

FISCAL YEAR 2018-2019 BUDGET

FOR THE

CITY OF GARIBALDI AND THE GARIBALDI URBAN RENEWAL AGENCY

GARIBALDI CITY COUNCIL MEMBERS

Suzanne McCarthy - Mayor + Judy Riggs, Council President
Marlene Westerfield, Council Vice President + Melisa Elmore, Council Member
Norman Shattuck, Council Member

BUDGET COMMITTEE MEMBERS

Karen Schroetke + James Zerfing + Michelle Aeder

GURA BOARD MEMBERS

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GURA BUDGET COMMITTEE MEMBERS

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John O'Leary, City Manager / Budget Officer

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INTRODUCTION

Honorable Mayor Suzanne McCarthy, members of the Garibaldi City Council, Garibaldi Urban Renewal Board Members, and citizen free-holders of the Garibaldi and GURA Budget Committee, it is my privilege to submit for your consideration the Fiscal Year (FY) 2018-2019 Budget for the City of Garibaldi and the Garibaldi Urban Renewal Agency.

This document presents the city and urban renewal agency budgets for the fiscal year beginning July 1, 2018, and ending June 30, 2019. We will be meeting on June 6th, 2018, at 6:00 p.m. to have the budget committees review the budgets presented in this document. During this meeting, I will go over these budgets briefly and ask for questions from the committees. I would ask each member to go through the budget message presented here and develop any questions you may have prior to the meeting. Ideally, you can let me or Assistant City Manager / Finance Officer Geoff Wullschlager know before the meeting by email, phone or in person of any questions or concerns you have before the meeting; however, we can always discuss your questions, concerns or comments during the meeting as well.

BUDGET DOCUMENT PRESENTATION

This budget document contains four sections. Section 1, The City of Garibaldi and Urban Renewal Budget Message, will present a narrative overview of how the city performed in the current and recent fiscal years, expectations for next year, and information on issues relevant to the city's financial position. In the Budget Message, you'll find tables that provide actual and projected revenues and expenditures by category for the last two fiscal years and the current fiscal year, as well as the proposed appropriations for FY 18-19.

Section 2, Agenda Notes and Meeting Process, provides an overview of the budget committee process with step by step instructions on how to conduct the meeting, and what actions and motions need to be made for the committee to approve a budget.

Section 3, the City and GURA Budgets, is the complete budget for the city and the urban renewal agency as presented to both committees for consideration. The budget document used in the last section is similar to the State of Oregon's LB format. The budget document provides actual numbers from FY 15-16 and FY 16-17, the budgeted and projected numbers for the current FY 17-18, and finally the proposed numbers for FY 18-19.

Section 4 includes the minutes from last year's budget committee meetings.

The city has eleven funds and the urban renewal agency has two. These budgets are presented in a line-item format; however, both budgets are adopted by category. This means that over spending in a specific line item does not violate budget law. Please note the following information:

- **This budget is balanced:** “Balanced” means that in no situation is any fund expending monies that would exceed the combination of its beginning cash balance and its projected revenues. Revenues and expenditures are based on historical data, projected increases in the cost of goods and services, and projected increases in demand for services or functions of the city or GURA. In all situations, projected revenues and recommended expenditures are based on the best available information at the time that this budget has been developed.
- **We normally spend less than we budget:** There’s nothing more relevant to a municipal budgeting process than knowing this one rule; just because you budget it, doesn’t mean you have to spend it. As you look at actual amounts spent in previous years, keep in mind that amounts budgeted should always be higher or equal to the actual amounts spent. This budget is an attempt to anticipate revenues and expenditures more than twelve months out. While projections are often accurate, they’re just projections. Plans change, and budgets need to allow the city and GURA to adapt to changing circumstances throughout the fiscal year. That’s what this budget is designed to do.
- **We can’t always afford what we want:** Some of the things that our community would like to see done are not always supported by resources available to the city or GURA. In many cases, expenditures are budgeted to “fit” within the amount money available. This means that we do the best we can with what’s available, and that doesn’t always mean we get the results everyone would like to have. We generally don’t budget significantly more than what we need to operate from one year to the next. However, Capital Outlay expenditures are an exception to this rule. In these cases, expenditures are budgeted in as much excess of what’s expected or potentially needed to allow for flexibility in the development or construction of a capital project. Of the many reasons to budget a project like this, the most important reason is to eliminate the perception that a capital improvement project’s cost should “fit” its budget. That’s nonsense. You should develop a project based on relevant objectives and goals, and you should construct a project with practical and affordable techniques and materials. The objective of any project should always be to get the best price for the best product available. The best way to get this start with the question “what do we need” instead of “how much should we spend”. If the community needs something, there’s always a way to afford it.

- **Our budgets are adopted by category:** “Categories” within a fund are identified by a **C** symbol found throughout the third section of this document. All the tables found in the second section of this document are broken out by category as well. These categories are what the budget committees approve, and what the council and urban renewal board adopts in June. As long the total amount spent in a category is at, or less than, the amount budgeted, spending within the category complies with Oregon’s budget law.
- **We adopt expenditures (appropriations), not revenues (resources):** When you look at the budget document, you’ll see both resources and appropriations. While a proposed budget needs to show where the money is coming from in order to appropriate funds for expenditures, the budgets that are adopted by the council and the urban renewal board only adopt the expenditures; this is just how budget law works. It’s important to know and understand where the money is coming from, but try and keep in mind that the revenues shown in the budget are estimated from the information available at the time that the budget is developed. We can talk about why we anticipate certain revenues in certain amounts during the meeting; however, the important thing to focus on is whether the anticipated revenues are reasonable and appropriate to meet the expenditures as proposed or amended.
- **Some resources are restricted to certain uses, and some are not:** In the budgets located in the third section of this document, you’ll see various revenue sources broken out by lines. Some revenue sources are restricted for specific uses, while others are not. I’ll explain some of these restrictions in the budget message. Also, we don’t always spend 100% of a given revenue source in a year on the relevant expenditures. Because of this, and for the purpose of meeting the Governmental Accounting Standards Board (GASB) 54 standard, some **Ending Fund Balances** are identified by one of five categories; **Non-spendable, Restricted, Committed, Assigned, and Unassigned/Unappropriated**. Not all five categories apply to every fund, so you will see **Ending Fund Balances** broken out into one or more of these categories at the bottom of each fund’s budget. This is meant to show that certain reserves can only be used for specific uses in the future.
- **Make sure you look at the formatting in the budget to know what’s new and what’s not:** New line items in the budget will have a **bolded** name. You’ll also notice that some lines in the budget have **greyed-out** sections. This means that these lines were not budgeted in the past and that there are no past values to show. You’ll find subtotals and totals throughout the budget, and you’ll see where each line in the city’s and urban renewal agency’s budget is numbered on the far left-hand side of the document. I’ll reference line numbers in the during

the meeting where it's relevant.

- **Some changes to the budget may be made after the budget committee meets:**
The city council and urban renewal agency board will adopt the final budgets on or after June 18, 2018. Some adjustments to the budget may be made between the budget committee meeting and the council/GURA board adoption of the budget. In no case will total appropriations in these budgets be increased more than 15% without reconvening the budget committee.

SECTION 1

THE CITY OF GARIBALDI AND GARIBALDI URBAN RENEWAL AGENCY (GURA) BUDGET MESSAGE

GURA BUDGET MESSAGE FOR FISCAL YEAR 18-19

Background: The City of Garibaldi formed the Garibaldi Urban Renewal Agency (GURA) on August 21, 2006; the first in Tillamook County. Though GURA is a separate quasi-municipal corporation and requires its own budget and fiscal accounting system, GURA is a “component” of the city’s government, and as a result is able to utilize city staff and resources. The GURA Budget Committee is made up of the ten members of the city’s budget committee (council plus five freeholder positions) and the nine members of GURA’s at-large budget committee (GURA members plus four freeholders).

To meet governmental auditing standards, GURA has two funds. The General Fund receives loans, grants and donations to construct capital improvement projects approved by GURA board members. All projects eligible for funding are identified in the Garibaldi Urban Renewal Plan. The Debt Service Fund receives taxes and services debt incurred by GURA to carry out the projects. GURA has an intergovernmental agreement (IGA) with the city to provide administrative services which is shown as debt. The IGA is a contracted obligation and may be treated as debt pursuant to ORS 457. The IGA states that GURA shall pay 7% of the received tax increment to the city for providing administrative services to GURA. The percentage was derived from the urban renewal consultant’s report to the city.

In 2008-09, GURA received a \$10,000 loan (6%, 2 yrs.) from the city’s room tax fund to fund gateway signs, a \$7,000 grant from the city’s room tax fund to fund gateway signs, a \$150,000 loan from Sterling Bank (4.75%, 5 years) to fund streetscape improvements at Fourth St. and Garibaldi Ave. and additional refinement planning for downtown, and a minor amount of interest to offset administrative costs. GURA repaid the loan from the city’s TRT fund last year, and the \$150,000 loan from Sterling Bank was paid off in FY 13-14.

At the end of FY 10-11 GURA had received a total of \$144,000 in state grants for the construction improvements of the 4th Street and Hwy 101 intersection. This is the second GURA project after the gateway signs to be completed, and has resulted in a total debt of just over \$72,000 – this amount is part of the \$150,000 loan from Sterling Bank.

CURRENT YEAR'S PERFORMANCE

GURA and the city have committed future debt to improvements that are anticipated be made by ODOT between 2019 and 2021 through the State-Wide Transportation Improvement Plan (STIP) process. The City has applied for \$1.4 million in STIP funds with a roughly 11% match that can be increased on our part to afford sidewalk improvements, pedestrian amenities and undergrounding of electrical and communication infrastructure along Hwy 101 in Garibaldi. This will be in addition to \$5.5 million in funds that ODOT hopes to acquire in the STIP for physical improvements to the highway. While the debt itself has not be realized, GURA needs to collect and hold as much of its resources as practical until the city has been notified by the state about the final decision of the STIP process, which is expected to occur in the next fiscal year.

THIS YEAR'S BUDGET

This year I'm proposing a budget that appropriates 100% of taxes collected to the Debt Service line items – the appropriation to line items means that we intend to incur debt and justifies the collection of the tax. These are the same appropriations as last year, and the same talking points from last year apply here. Appropriations in the General Fund allow for \$800,000 in loans to be taken out and expended. I've allocated those funds to the Pedestrian, Bike, Transit line item in Capital Outlay. Because the budget committee adopts the budget by category, we are not exclusively limited to using this line item. Funds are budgeted to accommodate potential activities that may or may not occur in the coming fiscal year. Because of the various projects the city is working on at the moment, city staff probably will not initiate an urban renewal project exclusively, but there may be opportunities to incorporate an urban renewal component into one of the city's projects. I'd like the budget committee to keep in mind that this budget is about being prepared for a partnership between the city, GURA and ODOT in the next few years.

It's also noteworthy to discuss the anticipated changes in city management in the next fiscal year. I'll be leaving the position of City Manager effective July 31, 2018. During the meeting we can discuss what that means now and in the future.

