmy Lou Orahod as Secretary. Seconded by Cn Terry Kandle. AYES: Emmy Lou Orahod, Michele Aeder, Denise Harrington, Richard Harrison, Suzanne McCarthy, Terry Kandle, Jerry Bartolomucci, John Foulk, Marlene Westerfield. NAYS: None. MOTION PASSED.**

IV. PUBLIC HEARING ON STATE REVENUE SHARING

Chair Harrington opened the hearing at 6:20 p.m. and asked if anyone present wished to comment on the proposed use of State Revenues. Hearing no comments made by the public, the Chair closed Hearing at 6:21 p.m.

V. PUBLIC COMMENT ON THE PROPOSED BUDGET

Chair Harrington opened the floor for public comment at 6:21 p.m. Hearing none, Chair Aeder gave the floor to the Budget Officer.

VI. REVIEW OF THE BUDGET MESSAGE AND PROPOSED BUDGET

O'Leary presented the budget document, discussing each fund in order of appearance in the document. He discussed the changes to the budget document format and to the structuring of the funds. O'Leary reported on proposed increases in appropriations associated with potential capital improvement projects in the next fiscal year. O'Leary noted proposed changes to the Transient Room Tax Fund, which separated operations into two departments called Community Expense and Tourism Promotion. O'Leary commented that the Tourism Promotion Department included a Personnel Services category that would pay for administrative staff support.

O'Leary discussed the equipment acquisition planned for the coming year. O'Leary also discussed decreasing reserve balances in the Water and Wastewater Funds, and noted that increased operational costs would eventually require increases in revenues to support those operations – more specifically, the need to increase utility rates in those funds.

No changes were made to the proposed budget for FY 2014-2015.

MOTION Made by Richard Harrison to approve the all funds by category as presented. Seconded by Cn Terry Kandle. AYES: Emmy Lou Orahod, Michele Aeder, Denise Harrington, Richard Harrison, Suzanne McCarthy, Terry Kandle, Jerry Bartolomucci, John Foulk, Marlene Westerfield. NAYS: None. MOTION PASSED.

VII. TAX APPROVAL

MOTION Made by Emmy Lou Orahod to approve taxes for the 2014-2015 fiscal year at the rate of \$2.8468 per \$1,000 assessed value for operating purposes in the General Fund, and in the amount of \$43,300 for payment of general obligation bond principal and interest in the Wastewater Debt Fund. Seconded by Cn Jerry Bartolomucci. AYES: Emmy Lou Orahod, Michele Aeder, Denise Harrington, Richard Harrison, Suzanne McCarthy, Terry Kandle, Jerry Bartolomucci, John Foulk, Marlene Westerfield. NAYS: None. MOTION PASSED.

VIII. ADJOURNMENT

Chair adjourned at 7:25 p.m.

Hon. Suzanne McCarthy, Mayor

ATTEST:

John O'Leary, City Manager/ Budget Officer

2016 Council Goals

***Mission:** to encourage sustainable economic development, protect our community's livability and property values, and continually refine and improve our public service.*

The City Seeks To:

- I. Refine the city's rules and regulations to facilitate and encourage responsible and positive economic development.
- II. Facilitate and encourage the development of safe, suitable and attractive living conditions in and around our community.
- III. Continue to develop tourism as a viable industry in Garibaldi, and encourage the development of community projects and events that promote Garibaldi as a tourist destination.
- IV. Continually refine and improve the governmental services of the City of Garibaldi.

Action Steps for 2016

Based on the discussion during the city's goal setting workshops held on January 15, 2016, the City Council establishes and the following action steps to be taken by the City. The City Council will re-evaluate its goals and actions between December of 2016 and February of 2017.

1. Continue with the city's plan to renovate the community space in City Hall within 2016. Seek additional grant funding to offset the total cost to the city, and refine the plan as grant opportunities arise to maximize the utility and value of the meeting and event space for the community.
2. City council and staff will work with the Oregon Department of Transportation as they plan and construct improvements to Hwy 101 through Garibaldi. Encourage ODOT to enhance the appearance, safety and usability of Hwy 101. Work with ODOT to facilitate community participation. Staff will continue to promote the city's STIP application, which seeks to allocate \$1.5 million towards pedestrian and bicycle amenities along Hwy 101 through Garibaldi.
3. Continue to refine the city's emergency preparedness policies. Explore program funding options relating to development in the city. Complete the development of a storage facility for emergency supplies and finalize an emergency preparedness plan for the city.
4. Develop a comprehensive parks and recreation plan for the city that promotes desirable living conditions in our community. This plan should be developed using input from the public, relevant government and non-profit agencies, businesses within the city, and existing plans developed by the city relevant to this purpose.

5. Develop a comprehensive plan for the improvement of city-owned properties intended to facilitate parking in downtown Garibaldi. These improvements should include tourism amenities such as downtown squares, plazas and small parks. Facilitate relevant stakeholders in developing implementable plans with preliminary design and cost estimates.
6. Council consideration of changes to public policies regarding open burning, burn barrels, solid waste collection, recycling and relevant requirements and incentives intended to promote the health and welfare of the community.

The City of Garibaldi will continue to:

- Be willing and available to work with the Garibaldi Rural Fire Protection District, neighboring cities and other potential stakeholders in exploring the concept of consolidating regional fire protection agencies into a single district.
- Facilitate the Tourism Commission in achieving their goals to promote tourism, foster new and existing events, and strengthen the City's tourism economy.
- Continue to support the Port of Garibaldi's goal of developing a vibrant and thriving business community within the port that provides a balanced and sustainable economy for our community.
- Continue to maintain an "open door" policy of assistance with the owners of the Merrill's Wrecking Yard property.
- Utilize the Garibaldi Scenic Trail system identified in the 2006, Garibaldi Connections Project report in the future refinement of planning and development policies. This would include identifying the specific route of the trail, preliminary engineering, cost estimates and time line development. Work with other stakeholders such as the Port of Garibaldi, Port of Tillamook Bay, Oregon Coast Scenic Railroad, Garibaldi Lion's Club, Old Mill Marina and private property owners in establishing and constructing this trail system.

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