GENERAL FUND

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	GURA GENERAL FUND	PROPOSED TO BUDGET COMMITTEE
80,692	42,349	44,123	RESOURCES	1,042,773
79,878	40,504	42,223	Beginning Fund Balance	40,873
0	0	0	Interfund Transfers In	200,000
814	1,845	1,900	Revenues	801,900
40,188	126	3,250	REQUIREMENTS	974,050
188	126	3,250	Materials & Services	3,550
40,000	0	0	Capital Outlay	800,000
0	0	0	Grant/Loan Program - Special Payments	170,000
0	0	0	Contingency	500
40,504	42,223	40,873	ENDING FUND BALANCES	68,723

GURA's general fund does not actually receive taxes. This fund receives a modest amount of interest on the existing fund balance. In FY 17-18, GURA will have spent a small amount on bank fees and not much else. The budget for next year will support one or more projects, as well as have funds available for making grants and loans. We've had some interest expressed from local businesses in applying for grants and loans to date. However, I believe it makes sense to keep these funds available in case there is interest. The General Fund will start out with a balance of approximately \$40,000. Budgeted expenditures and transfers would leave the fund balance at roughly \$68,000; however, if little or no activity occurs in the next fiscal year, the ending fund balance will probably be closer to \$40,000.

DEBT SERVICE FUND

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	GURA DEBT SERVICE FUND	PROPOSED TO BUDGET COMMITTEE
86,899	150,249	214,670	RESOURCES	291,170
33,882	86,899	138,570	Beginning Fund Balance	210,170
53,017	63,350	76,100	Revenues	81,000
0	11,679	4,500	REQUIREMENTS	291,170
0	11,679	4,500	Debt Service	91,170
0	0	0	Interfund Transfers Out	200,000
86,899	138,570	210,170	ENDING FUND BALANCES	0

This fund has the singular function of receiving taxes and paying off debt. GURA will see an increase in Assessed Values (AV), resulting in tax receipts of approximately \$79,000. The following table shows the diverted tax amounts to GURA from the other overlapping taxing entities over the last ten years, what is expected in the current year, and what is projected to be diverted next year.

Total Increment Diverted to GURA										
Agency	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19
Tillamook County	4,372	5,987	6,707	7,096	7,446	8,388	8,227	9,306	11,475	11,819
School Dist 56	10,300	14,206	16,015	17,063	18,127	21,465	22,908	27,946	34,460	35,494
NW Regional ESD	352	485	546	582	619	733	782	953	1,177	1,212
Tillamook Bay Community College	602	831	937	999	1,060	1,257	1,342	1,636	2,018	2,079
City of Garibaldi	8,111	11,147	12,053	12,801	13,568	15,978	16,942	20,619	21,800	22,454
Port of Garibaldi	598	826	932	992	1,054	1,248	1,332	1,627	2,006	2,066
4H - Extension	158	217	245	261	277	329	350	427	527	543
Tillamook 911	431	594	668	712	757	896	957	1,168	1,440	1,483
Tillamook Transportation	457	630	711	758	806	953	1,017	1,240	1,530	1,576
Tillamook Soil & Water Conservation Dist	0	0	0	0	241	286	304	372	458	472
Total Amount Diverted	25,380	34,923	38,813	41,264	43,955	51,533	54,162	65,295	76,891	79,198
Projected Amount w/ Uncollectable	23,350	32,129	35,708	37,963	40,439	47,411	49,829	60,071	71,509	73,654
Actual Amount Collected	23,290	32,268	36,192	40,213	43,309	50,175	53,017	62,931		

SUMMARY

At current assessed values, GURA can anticipate approximately \$900,000 in tax increment diversion for the remainder of the life of the agency. I've increased this projection from last year because of some of the recent development that's occurred in Garibaldi. Of course, if we experience more development within the district, this number can potentially increase even more. Currently, GURA is committing to match at least \$155,000 to our STIP project if approved, which leaves about \$645,000 available at most for further urban renewal project.

We will do more with GURA in the future; however, for the coming year the agency can plan on about the same level of activity that we've had to date. Please ask any questions you have during the meeting. You'll find the detailed GURA budget in the third section of this document; please refer to the table of contents for an exact page number.

CITY OF GARIBALDI BUDGET MESSAGE FOR FISCAL YEAR 18-19

FISCAL YEAR 17-18 PERFORMANCE & CURRENT ISSUES

As of mid-May, 2018, the majority of expenditures and estimated revenues are generally within projections. The most significant operational changes that have occurred in the last year relate to staff changes. In the last six months, the city has hired a new, full time, Fire Chief, as well as a new Assistant City Manager / Finance Officer. While the city hasn't moved forward on any significant capital improvement projects, we are very close to starting the Community Hall Remodel Project.

Administrative Department: Operational processes and functions in the Admin Department have changed over the last couple of fiscal years. This year, I'll be leaving the city as the City Manager, and the council will be determining its next steps in the coming months.

Fire Department: In the current fiscal year, the city hired James Rhyce as the city's new Fire Chief. As I reported to the budget committee last year, the voters of Garibaldi approved a measure to impose a five-year levy that assesses a \$1.35 per \$1,000 of assessed property value to afford a paid Fire Chief's position. The city began collecting this tax in the current fiscal year, and revenues from this levy are consistent with what was expected. There's a restricted reserve in the General Fund for any amounts collected through this levy, and this reserve should remain in future budgets for accounting purposes.

Planning Department: The city has processed a few land use applications for new residential homes in the last year. No significant new development has occurred in the last year; however, more development is expected.

Police Department: We've transitioned deputies in the last year from Kate Spalinger to Michael Reeves. Kate took a job as a deputy in Clackamas County this past winter. Mike seems to be comfortable with his new position, and based on conversations with the Sheriff we can expect to have Mike as our current deputy for some time.

Public Works: We lost one of Public Works' employees to ODOT last September. I made a decision at that time to replace the Assistant City Manager / Finance Officer's position the following October instead of replacing Utility Worker 1 position in Public Works. As of right now, Public Works is still operating with two positions; the Public Works Lead position and one Utility Worker 2 position. It will be up to the new City Manager to decide how to address staffing levels in this department in the next fiscal year.

Tourism and event promotion services are consistent with last year; however, the reduction in Administrative Department in 16-17 created challenges in expanding tourism promotion services. Despite this, city staff attended two trade events associated with tourism promotion in the sport fishing industry.

FISCAL YEAR 17-18 BUDGET

As you proceed through the rest of the budget message, please refer to the third section of this document for the detailed budget for each fund and department. Here you'll find a short description of each fund and department along with past years' actual numbers, the current year's projections and the proposed amounts by category. Also, remember that our budget is adopted by category, so the numbers you see here are the numbers that you will be adopting. Below is a summary of all city resources and expenditures by category.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	SUMMARY OF ALL FUNDS	PROPOSED TO BUDGET COMMITTEE
4,517,421	4,293,172	4,617,876	RESOURCES	6,401,297
2,079,065	2,405,596	2,666,502	<i>Beginning Fund Balance</i>	2,894,884
97,839	59,780	179,970	<i>Interfund Transfers In</i>	244,270
2,340,517	1,827,796	1,771,404	<i>Revenues</i>	3,262,143
2,111,823	1,626,668	1,722,992	REQUIREMENTS	5,601,291
646,105	643,484	732,884	<i>Personal Services</i>	927,870
40,840	0	5,000	* <i>Personal Services - Payroll Liabilities</i>	94,452
470,610	492,069	542,433	<i>Materials & Services</i>	689,010
658,955	218,391	142,910	<i>Capital Outlay</i>	3,065,202
197,474	212,944	211,795	<i>Debt Service</i>	334,186
97,839	59,780	87,970	<i>Interfund Transfers Out</i>	244,270
0	0	0	<i>Contingency</i>	246,301
2,405,598	2,666,504	2,894,884	ENDING FUND BALANCES	800,006

Personnel: The only relevant change from last year is the refunding of the Assistant City Manager / Finance Officer position and the change to the Fire Chief’s status from paid on call/volunteer to full time, regular paid. Wages and employment costs associated most of the city’s positions span multiple funds. I’ve included a table here that shows how much the city has spent on wages and salaries by job class.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	SALARY COSTS BY JOB CLASS	PROPOSED TO BUDGET COMMITTEE
66,452	67,104	81,997	City Manager	82,000
49,033	0	33,879	Finance Officer/Assn. City Manager	68,000
82,017	84,397	87,432	City Engineer	90,845
14,838	15,084	38,547	Fire Chief	78,000
62,793	65,628	74,023	Public Works Lead	69,960
80,875	94,281	10,160	Utility Worker I	41,006
0	0	57,263	Utility Worker II	55,754
62,159	85,721	92,600	Admin. Assistant II	93,560

General Fund: This is the largest fund of the city in terms of operational expense and number of departments. The table below shows a summary of the entire fund. After this you’ll find a break out of each department’s specific budget.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	GENERAL FUND	PROPOSED TO BUDGET COMMITTEE
694,036	714,278	1,002,820	RESOURCES	2,713,527
321,715	347,113	424,460	Beginning Fund Balance	615,159
6,600	6,700	7,600	Interfund Transfers In	42,600
365,721	360,465	570,760	Revenues	2,055,768
346,921	289,816	387,661	REQUIREMENTS	2,422,979
129,266	95,539	160,740	Personal Services	328,586
181,319	172,145	204,479	Materials & Services	289,690
17,581	0	0	Capital Outlay	1,470,000
16,055	20,772	20,772	Debt Service	144,292
2,700	1,360	1,670	Interfund Transfers Out	97,670
0	0	0	Contingency	92,741
347,115	424,462	615,159	ENDING FUND BALANCES	290,548

Administrative Department: Aside from some adjustments to personal costs, there’s no significant changes this department from last year.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	ADMINISTRATION DEPARTMENT	PROPOSED TO BUDGET COMMITTEE
90,184	58,782	77,354	REQUIREMENTS	149,034
39,771	34,038	44,325	Personal Services	79,294
38,533	24,744	33,029	Materials & Services	59,740
11,880	0	0	Capital Outlay	10,000

Fire & Rescue Department: This department’s funding is now based on both the city’s existing fixed property tax rate and the new five-year operating levy to fund personnel for the department. The levy is not exclusive to the Fire Chief’s position; however, the amount collected is equivalent to the position’s actual cost between salary and employee costs.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	FIRE & RESCUE DEPARTMENT	PROPOSED TO BUDGET COMMITTEE
75,535	74,275	129,967	REQUIREMENTS	239,364
41,890	42,189	74,237	Personal Services	161,934
33,645	32,086	55,730	Materials & Services	77,430
0	0	0	Capital Outlay	0

Planning Department: You’ll see the proposed increase in Personal Services associated with the shift of planning functions to city staff. This has to do with expected demands in land use services in the coming year.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	PLANNING DEPARTMENT	PROPOSED TO BUDGET COMMITTEE
14,799	8,490	25,344	REQUIREMENTS	60,752
8,432	5,833	23,304	Personal Services	48,412
6,367	2,657	2,040	Materials & Services	12,340
0	0	0	Capital Outlay	0

Police Department: No significant changes.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	POLICE DEPARTMENT	PROPOSED TO BUDGET COMMITTEE
71,833	90,109	91,340	REQUIREMENTS	116,340
71,833	90,109	91,340	Materials & Services	116,340

Property Department: Increases in Personal Services are relevant to cost-control adjustments in the Water and Wastewater Funds.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	PROPERTY DEPARTMENT	PROPOSED TO BUDGET COMMITTEE
91,870	56,800	61,986	REQUIREMENTS	1,667,078
39,173	13,479	18,874	Personal Services	38,946
30,941	22,549	22,340	Materials & Services	23,840
5,701	0	0	Capital Outlay	1,460,000
16,055	20,772	20,772	Debt Service	144,292

Non-Departmental: You’ll notice the normal transfers to the Payroll Liabilities Fund used to fund certain employer costs experienced when an employee retires or otherwise leaves their employment with the city. Also, you’ll see a transfer from the General Fund to the Street fund to account for changes in how franchise fees are being handled to accommodate funding from USDA for the Community Hall Remodel Project. This is a technical change that we are making to secure USDA funding; however, we’re not

actually using the franchise fees for that purpose. We're only receiving them to the General Fund to satisfy the requirement of pledging an unrestricted revenue source against the loan we take from USDA. The debt service on the Community Hall Remodel project will actually be funded through a combination of General Fund receipts and, mostly, TRT revenues. There is also an increase in Contingency that results from an increase in total Operations & Maintenance in the General Fund. This is primarily because of the proposed increase in Personal Services in the Fire & Rescue Department.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	NON-DEPARTMENTAL ACTIVITY	PROPOSED TO BUDGET COMMITTEE
2,700	1,360	1,670	NON DEPARTMENTAL	190,411
2,700	1,360	1,670	Interfund Transfers Out	97,670
0	0	0	Contingency	92,741

Street Fund: This fund addresses operations in the Public Works Department pertaining to street and right of way maintenance, storm water system maintenance and other tasks and functions that have to do with the city's right of ways. I've budgeted for the partial cost of reconstructing Ginger Ave. from 3rd to 6th next year. The city will receive \$50,000 in SCA (grant) funds for this project; however, the total cost of the project will around \$240,000. This number includes utility costs as well as street costs, so the total cost of this project will span the Street, Water, Wastewater and SDC funds.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	STREET FUND	PROPOSED TO BUDGET COMMITTEE
304,267	499,908	360,373	RESOURCES	330,449
133,336	103,900	135,240	Beginning Fund Balance	85,579
13,100	13,400	107,200	Interfund Transfers In	136,000
157,831	382,608	117,933	Revenues	108,870
200,367	364,668	274,794	REQUIREMENTS	292,392
112,249	117,507	114,434	Personal Services	118,682
38,250	35,295	44,310	Materials & Services	45,880
43,116	208,386	112,910	Capital Outlay	100,000
6,752	3,480	3,140	Interfund Transfers	3,140
0	0	0	Contingency	24,690
103,900	135,240	85,579	ENDING FUND BALANCES	38,057

Sewer Discount Fund: No significant changes from last year.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	SEWER DISCOUNT FUND	PROPOSED TO BUDGET COMMITTEE
10,497	10,928	11,338	RESOURCES	11,148
8,042	8,297	8,928	Beginning Fund Balance	8,838
2,455	2,631	2,410	Revenues	2,310
2,200	2,000	2,500	REQUIREMENTS	3,000
2,200	2,000	2,500	Interfund Transfers Out	3,000
8,297	8,928	8,838	ENDING FUND BALANCES	8,148

Wastewater Fund: This fund is dedicated to the maintenance and operation of the city's wastewater utility system. This fund is also referred to as an enterprise fund. This means that wastewater utility revenues are required to be spent exclusively on costs associated with this service. I am anticipating an increase in revenues next year because of increased development. The city will be paying off the DEQ I&I Loan in FY 19-20, which will result in an increase of roughly \$30,000 in available resources in this fund afterwards. This will help absorb future increases in costs and provide resources for capital improvements in future years.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	WASTEWATER FUND	PROPOSED TO BUDGET COMMITTEE
888,424	888,112	885,281	RESOURCES	867,544
423,828	439,140	414,821	Beginning Fund Balance	395,544
2,200	2,000	2,500	Interfund Transfers In	3,000
462,396	446,972	467,960	Revenues	469,000
449,284	473,291	489,737	REQUIREMENTS	648,926
181,007	187,765	212,312	Personal Services	209,165
114,128	128,317	126,275	Materials & Services	133,360
0	5,010	0	Capital Outlay	105,000
141,701	145,779	144,630	Debt Service	143,501
12,448	6,420	6,520	Interfund Transfers Out	6,520
0	0	0	Contingency	51,380
439,140	414,821	395,544	ENDING FUND BALANCES	218,618

Water Fund: As with the Wastewater Fund, this fund is also an enterprise fund that sustains the operation and maintenance of the city’s water utility system.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	WATER FUND	PROPOSED TO BUDGET COMMITTEE
1,003,823	449,372	444,825	RESOURCES	430,637
78,243	136,427	129,780	Beginning Fund Balance	126,362
925,580	312,945	315,045	Revenues	304,275
867,396	319,592	318,463	REQUIREMENTS	383,754
192,592	213,897	211,179	Personal Services	200,819
70,439	87,705	94,869	Materials & Services	97,080
596,126	4,995	0	Capital Outlay	25,000
0	6,675	6,675	Debt Service	6,675
8,239	6,320	5,740	Interfund Transfers Out	5,740
0	0	0	Contingency	48,440
136,427	129,780	126,362	ENDING FUND BALANCES	46,883

SDC Fund: This fund is exclusively used to afford capital outlay costs associated with improvements to the city’s public infrastructure necessary to accommodate future growth. As in the past, I’ve budgeted 100% of available resources to accommodate unanticipated and potential needs in this area in the coming year.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	SDC FUND	PROPOSED TO BUDGET COMMITTEE
655,916	719,743	762,579	RESOURCES	770,229
195,177	239,369	266,965	Beginning Fund Balance - Water	277,376
96,697	158,529	175,719	Beginning Fund Balance - Wastewater	188,663
92,073	109,557	114,438	Beginning Fund Balance - Street	121,890
64,793	88,993	96,290	Beginning Fund Balance - Storm Sewer	104,268
19,218	59,468	66,331	Beginning Fund Balance - Parks	70,382
44,192	27,596	10,411	Total Revenues - Water	2,700
61,832	17,190	12,944	Total Revenues - Wastewater	1,800
25,164	7,523	7,452	Total Revenues - Street	1,300
40,392	7,191	7,978	Total Revenues - Storm Sewer	1,100
16,378	4,327	4,051	Total Revenues - Parks	750
0	0	0	REQUIREMENTS	770,229
0	0	0	Capital Outlay - Water	280,076
0	0	0	Capital Outlay - Wastewater	190,463
0	0	0	Capital Outlay - Street	123,190
0	0	0	Capital Outlay - Storm Sewer	105,368
0	0	0	Capital Outlay - Parks	71,132
655,916	719,746	762,579	ENDING FUND BALANCES - TOTAL	0
239,369	266,966	277,376	Ending Fund Balance - Water	0
158,529	175,720	188,663	Ending Fund Balance - Wastewater	0
117,237	117,081	121,890	Ending Fund Balance - Street	0
105,185	96,184	104,268	Ending Fund Balance - Storm Sewer	0
35,596	63,795	70,382	Ending Fund Balance - Parks	0

TRT Fund: This fund provides tourism promotion services and funding for other community and council objectives. Because revenues have been consistently above projections over the last few years, I'm proposing an increased transfer from TRT to the Street fund for Capital Improvements. Also, there's a budgeted transfer from TRT to the General Fund for funding the Community Hall Remodel Project; this is just a placeholder transfer at this time. We can talk about these during the meeting if necessary.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	TRT FUND	PROPOSED TO BUDGET COMMITTEE
261,513	298,152	361,189	RESOURCES	398,170
79,216	96,416	160,569	Beginning Fund Balance	186,070
182,297	201,736	200,620	Revenues	212,100
165,097	137,583	175,119	REQUIREMENTS	350,868
30,991	28,776	34,219	Personal Services	70,618
66,474	68,607	72,500	Materials & Services	123,000
2,132	0	0	Capital Outlay	0
0	0	0	Debt Service	0
65,500	40,200	68,400	Interfund Transfers Out	128,200
0	0	0	Contingency	29,050
96,416	160,569	186,070	ENDING FUND BALANCES	47,302

Tourism Promotion Department: This department facilitates the development and sustainability of our city's tourism industry. Tourism is a major economic function in Garibaldi and Tillamook County, and helps to encourage other economic development throughout our city. Keep in mind that 54% of the lodging tax collected by the city must be committed to this purpose.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	TRT FUND	PROPOSED TO BUDGET COMMITTEE
261,513	298,152	361,189	RESOURCES	398,170
79,216	96,416	160,569	Beginning Fund Balance	186,070
182,297	201,736	200,620	Revenues	212,100
165,097	137,583	175,119	REQUIREMENTS	350,868
30,991	28,776	34,219	Personal Services	70,618
66,474	68,607	72,500	Materials & Services	123,000
2,132	0	0	Capital Outlay	0
0	0	0	Debt Service	0
65,500	40,200	68,400	Interfund Transfers Out	128,200
0	0	0	Contingency	29,050
96,416	160,569	186,070	ENDING FUND BALANCES	47,302

Community Expense Department: This department provides many of the original functions of the TRT fund, and is used to facility events like Garibaldi Days and other functions that do not meet the legal definition of tourism promotion. There are small changes to Materials & Services proposed for next year; however, this department is relatively modest in its function beyond event promotion. this also include a Debt Service Department that has no proposed appropriations for next year; this is explained further with Non-Departmental expenses.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	COMMUNITY EXPENSE DEPT.	PROPOSED TO BUDGET COMMITTEE
37,615	19,651	25,000	REQUIREMENTS	53,000
35,483	19,651	25,000	Materials & Services	53,000
2,132	0	0	Capital Outlay	0
0	0	0	Debt Service	0

TRT - Non-Departmental: This is where most non-tourism spending occurs in the TRT fund. Historical appropriations include transfers from the TRT fund to the General, Street and PSE funds for various purposes. This year, you'll notice that I've included a transfer of \$35,000 to the General Fund to subsidize the debt service of the Community Hall Remodel project. In past years, I've shown this as its own debt service category out of the TRT fund; however, I believe that making the transfer from the TRT Fund to the General Fund provides more flexibility and capacity for adjustment in both funds. We can discuss this further if there are any questions.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	NON-DEPARTMENTAL	PROPOSED TO BUDGET COMMITTEE
65,500	40,200	68,400	REQUIREMENTS	157,250
65,500	40,200	68,400	Interfund Transfers Out	128,200
0	0	0	Contingency	29,050

Wastewater Debt Service Fund: This is specific fund that receives tax bond revenues and expends them on loan payments associated with past improvements on the city's wastewater system; ask if you have any questions about this.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	WASTEWATER DEBT FUND	PROPOSED TO BUDGET COMMITTEE
164,260	175,104	183,386	RESOURCES	190,168
110,395	124,542	135,386	Beginning Fund Balance	143,668
53,865	50,562	48,000	Revenues	46,500
39,718	39,718	39,718	REQUIREMENTS	39,718
39,718	39,718	39,718	Debt Service	39,718
124,542	135,386	143,668	ENDING FUND BALANCES	150,450

Payroll Liabilities Fund: This fund is used to afford costs associated with retirement or unexpected employment separation; otherwise known as “employer liabilities”. It’s funded through transfers from the General, Street, Wastewater and Water funds. We have had expenses in this fund in the past; however, these are not frequent events and usually not predictable from a budgetary standpoint. That said, we usually budget 100% of available resources to ensure that these funds can be used if necessary.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	PAYROLL LIABILITIES FUND	PROPOSED TO BUDGET COMMITTEE
99,435	72,822	86,222	<i>RESOURCES</i>	94,452
80,954	58,595	72,822	<i>Beginning Fund Balance</i>	81,222
18,100	13,060	12,530	<i>Interfund Transfers In</i>	12,530
381	1,167	870	<i>Revenues</i>	700
40,840	0	5,000	<i>REQUIREMENTS</i>	94,452
40,840	0	5,000	<i>Personnel Costs</i>	94,452
58,595	72,822	81,222	<i>ENDING FUND BALANCES</i>	0

Public Safety Equipment Reserve Fund: This fund was created for the purpose of replacing fire and police vehicles and equipment by building reserves through annual transfers. Currently, these transfers are being made from the TRT Fund. As with other funds, the city has appropriated all available resources in this fund in case a situation or opportunity arises in the next fiscal year that would require the use of these funds. We are replacing the Fire Department’s rescue vehicle this year; however, the total expenditure will most likely span the current and next fiscal years.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	PUBLIC SAFETY EQUIP. RES. FUND	PROPOSED TO BUDGET COMMITTEE
221,146	243,738	291,908	<i>RESOURCES</i>	360,078
174,520	221,146	243,738	<i>Beginning Fund Balance</i>	261,908
45,800	20,100	45,600	<i>Interfund Transfers In</i>	45,600
826	2,492	2,570	<i>Revenues</i>	52,570
0	0	30,000	<i>REQUIREMENTS</i>	360,078
0	0	30,000	<i>Capital Outlay - Fire</i>	267,833
0	0	0	<i>Capital Outlay - Police</i>	92,245
221,146	243,738	261,908	<i>ENDING FUND BALANCES</i>	0

Public Works Equipment Reserve Fund: This fund receives transfers from the Street, Water and Wastewater funds for replacing Public Works assets on a long-term basis.

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	PROJECTED ACTUAL THIS YEAR FY 17-18	PUBLIC WORKS EQUIP. RES. FUND	PROPOSED TO BUDGET COMMITTEE
214,104	221,015	227,955	<i>RESOURCES</i>	234,895
200,858	214,104	221,015	<i>Beginning Fund Balance</i>	227,955
12,039	4,520	4,540	<i>Interfund Transfers In</i>	4,540
1,207	2,391	2,400	<i>Revenues</i>	2,400
0	0	0	<i>REQUIREMENTS</i>	234,895
0		0	<i>Capital Outlay - Public Works</i>	234,895
214,104	221,015	227,955	<i>ENDING FUND BALANCES</i>	0

SUMMARY

I want to thank the budget committee for their continued involvement. Please don't hesitate to raise a question or concern during the meeting,

Respectfully,

John O'Leary
 City Manager/Budget Officer
john@ci.garibaldi.or.us

SECTION 2 – AGENDA NOTES AND MEETING PROCESS

GURA BUDGET COMMITTEE MEETING AGENDA NOTES

Wednesday, June 6, 2018, 6:00 p.m. (*Thursday June 7, 6:00 p.m. *if necessary*)

Community Hall – Garibaldi City Hall, 107 6th Street, Garibaldi

I. CALL TO ORDER

The Mayor will call the meeting to order and then ask for a motion to elect a Chair. Only free-holders (not council or GURA board members) may be elected to these three positions. **THIS MEETING WILL BE RECORDED**

II. ELECTION OF CHAIR

Someone will need to make a **MOTION** TO ELECT _____ AS CHAIR OF THE GURA BUDGET COMMITTEE. A second and vote will fulfill the election. At this time, the Chair takes over the meeting. The Chair will then ask for a motion to elect a Secretary.

III. ELECTION OF SECRETARY

Someone will need to make a **MOTION** TO ELECT _____ AS SECRETARY OF THE GURA BUDGET COMMITTEE. A second and vote will fulfill the election. John O’Leary will take minutes as the Recorder.

IV. PUBLIC COMMENT ON THE PROPOSED BUDGET

The Chair should ask if there is anyone from the public interested in making a statement on the proposed budget. Past practice has been to allow the public to comment during the proceedings, but there should be a formal invitation of the public to make comment. One other note (since the GURA and City budget meetings are together), make the sure public comment is intended for the GURA budget and not the City budget.

V. RECEIPT OF BUDGET MESSAGE AND PROPOSED BUDGET

This is where we begin the review of the budget message and message. This usually takes a half hour or less, but feel free to take as much time as you like.

VI. BUDGET COMMITTEE WORK SCHEDULE

If it looks like the Committee will need more time to consider the budget then, before you recess, the group will need to schedule additional meetings. This is the time to do it and we can meet Wednesday night (June 6) if you'd like. You can spend as much time as you like, but a budget must be approved in the next few days to give the Budget Officer time to prepare the budget for publication and distribution. If you need more time than this evening, then the Chair can declare a recess and then state a time to reconvene.

Once the Committee is satisfied with the budget as either presented or amended, I would recommend that a Committee member make a ***MOTION TO APPROVE THE BUDGET FOR GENERAL AND DEBT SERVICE FUNDS BY CATEGORY FOR THE GARIBALDI URBAN RENEWAL AGENCY FOR THE FISCAL YEAR 2018-2019 AS PRESENTED/AMENDED.*** You'll need to make a motion for each fund.

VII. ADJOURNMENT

Upon completion of the Committee's work, the Chair can adjourn the meeting. Please note time for the record. GURA at-large board and budget Committee members can leave, the rest of you get to stay.

CITY BUDGET COMMITTEE MEETING AGENDA NOTES

I. CALL TO ORDER

The Mayor will call the meeting to order and then ask for a motion to elect a Chair. Only free-holders (not council members) may be elected to these three positions.

II. ELECTION OF CHAIR

Someone will need to make a ***MOTION*** TO ELECT _____ AS CHAIR OF THE GARIBALDI BUDGET COMMITTEE. A second and vote will fulfill the election. At this time, the Chair takes over the meeting. The Chair will then ask for a motion to elect a Secretary.

III. ELECTION OF SECRETARY

Someone will need to make a ***MOTION*** TO ELECT _____ AS SECRETARY OF THE GARIBALDI BUDGET COMMITTEE. A second and vote will fulfill the election. John O'Leary will take minutes as the Recorder.

IV. PUBLIC HEARING FOR STATE REVENUE SHARING

The newly elected Chair will need to call the Public Hearing to order for the purpose of determining where state revenue sharing money should be spent. Chair should note the time the hearing begins. The Chair should ask any public in attendance if they have any comments on the proposed use of these funds.

This agenda item is required by state law in order for the City to receive the state revenue sharing dollars. This money is used for general operation of the City, which includes Fire, Police, Planning, etc... What I've done is budget receipt of the Liquor Tax, Cigarette Tax and General Revenue Sharing funds into General Fund to offset operational costs, and budgeted in the receipt of Gas Tax funds into the Street Fund for those operational costs. If there are any requests made at the meeting for this money we should discuss it after public comment. I'm not going to recommend that we disperse these funds outside of the City, but it is the decision of the Budget Committee and ultimately the Council. After input from the Committee and the public, the Chair can close the hearing again noting the time for the record.

V. PUBLIC COMMENT ON THE PROPOSED BUDGET

The Chair should ask if there is anyone from the public interested in making a statement on the proposed budget. Past practice has been to allow the public to comment during the proceedings, but there should be a formal invitation of the public to make comment.

VI. REVIEW OF BUDGET MESSAGE AND PROPOSED BUDGET

This is where we begin the page-by-page review of the budget. This will take the majority of the meeting. I would suggest that the Chair poll the Committee for concerns and find out if any particular funds may need significant discussion.

Wherever the Committee decides to start, I'd like to see what people want to talk about. Assuming we start with the General Fund, I'll start by noting the departments, what they do, and then state the amount of money the fund is going to receive and expend in total. I need committee members to tell me if they need more details; I usually just make some comments on what the fund does, what the departments do, and what it usually costs. If there aren't too many questions, I'll pick up the pace on my presentation, but I would like to at least state what each fund is going to start out with, what it should receive, what I've budgeted for it to expend, and then state what I expect the ending fund balance to be.

Normally, the Budget Committee will review and approve/amend each fund. Once it appears that the Committee has finished discussion on an individual fund, the Chair should ask for a ***MOTION TO APPROVE THE (GENERAL/WATER/WASTEWATER/ETC.) FUND BY CATEGORY AS (PRESENTED***

OR AMENDED). After review and discussion of the entire budget, and it appears that the Committee has a budget that it can support, the Chair should ask for a ***MOTION TO APPROVE THE FISCAL YEAR 2018-2019 BUDGET BY CATEGORY AS (PRESENTED OR AMENDED)***. Once the motion is made, we'll need a second and a vote. This motion and the one approving the taxes need approval by a majority of the entire Budget Committee. In other words, six out of the ten members will need to approve the motion. If only six people arrive for the meeting, then all six need to approve the motion.

VII. BUDGET COMMITTEE WORK SCHEDULE

If it looks like the Committee will need more time to consider the budget then, before you recess, the group will need to schedule additional meetings. We'll talk about it if it comes up.

VIII. TAX APPROVAL

Before adjourning the Committee also needs to approve the tax base. The Chair should ask for a ***MOTION TO APPROVE TAXES FOR THE 2018-2019 FISCAL YEAR AT THE RATE OF \$2.8468 PER \$1,000 ASSESSED VALUE FOR OPERATING PURPOSES IN THE GENERAL FUND, TO APPROVE A RATE OF \$1.35 PER \$1,000 OF ASSESSED VALUE AS LEVIED BY THE VOTERS THIS YEAR FOR THE PURPOSE OF FUNDING PERSONNEL COSTS IN THE FIRE DEPARTMENT, AND IN THE AMOUNT OF \$43,000 FOR PAYMENT OF GENERAL OBLIGATION BOND PRINCIPAL AND INTEREST IN THE WASTEWATER DEBT FUND***. Once the motion is made, we'll need a second and a vote.

IX. ADJOURNMENT

Upon completion of the Committee's work, the Chair can simply adjourn the meeting and note the time for the record.

Please take the budget documents if you wish to keep them; otherwise, just leave them on the table. And, again, thank you for your involvement in this year's budget Committee.

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GURA GENERAL FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
1	79,878	40,504	41,154	42,223	BEGINNING FUND BALANCE	40,873
2	814	1,845	800,850	1,900	TOTAL RECEIPTS	801,900
3	0	0	800,000	0	1330.300 Loan Received	800,000
4	0	0	0	0	1330.400 Grants Received	0
5	814	1,845	850	1,900	1330.500 Interest	1,900
6	0	0	0	0	1330.600 Miscellaneous	0
7	0	0	150,000	0	TRANSFERS IN	200,000
8	0	0	150,000	0	1330.900 from Debt Service Fund	200,000
9	80,692	42,349	992,004	44,123	TOTAL RESOURCES	1,042,773

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GURA GENERAL FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
MATERIALS & SERVICES						
10	32	0	50	50	1341.020 Dues, Licenses & Subsc.	50
11	116	126	200	200	1341.030 Bank Fees, Charges	200
12	0	0	300	0	3141.040 Legal Notices	300
13	40	0	3,000	3,000	1341.050 Audit	3,000
14	188	126	3,550	3,250	C TOTAL MATERIALS & SERVICES	3,550
CAPITAL OUTLAY						
15	0	0	0	0	1341.110 Garibaldi Plaza	0
16	0	0	0	0	1341.130 Planning	0
17	40,000	0	800,000	0	1341.150 Pedestrian, Bike, Transit	800,000
18	0	0	0	0	1341.160 Public Parking	0
19	0	0	0	0	1341.170 Property Acquisition	0
20	40,000	0	800,000	0	C TOTAL CAPITAL OUTLAY	800,000

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GURA GENERAL FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
	GRANT/LOAN PROGRAM					
21	0	0	0	0	1341.410 Urban Renewal Loans	0
22	0	0	170,000	0	1341.415 Urban Renewal Grants	170,000
23	0	0	170,000	0	C TOTAL GRANT/LOAN	170,000
24	40,188	126	973,550	3,250	TOTAL GENERAL FUND EXPENSES	973,550
25	0	0	533	0	C GENERAL FUND CONTINGENCY	500
26	40,504	42,223	17,921	40,873	C Components of Ending Fund Balance	68,723
27	40,504	42,223	17,921	40,873	Unassigned/Unappropriated	68,723
28	80,692	42,349	992,004	44,123	TOTAL GENERAL FUND	1,042,773

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GURA DEBT SERVICE FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
29	33,882	86,899	150,972	138,570	BEGINNING FUND BALANCE	210,170
30	53,017	63,350	64,200	76,100	TOTAL RECEIPTS	81,000
31	51,805	61,513	62,500	73,800	1430.100 Current Year's Taxes	79,000
32	1,212	1,837	1,700	2,300	1430.200 Prior Years' Taxes	2,000
33	0	0	0	0	1430.400 Interest	0
34	0	0	0	0	1430.500 Miscellaneous	0
35	86,899	150,249	215,172	214,670	TOTAL RESOURCES	291,170

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GURA DEBT SERVICE FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
					DEBT SERVICE	
36	0	0	60,572	0	1441.210 Principal	85,570
37	0	0	0	0	1441.220 Interest	0
38	0	0	100	0	1441.230 Fees	100
39	0	11,679	4,500	4,500	1441.240 Contracted Requirements per ORS 457	5,500
40	0	11,679	65,172	4,500	C TOTAL DEBT SERVICE:	91,170
					INTERFUND TRANSFERS	
41	0	0	150,000	0	1441.400 to General Fund	200,000
42	0	0	150,000	0	C TOTAL TRANSFERS	200,000
43	86,899	138,570	0	210,170	C Components of Ending Fund Balance	0
44	86,899	138,570	0	210,170	Restricted	0
45	86,899	150,249	215,172	214,670	TOTAL DEBT SERVICE FUND	291,170

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SUMMARY OF ALL FUNDS	PROPOSED TO BUDGET COMMITTEE
					GENERAL FUND	
1	<u>694,034</u>	<u>714,276</u>	<u>2,460,824</u>	<u>1,002,820</u>	RESOURCES	<u>2713527</u>
2	<u>321,715</u>	<u>347,113</u>	<u>381,804</u>	<u>424,460</u>	Beginning Fund Balance	<u>615159</u>
3	<u>6,600</u>	<u>6,700</u>	<u>42,600</u>	<u>7,600</u>	Transfers In	<u>42600</u>
4	<u>365,719</u>	<u>360,463</u>	<u>2,036,420</u>	<u>570,760</u>	Revenues	<u>2055768</u>
5	<u>346,921</u>	<u>289,816</u>	<u>2,127,075</u>	<u>387,661</u>	REQUIREMENTS	<u>2422979</u>
					ADMINISTRATION DEPARTMENT	
6	<u>39,771</u>	<u>34,038</u>	<u>48,637</u>	<u>44,325</u>	Personal Services	<u>79294</u>
7	<u>38,533</u>	<u>24,744</u>	<u>55,000</u>	<u>33,029</u>	Materials & Services	<u>59740</u>
8	<u>11,880</u>	<u>0</u>	<u>10,000</u>	<u>0</u>	Capital Outlay	<u>10000</u>
					FIRE DEPARTMENT	
9	<u>41,890</u>	<u>42,189</u>	<u>147,002</u>	<u>74,237</u>	Personal Services	<u>161934</u>
10	<u>33,645</u>	<u>32,086</u>	<u>59,790</u>	<u>55,730</u>	Materials & Services	<u>77430</u>
11	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	Capital Outlay	<u>0</u>
					PLANNING DEPARTMENT	
12	<u>8,432</u>	<u>5,833</u>	<u>23,669</u>	<u>23,304</u>	Personal Services	<u>48412</u>
13	<u>6,367</u>	<u>2,657</u>	<u>12,240</u>	<u>2,040</u>	Materials & Services	<u>12340</u>
14	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	Capital Outlay	<u>0</u>
					POLICE DEPARTMENT	
15	<u>71,833</u>	<u>90,109</u>	<u>106,090</u>	<u>91,340</u>	Materials & Services	<u>116340</u>
					PROPERTY DEPARTMENT	
16	<u>39,173</u>	<u>13,479</u>	<u>22,220</u>	<u>18,874</u>	Personal Services	<u>38946</u>
17	<u>30,941</u>	<u>22,549</u>	<u>22,840</u>	<u>22,340</u>	Materials & Services	<u>23840</u>
18	<u>5,701</u>	<u>0</u>	<u>1,460,000</u>	<u>0</u>	Capital Outlay	<u>1460000</u>
19	<u>16,055</u>	<u>20,772</u>	<u>85,064</u>	<u>20,772</u>	Debt Service	<u>144292</u>
					NON DEPARTMENTAL	
20	<u>2,700</u>	<u>1,360</u>	<u>1,670</u>	<u>1,670</u>	Transfers Out	<u>97670</u>
21	<u>0</u>	<u>0</u>	<u>72,853</u>	<u>0</u>	Contingency	<u>92741</u>
22	<u>347,113</u>	<u>424,460</u>	<u>333,749</u>	<u>615,159</u>	UNAPPROPRIATED ENDING FUND BALANCE	<u>290548</u>

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SUMMARY OF ALL FUNDS	PROPOSED TO BUDGET COMMITTEE
					STREET FUND	
23	<u>304,267</u>	<u>499,908</u>	<u>433,466</u>	<u>360,373</u>	RESOURCES	<u>330,449</u>
24	<u>133,336</u>	<u>103,900</u>	<u>109,216</u>	<u>135,240</u>	Beginning Fund Balance	<u>85,579</u>
25	<u>13,100</u>	<u>13,400</u>	<u>107,200</u>	<u>107,200</u>	Transfers In	<u>136,000</u>
26	<u>157,831</u>	<u>382,608</u>	<u>217,050</u>	<u>117,933</u>	Revenues	<u>108,870</u>
27	<u>200367</u>	<u>364668</u>	<u>403196</u>	<u>274794</u>	REQUIREMENTS	<u>292392</u>
					STREET DEPARTMENT	
28	<u>112249</u>	<u>117507</u>	<u>124706</u>	<u>114434</u>	Personal Services	<u>118682</u>
29	<u>38250</u>	<u>35295</u>	<u>40930</u>	<u>44310</u>	Materials & Services	<u>45880</u>
30	<u>43116</u>	<u>208386</u>	<u>210000</u>	<u>112910</u>	Capital Outlay	<u>100000</u>
					NON DEPARTMENTAL	
31	<u>6752</u>	<u>3480</u>	<u>3140</u>	<u>3140</u>	Transfers Out	<u>3140</u>
32	<u>0</u>	<u>0</u>	<u>24420</u>	<u>0</u>	Contingency	<u>24690</u>
33	<u>103900</u>	<u>135240</u>	<u>30270</u>	<u>85579</u>	UNAPPROPRIATED ENDING FUND BALANCE	<u>38057</u>
					SEWER DISCOUNT FUND	
34	<u>10497</u>	<u>10928</u>	<u>10823</u>	<u>11338</u>	RESOURCES	<u>11148</u>
35	<u>8042</u>	<u>8297</u>	<u>8783</u>	<u>8928</u>	Beginning Fund Balance	<u>8838</u>
36	<u>2455</u>	<u>2631</u>	<u>2040</u>	<u>2410</u>	Donations	<u>2310</u>
37	<u>2200</u>	<u>2000</u>	<u>4000</u>	<u>2500</u>	REQUIREMENTS	<u>3000</u>
					NON DEPARTMENTAL	
38	<u>2200</u>	<u>2000</u>	<u>4000</u>	<u>2500</u>	Transfers Out	<u>3000</u>
39	<u>8297</u>	<u>8928</u>	<u>6823</u>	<u>8838</u>	UNAPPROPRIATED ENDING FUND BALANCE	<u>8148</u>
					WASTEWATER FUND	
40	<u>888424</u>	<u>888112</u>	<u>877756</u>	<u>885281</u>	RESOURCES	<u>867544</u>
41	<u>423828</u>	<u>439140</u>	<u>420256</u>	<u>414821</u>	Beginning Fund Balance	<u>395544</u>
42	<u>2200</u>	<u>2000</u>	<u>4000</u>	<u>2500</u>	Transfers In	<u>3000</u>
43	<u>462396</u>	<u>446972</u>	<u>453500</u>	<u>467960</u>	Revenues	<u>469000</u>

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SUMMARY OF ALL FUNDS	PROPOSED TO BUDGET COMMITTEE
					WASTEWATER FUND (CONT.)	
44	<u>449284</u>	<u>473291</u>	<u>625448</u>	<u>489737</u>	REQUIREMENTS	<u>648926</u>
					WASTEWATER DEPARTMENT	
45	<u>181007</u>	<u>187765</u>	<u>223268</u>	<u>212312</u>	Personal Services	<u>209165</u>
46	<u>114128</u>	<u>128317</u>	<u>112480</u>	<u>126275</u>	Materials & Services	<u>133360</u>
47	<u>0</u>	<u>5010</u>	<u>90000</u>	<u>0</u>	Capital Outlay	<u>105000</u>
					WASTEWATER DEBT DEPARTMENT	
48	<u>141701</u>	<u>145779</u>	<u>144630</u>	<u>144630</u>	Debt Service	<u>143501</u>
					NON DEPARTMENTAL	
49	<u>12448</u>	<u>6420</u>	<u>6520</u>	<u>6520</u>	Transfers Out	<u>6520</u>
50	<u>0</u>	<u>0</u>	<u>48550</u>	<u>0</u>	Contingency	<u>51380</u>
51	<u>439140</u>	<u>414821</u>	<u>252308</u>	<u>395544</u>	UNAPPROPRIATED ENDING FUND BALANCE	<u>218618</u>
					WATER FUND	
52	<u>1,003,823</u>	<u>449,372</u>	<u>432,759</u>	<u>444,825</u>	RESOURCES	<u>430,637</u>
53	<u>78,243</u>	<u>136,427</u>	<u>124,084</u>	<u>129,780</u>	Beginning Fund Balance	<u>126,362</u>
54	<u>925,580</u>	<u>312,945</u>	<u>308,675</u>	<u>315,045</u>	Revenues	<u>304,275</u>
55	<u>867,396</u>	<u>319,592</u>	<u>413,114</u>	<u>318,463</u>	REQUIREMENTS	<u>383,754</u>
					WATER DEPARTMENT	
56	<u>192,592</u>	<u>213,897</u>	<u>220,414</u>	<u>211,179</u>	Personal Services	<u>200,819</u>
57	<u>70,439</u>	<u>87,705</u>	<u>77,275</u>	<u>94,869</u>	Materials & Services	<u>97,080</u>
58	<u>596,126</u>	<u>4,995</u>	<u>60,000</u>	<u>0</u>	Capital Outlay	<u>25,000</u>
					WATER DEBT DEPARTMENT	
59	<u>0</u>	<u>6,675</u>	<u>6,675</u>	<u>6,675</u>	Debt Service	<u>6,675</u>
					NON DEPARTMENTAL	
60	<u>8,239</u>	<u>6,320</u>	<u>5,740</u>	<u>5,740</u>	Transfers Out	<u>5,740</u>
61	<u>0</u>	<u>0</u>	<u>43,010</u>	<u>0</u>	Contingency	<u>48,440</u>
62	<u>136,427</u>	<u>129,780</u>	<u>19,645</u>	<u>126,362</u>	UNAPPROPRIATED ENDING FUND BALANCE	<u>46,883</u>

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SUMMARY OF ALL FUNDS	PROPOSED TO BUDGET COMMITTEE
					SDC FUND	
63	<u>655,916</u>	<u>719,743</u>	<u>710,631</u>	<u>762,579</u>	RESOURCES	<u>770,229</u>
64	195,177	239,369	241,700	266,965	Beginning Fund Balance - Water	277,376
65	96,697	158,529	173,269	175,719	Beginning Fund Balance - Wastewater	188,663
66	92,073	109,557	123,642	114,438	Beginning Fund Balance - Street	121,890
67	64,793	88,993	112,195	96,290	Beginning Fund Balance - Storm Sewer	104,268
68	19,218	59,468	39,512	66,331	Beginning Fund Balance - Parks	70,382
69	187,958	63,827	20,313	42,836	Total Revenues	7,650
70	<u>0</u>	<u>0</u>	<u>710,631</u>	<u>0</u>	REQUIREMENTS	<u>770,229</u>
					WATER DEPARTMENT	
71	0	0	246674	0	Capital Outlay	280076
					WASTEWATER DEPARTMENT	
72	0	0	179765	0	Capital Outlay	190463
					STREET DEPARTMENT	
73	0	0	127145	0	Capital Outlay	123190
					STORM SEWER DEPARTMENT	
74	0	0	115685	0	Capital Outlay	105368
					PARKS DEPARTMENT	
75	0	0	41362	0	Capital Outlay	71132
					SDC FUND (Cont.)	
					NON DEPARTMENTAL	
76	239369	266965	0	277376	Ending Fund Balance - Water	0
77	158529	175719	0	188663	Ending Fund Balance - Wastewater	0
78	109557	114438	0	121890	Ending Fund Balance - Street	0
79	88993	96290	0	104268	Ending Fund Balance - Storm Sewer	0
80	59468	66331	0	70382	Ending Fund Balance - Parks	0
81	<u>655916</u>	<u>719743</u>	<u>0</u>	<u>762579</u>	UNAPPROPRIATED ENDING FUND BALANCE	<u>0</u>

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SUMMARY OF ALL FUNDS	PROPOSED TO BUDGET COMMITTEE
					TRT FUND	
82	<u>261513</u>	<u>298152</u>	<u>365511</u>	<u>361189</u>	RESOURCES	<u>398170</u>
83	79216	96416	159761	160569	Beginning Fund Balance	186070
84	182297	201736	205750	200620	Revenues	212100
85	<u>165097</u>	<u>137583</u>	<u>275446</u>	<u>175119</u>	REQUIREMENTS	<u>350868</u>
					TOURISM PROMOTION DEPARTMENT	
86	30991	28776	35586	34219	Personal Services	70618
87	30991	48956	65000	47500	Materials & Services	70000
					COMMUNITY EXPENSE DEPARTMENT	
88	35483	19651	49500	25000	Materials & Services	53000
89	2132	0	0	0	Capital Outlay	0
					DEBT SERVICE DEPARTMENT	
90	0	0	0	0	Debt Service	0
					NON DEPARTMENTAL	
91	65500	40200	103400	68400	Transfers Out	128200
92	0	0	21960	0	Contingency	29050
93	<u>96416</u>	<u>160569</u>	<u>90065</u>	<u>186070</u>	UNAPPROPRIATED ENDING FUND BALANCE	<u>47302</u>
					WASTEWATER DEBT FUND	
94	<u>164,260</u>	<u>175,104</u>	<u>181,104</u>	<u>183,386</u>	RESOURCES	<u>190,168</u>
95	110,395	124,542	135,304	135,386	Beginning Fund Balance	143,668
96	53,865	50,562	45,800	48,000	Revenues	46,500
97	<u>39,718</u>	<u>39,718</u>	<u>39,718</u>	<u>39,718</u>	REQUIREMENTS	<u>39,718</u>
					DEBT SERVICE DEPARTMENT	
98	39,718	39,718	39,718	39,718	Debt Service	39,718
99	<u>124,542</u>	<u>135,386</u>	<u>141,386</u>	<u>143,668</u>	UNAPPROPRIATED ENDING FUND BALANCE	<u>150,450</u>

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SUMMARY OF ALL FUNDS	PROPOSED TO BUDGET COMMITTEE
PAYROLL LIABILITIES FUND						
100	99,435	72,822	85,186	86,222	RESOURCES	94,452
101	80,954	58,595	72,356	72,822	Beginning Fund Balance	81,222
102	18,100	13,060	12,530	12,530	Transfers In	12,530
103	381	1,167	300	870	Revenues	700
104	40,840	0	85,186	5,000	REQUIREMENTS	94,452
PERSONAL SERVICES DEPARTMENT						
105	40,840	0	85,186	5,000	Personal Services	94,452
106	58,595	72,822	0	81,222	UNAPPROPRIATED ENDING FUND BALANCE	0
PUBLIC SAFETY EQUIPMENT RESERVE FUND						
107	221,146	243,738	288,546	291,908	RESOURCES	360,078
108	161,638	201,628	215,828	217,293	Beginning Fund Balance - Fire	227,563
109	12,882	19,518	26,318	26,445	Beginning Fund Balance - Police	34,345
110	45,800	20,100	45,600	45,600	Transfers In	45,600
111	826	2,492	800	2,570	Revenues	52,570
112	0	0	288,546	30,000	REQUIREMENTS	360,078
CAPITAL OUTLAY DEPARTMENT						
113	0	0	288,546	30,000	Capital Outlay	360,078
114	221,146	243,738	0	261,908	UNAPPROPRIATED ENDING FUND BALANCE	0
PUBLIC WORKS EQUIPMENT RESERVE FUND						
115	214,104	221,015	210,864	227,955	RESOURCES	234,895
116	200,858	214,104	204,924	221,015	Beginning Fund Balance	227,955
117	12,039	4,520	4,540	4,540	Transfers In	4,540
118	1,207	2,391	1,400	2,400	Revenues	2,400
119	0	0	210,864	0	REQUIREMENTS	234,895
CAPITAL OUTLAY DEPARTMENT						
120	0		210,864	0	Capital Outlay	234,895
121	214,104	221,015	0	227,955	UNAPPROPRIATED ENDING FUND BALANCE	0

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GENERAL FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
1	321,715	347,113	381,804	424,460	BEGINNING FUND BALANCE	615,159
2	6,600	6,700	42,600	7,600	TRANSFERS IN	42,600
3	6,600	6,700	7,600	7,600	130.074 From TRT for Police	7,600
4			35,000	0	130.078 From TRT for Tourism Facilities Debt Serv.	35,000
5	365,719	360,463	2,036,420	570,760	TOTAL RECEIPTS	2,055,768
6	233,118	236,565	242,000	241,000	130.010 Current Year's Taxes	244,000
7			125,000	127,000	130.011 Fire Personnel Levy	125,000
8	8,747	8,830	8,800	9,500	130.012 Prior Years' Taxes	9,000
9	16,220	0	92,000	92,000	130.120 Franchise Fees	96,000
10	2,638	1,472	3,000	2,400	130.021 Fines & Forfeitures	2,500
11	0	0	0	0	130.022 Police Vehicle Impounds	0
12	7,283	10,167	8,000	6,000	130.032 Planning Fees	5,000
13	10,160	9,485	10,500	10,000	130.034 Business & Licenses	10,000
14	3,273	0	2,000	1,000	130.037 Contracted Services - Admin	2,000
15	0	11,679	4,500	4,500	130.038 GURA Contract	4,700
16	48,040	52,488	50,000	52,000	130.039 Rural Fire District Contract	53,000
17	879	1,157	1,000	500	130.041 State Cigarette Taxes	956
18	11,426	11,900	12,720	10,000	130.042 State Liquor Revenue	14,512
19	6,252	10,212	8,000	8,000	130.043 State Revenue Sharing	8,500
20		0	0	500	130.044 State Marijuana Tax	500
21	1,350	0	0	1,000	130.051 DLCD Planning Staff Grants	0
22	2,615	1,090	2,000	1,050	130.060 Hall Rental	1,100
23	0	0	0	0	130.061 Donations	0
24	8,288	1,281	5,000	340	130.062 Misc. Revenue	5,000
25	788	262	0	70	130.063 Reimbursements	0
26	1,855	3,875	1,900	3,900	130.071 Interest	4,000
26	0	0	0	0	130.090 Grants - Other	10,000
27	2,787	0	0	0	130.091 Grants - Admin	0
27	0	0	60,000	0	130.092 Grants - Property	60,000
28	0	0	1,400,000	0	130.099 Property / Improvement Loan	1,400,000
29	694,034	714,276	2,460,824	1,002,820	TOTAL GENERAL FUND RESOURCES	2,713,527

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GENERAL FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
ADMINISTRATIVE DEPT.						
PERSONAL SERVICES						
Admin. Personnel						
30	28,021	22,924	36,574	31,271		56,212
32	11,328	10,066	13,799	12,299	146.111 City Manager	20,500
31	7,355	0	7,000	5,082	144.102 Finance Officer/Assn. City Manager	17,000
33	9,338	12,858	13,275	13,890	146.115 Admin. Assistant II	18,712
34	0	0	2,500	0	146.131 Admin. Extra Labor	0
35	11,750	11,114	12,063	13,054	Admin. Dept. Personnel Costs	23,082
36	11,553	10,996	11,831	12,929	146.190 Admin. Personnel Costs	22,843
37	197	118	232	125	146.191 Admin/Vol. Worker's Comp.	239
38	39,771	34,038	48,637	44,325	C TOTAL PERSONNEL	79,294
MATERIALS & SERVICES						
Supplies & Services						
39	12,501	5,495	27,400	10,300		27,500
40	1,718	708	6,000	1,000	146.214 Printing, Advertising & Notices	6,000
41	3,235	886	6,500	5,000	146.217 Admin. Travel & Training	6,500
42	3,108	2,332	3,200	1,800	146.219 Admin. Dues, Licenses & Subs.	3,200
43	2,316	98	5,000	1,000	146.220 Admin. Contracted Services	5,000
44	0	200	1,000	1,000	146.234 Council Expense	1,000
45	558	186	700	500	146.239 Meeting Expenses / Admin Supplies	800
46	1,566	1,085	5,000	0	146.279 Admin. Refunds	5,000
47	2,693	718	0	980	Maint. & Repair	1,000
48	2,693	718	0	880	146.255 Office Minor Equipment	1,000
49	0	0	0	100	146.260 Office Equipment Repair	0
50	23,339	18,531	27,600	21,749	Shared Expenses	31,240
51	1,246	1,947	1,890	2,100	146.212 Telephone	2,500
52	4,955	6,609	6,430	8,000	146.215 IT Services	10,000
53	642	720	140	800	146.218 Bank Charges	1,000
54	10,894	6,587	13,460	3,500	146.221 Legal Services	10,000
55	897	501	510	500	146.271 Office Supplies	700
56	2,625	0	2,970	4,609	146.272 Audit	4,700
57	1,162	1,184	1,280	1,240	146.273 Insurance	1,240
58	918	983	920	1,000	146.275 Postage & Shipping	1,100

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GENERAL FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
59	38,533	24,744	55,000	33,029	C TOTAL MATERIALS & SERVICES	59,740
60	78,304	58,782	103,637	77,354	TOTAL OPERATION & MAINTENANCE	139,034
61					CAPITAL OUTLAY	
62	11,880	0	10,000	0	146.320 Equipment / Software	10,000
63	11,880	0	10,000	0	C TOTAL CAPTIAL OUTLAY	10,000
64	90,184	58,782	113,637	77,354	TOTAL ADMINISTRATIVE DEPT.:	149,034

FIRE & RESCUE DEPT.

					PERSONAL SERVICES	
					Fire Personnel	
65	28,333	28,025	94,000	53,547		108,000
66	18,838	15,084	75,000	38,547	142.110 Fire Chief	78,000
67	9,495	12,941	19,000	15,000	142.141 Fire Dept. Call Persons	30,000
68	13,557	14,164	53,002	20,690	Fire Dept. Personnel Costs	53,934
69	8,065	13,512	43,623	20,000	142.190 Fire Personnel Costs	52,339
70	5,492	652	9,379	690	142.191 Fire Worker's Comp.	1,595
71	41,890	42,189	147,002	74,237	C TOTAL PERSONNEL	161,934
72					MATERIALS & SERVICES	
					Supplies & Services	36,300
73	8,049	10,527	40,000	35,900		
74	129	0	0	0	142.214 Fire Printing, Ads'. & Notices	0
75	62	168	1,000	2,000	142.217 Fire Travel & Training	2,000
76	209	416	300	200	142.219 Fire Dues, Licenses & Subscriptions	300
77	6,606	4,751	30,000	25,000	142.220 Fire Contracted Services	20,000
78	743	5,192	1,200	1,200	142.230 Fire Dept. Supplies	5,000
79	300	0	7,000	7,000	142.235 Fire Dept. Protective Clothing	8,000
80	0	0	500	500	142.236 Community Emergency Response Supplies	1,000
81	0	0	0	0	142.245 Fire Dept. S&S Grant Share	0
82	13,350	8,700	6,600	6,600	Maint. & Repair	27,900
83	34	153	200	200	142.251 Fire Hall Bldg. & Grounds	400
84	5,096	3,175	2,600	2,600	142.255 Fire Minor Equipment	2,500
85	8,220	5,372	3,800	3,800	142.260 Fire Equipment Repair	5,000
86	0	0	0	0	142.265 Fire Dept. M&R Grant Share	20,000

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GENERAL FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
87	12,246	12,859	13,190	13,230	Shared Expenses	13,230
88	11,228	11,844	12,360	12,400	142.273 Insurance	12,400
89	1,018	1,015	830	830	142.274 Fuel & Oil	830
90	33,645	32,086	59,790	55,730	C TOTAL MATERIALS & SERVICES	77,430
91	75,535	74,275	206,792	129,967	TOTAL OPERATION & MAINTENANCE	239,364
FIRE & RESCUE DEPT.						
CAPITAL OUTLAY						
92						
93	0	0	0	0	142.310 Engineering	0
94	0	0	0	0	142.320 Equipment	0
95	0	0	0	0	142.335 Fire Dept. Grant Share	0
96	0	0	0	0	C TOTAL CAPITAL OUTLAY	0
92	75,535	74,275	206,792	129,967	TOTAL FIRE & RESCUE DEPT.:	239,364

PLANNING DEPT.

PERSONAL SERVICES						
Planning Personnel						
93	5,695	3,874	15,866	15,433		33,306
94	3,243	1,342	1,750	1,640	144.111 City Manager	8,200
95	2,532	2,532	13,116	13,115	144.109 City Engineer	13,627
96	2,452	0	1,000	678	144.102 Finance Officer/Assn. City Manager	6,800
97	0	0	0	0	144.115 Admin. Assistant II	4,679
98	0	0	0	0	144.131 Planning Extra Labor	0
99	2,737	1,959	7,803	7,871	Planning Personnel Costs	15,106
100	2,723	1,936	7,559	7,847	144.190 Planning Personnel Costs	14,906
101	14	23	244	24	144.191 Planning Worker's Comp.	200
102	8,432	5,833	23,669	23,304	C TOTAL PERSONNEL	48,412
MATERIALS & SERVICES						
Supplies & Services						
103	5,242	1,473	11,000	800		11,100
104	271	879	1,000	500	144.214 Printing, Advertising & Notices	1,000
105	4,971	120	10,000	150	144.223 Contr. Services (Planner)	10,000
106	0	474	0	150	144.230 Planning Supplies	100
107	0	0	0	0	144.255 Planning Minor Equipment	0

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GENERAL FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
108	0	0	0	0	144.260 Demolition/Abatement	0
109	0	0	0	0	144.265 Planning S&S Grant Share	0
108	1,125	1,184	1,240	1,240	Shared Expenses	1,240
109	1,125	1,184	1,240	1,240	144.273 Insurance	1,240
110	6,367	2,657	12,240	2,040	C TOTAL MATERIALS & SERVICES	12,340
111	14,799	8,490	35,909	25,344	TOTAL OPERATION & MAINTENANCE	60,752
PLANNING DEPT.						
CAPITAL OUTLAY						
112	0	0	0	0	144.320 Equipment	0
113	0	0	0	0	C TOTAL CAPITAL OUTLAY	0
114	14,799	8,490	35,909	25,344	TOTAL PLANNING DEPT.:	60,752
POLICE DEPT.						
MATERIALS & SERVICES						
Supplies & Services						
115	68,089	87,444	101,500	85,500		110,500
116	68,089	87,444	101,000	85,000	145.220 Police Contracted Services	110,000
117	0	0	500	500	145.230 Police Supplies	500
118	736	122	1,500	2,000	Maint. & Repair	2,000
119	254	0	0	0	145.255 Police Minor Equipment	0
120	482	122	1,500	2,000	145.260 Police Equipment Repair	2,000
121	3,008	2,543	3,090	3,840	Shared Expenses	3,840
122	2,214	790	2,440	2,440	145.273 Insurance	2,440
123	794	1,753	650	1,400	145.274 Fuel & Oil	1,400
124	71,833	90,109	106,090	91,340	C TOTAL MATERIALS & SERVICES	116,340
125	71,833	90,109	106,090	91,340	TOTAL POLICE DEPT.:	116,340
PROPERTY DEPT.						
PERSONAL SERVICES						
City Hall Personnel						
126	24,441	8,934	14,391	12,114		23,599
127	12,301	4,220	8,744	8,743	141.109 City Engineer	9,085
128	12,140	4,714	2,043	508	141.101 Utility Worker I	6,151

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GENERAL FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
129	0	0	2,604	2,863	141.108 Utility Worker II	8,363
130	0	0	1,000	0	141.131 Property Extra Labor	0
131	14,732	4,545	7,829	6,760	City Hall Payroll Expenses	15,347
132	14,038	4,166	6,664	6,360	141.190 Property Dept. Personnel Costs	13,753
133	694	379	1,165	400	141.191 Property Dept. Worker's Comp.	1,594
134	39,173	13,479	22,220	18,874	C TOTAL PERSONNEL	38,946
PROPERTY DEPT.						
MATERIALS & SERVICES						
Supplies & Services						
135	13,349	6,804	5,500	5,500		6,000
136	9,268	6,250	5,000	5,000	141.220 Property Dept. Contracted Services	5,000
137	4,081	554	500	500	141.230 Property Dept. Supplies	1,000
138	5,753	2,843	5,000	4,000	Maint. & Repair	5,000
139	0	2,550	5,000	4,000	141.251 City Hall Bldg. & Grounds	5,000
140	5,753	0	0	0	141.255 Property Minor Equipment	0
141	0	293	0	0	141.260 Equipment Repair	0
142	11,839	12,902	12,340	12,840	Shared Expenses	12,840
143	7,715	8,559	7,800	8,300	141.211 City Hall Utilities	8,300
144	4,124	4,343	4,540	4,540	145.273 Insurance	4,540
145	30,941	22,549	22,840	22,340	C TOTAL MATERIAL & SERVICES	23,840
146	70,114	36,028	45,060	41,214	TOTAL OPERATION & MAINTENANCE	62,786
CAPITAL OUTLAY						
147	5,701	0	80,000	0	141.310 Engineering	80,000
148	0	0	0	0	141.320 Equipment	0
149	0	0	1,380,000	0	141.330 Land & Buildings	1,380,000
150	0	0	0	0	141.331 Entrance Signs	0
151	0	0	0	0	141.340 System Replacement	0
150	5,701	0	1,460,000	0	C TOTAL CAPITAL OUTLAY	1,460,000
DEBT SERVICE						
Construction - City Hall / Parking						
151	0	0	64,292	0		64,292
152	0	0	47,250	0	141.291 Principal	47,250
153	0	0	17,042	0	141.292 Interest	17,042
154	16,055	20,772	20,772	20,772	Land Acquisition - City Hall / Parking	80,000

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	GENERAL FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
155	13,968	13,931	14,695	14,695	141.293 Principal	15,000
156	2,087	6,841	6,077	6,077	141.294 Interest	65,000
157	16,055	20,772	85,064	20,772	C TOTAL GENERAL DEBT DEPT.:	144,292
158	91,870	56,800	1,590,124	61,986	TOTAL PROPERTY DEPT.:	1,667,078
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159	17,581	0	1,470,000	0	TOTAL GENERAL FUND CAPITAL OUTLAY	1,470,000
160	310,585	267,684	497,488	365,219	TOTAL GENERAL FUND O&M	618,276
161	16,055	20,772	85,064	20,772	TOTAL GENERAL FUND DEBT SERVICE	144,292
162	344,221	288,456	2,052,552	385,991	TOTAL GENERAL FUND EXPENSES	2,232,568
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NON DEPARTMENTAL						
INTERFUND TRANSFERS						
163	2,700	1,360	1,670	1,670	149.491 To Payroll Liabilities Fund	1,670
164	1,230	930	790	790	for Admin.	790
165	290	160	450	450	for Planning	450
166	1,180	270	430	430	for Property	430
167	0	0	0	0	149.412 To PSE Reserve (Fire)	0
168	0	0	0	0	149.415 To PSE Reserve (Police)	0
169			92,000	92,000	149.425 To Street Fund - Franchise Fees	96,000
170	2,700	1,360	1,670	1,670	C TOTAL INTERFUND TRANSFERS	97,670
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171	0	0	72,853	0	C GENERAL FUND CONTINGENCY	92,741
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172	347,113	424,460	333,749	615,159	C Components of Ending Fund Balance	290,548
173	0	0	0	52,763	Restricted to FD Personnel	15,829
174	347,113	424,460	333,749	562,396	Unassigned/Unappropriated	274,719
175	694,034	714,276	2,460,824	1,002,820	TOTAL GENERAL FUND	2,713,527

Assuming that contingency is not spent, the unappropriated ending fund balance will be \$383,289

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	STREET FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
176	133,336	103,900	109,216	135,240	BEGINNING FUND BALANCE	85,579
177	13,100	13,400	107,200	107,200	TRANSFERS IN	136,000
178	13,100	13,400	15,200	15,200	230.072 From TRT for Street Improvements	40,000
179			92,000	92,000	230.075 From Gen Fund - Franchise Fees	96,000
180	157,831	382,608	217,050	117,933	TOTAL RECEIPTS	108,870
181	76,164	95,247	0	0	230.033 Franchise Fees	0
182	0	0	0	0	230.035 Machinery Rent/Matls. Sale	0
183	46,837	46,864	45,340	45,500	230.044 State Highway Fund Revenue Sharing	57,200
184		476	460	460	230.045 Trans Tax Comm to Ped/Bike	570
185	3,232	640	0	2,500	230.062 Misc. Revenue	0
186	30,606	0	0	0	230.650 Other Services - Contracted	0
187	447	0	900	0	230.070 Reimbursements	0
188	545	1,156	350	1,100	230.071 Interest	1,100
189	0	238,225	170,000	68,373	230.090 Grants	50,000
190	304,267	499,908	433,466	360,373	TOTAL STREET FUND RESOURCES	330,449

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	STREET FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
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STREET OPERATIONS DEPT.

PERSONAL SERVICES						
Street Personnel						
191	74,985	77,297	79,810	74,367		75,734
192	6,485	6,710	10,400	8,200	241.111 City Manager	8,200
193	24,602	25,319	21,859	21,858	241.109 City Engineer	22,711
194	4,903	0	0	3,388	241.102 Finance Officer/Assn. City Manager	6,800
195	12,559	13,126	13,469	14,805	241.107 Public Works Lead	13,992
196	20,216	23,570	10,212	2,540	241.101 Utility Worker I	8,201
197	0	0	13,020	14,316	241.108 Utility Worker II	11,151
198	4,370	8,572	8,850	9,260	241.115 Admin. Assistant II	4,679
199	1,850	0	2,000	0	241.131 Extra Labor	0
200	37,264	40,210	44,896	40,067	Street Dept. Personnel Costs	42,948

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	STREET FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
201	35,654	37,639	37,640	37,356	241.190 Street Personnel Costs	39,818
202	1,610	2,571	7,256	2,711	241.191 Street Worker's Comp.	3,130
203	112,249	117,507	124,706	114,434	C TOTAL PERSONNEL COST	118,682
					MATERIALS & SERVICES	
					Supplies & Services	10,500
204	8,649	10,341	8,200	11,400		10,500
205	1,456	480	0	300	241.214 Street Printing, Ads' & Notices	0
206	40	1,053	500	1,000	241.217 Street Travel & Training	500
207	73	299	500	650	241.219 Street Dues, Licenses & Subsc.	500
208	212	1,163	0	2,000	241.220 Street Contracted Services	2,000
209	6,868	7,346	7,200	7,450	241.223 Street Lighting	7,500
210	18,331	12,451	20,000	19,000	Maintenance & Repair	20,000
211	13,166	8,305	15,000	15,000	241.250 Street System Maintenance	15,000
212	1,691	466	0	1,000	241.255 Street Minor Equipment	0
213	3,474	3,680	5,000	3,000	241.260 Street Equipment Repair	5,000
214	11,270	12,503	12,730	13,910	Shared Expenses	15,380
215	986	1,007	1,000	1,000	241.211 Utilities	1,200
216	510	793	780	870	241.212 Telephone	900
217	2,052	2,692	2,660	3,000	241.215 IT Services	3,500
218	499	238	110	110	241.218 Bank Charges	200
219	1,410	2,684	1,750	1,400	241.221 Legal Services	1,800
220	335	203	190	200	241.271 Office Supplies	250
221	1,098	0	1,240	1,880	241.272 Audit	1,900
222	2,662	2,764	2,930	2,930	241.273 Insurance	2,930
223	1,171	1,107	960	1,800	241.274 Fuel & Oil	1,800
224	227	401	230	420	241.275 Postage & Shipping	400
225	320	614	880	300	241.276 Shop Supplies, Tools, etc.	500
226	38,250	35,295	40,930	44,310	C TOTAL MATERIALS & SERVICES	45,880
227	150,499	152,802	165,636	158,744	TOTAL OPERATION & MAINTENANCE	164,562

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	STREET FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
					CAPITAL OUTLAY	
228	0	0	0	0	241.310 Engineering	0
229	43,116	208,386	210,000	112,910	241.341 Street Re/Construction	100,000
230	43,116	208,386	210,000	112,910	C TOTAL CAPITAL OUTLAY	100,000
231	193,615	361,188	375,636	271,654	TOTAL STREET OPERATIONS DEPT.:	264,562
					NON DEPARTMENTAL	
					INTERFUND TRANSFERS	
232	3,152	950	700	700	241.422 To PWE Res. Fund	700
233	3,600	2,530	2,440	2,440	241.491 To Payroll Liabilities Fund	2,440
234	6,752	3,480	3,140	3,140	C TOTAL INTERFUND TRANSFERS	3,140
235	0	0	24,420	0	C STREET FUND CONTINGENCY	24,690
236	103,900	135,240	30,270	85,579	C Components of Ending Fund Balance	38,057
237	13,100	0	0	0	Committed to Street Improvement/Repair	0
238	90,800	135,240	33,170	85,579	Unassigned/Unappropriated	38,057
239	304,267	499,908	433,466	360,373	TOTAL STREET FUND:	330,449

Assuming that contingency is not spent, the unappropriated ending fund balance will be \$62,747

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SEWER DISCOUNT FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
240	8,042	8,297	8,783	8,928	BEGINNING FUND BALANCE	8,838
241	2,455	2,631	2,040	2,410	TOTAL RECEIPTS	2,310
242	2,404	2,530	2,000	2,300	320.061 Donations	2,200
243	51	101	40	110	320.071 Interest	110
244	10,497	10,928	10,823	11,338	TOTAL SEWER DISCOUNT FUND REVENUE:	11,148

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SEWER DISCOUNT FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
					INTERFUND TRANSFERS	
245	2,200	2,000	4,000	2,500	341.491 To Wastewater Fund	3,000
246	2,200	2,000	4,000	2,500	C TOTAL INTERFUND TRANSFERS	3,000
247	8,297	8,928	6,823	8,838	C Components of Ending Fund Balance	8,148
248	8,297	8,928	6,823	8,838	Restricted to Sewer Discount Fund	8,148
249	10,497	10,928	10,823	11,338	TOTAL SEWER DISCOUNT FUND:	11,148

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WASTEWATER FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
250	423,828	439,140	420,256	414,821	BEGINNING FUND BALANCE	395,544
251	266,828	282,140	263,256	257,821	Unrestricted	238,544
252	157,000	157,000	157,000	157,000	Loan Reserves	157,000
253	2,200	2,000	4,000	2,500	TRANSFERS IN	3,000
254	2,200	2,000	4,000	2,500	330.072 From Sewer Discount Fund	3,000
255	462,396	446,972	453,500	467,960	TOTAL RECEIPTS	469,000
256	83	578	0	780	330.032 Planning Surcharges (Wastew.)	0
257	0	0	0	500	330.035 Machinery Rent/Matls. Sale	0
258	449,519	442,591	450,000	462,000	330.036 Sewer System Charges	465,000
259	7,598	0	0	0	330.037 Connection Fees	0
260	0	0	0	0	330.061 Donations	0
261	0	0	0	780	330.062 Misc. Revenue	0
262	0	0	0	0	330.063 Reimbursements	0
263	2,793	3,171	2,500	3,200	330.071 Interest	3,200
264	2,403	632	1,000	700	330.076 Finance/Late Fees	800
265	888,424	888,112	877,756	885,281	TOTAL WASTEWATER FUND RESOURCES	867,544

SECTION 3

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WASTEWATER FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
WASTEWATER OPERATIONS DEPT.					
PERSONAL SERVICES					
266	121,097	123,050	145,652	140,294	133,674
267	22,698	21,474	29,800	26,239	16,400
268	20,512	26,163	21,859	21,858	22,711
269	17,162	0	6,300	11,857	13,600
270	25,117	26,251	26,938	29,609	27,984
271	16,173	23,570	14,297	3,556	14,352
272	0	0	18,228	20,042	19,514
273	19,435	25,592	26,230	27,133	19,113
274	0	0	2,000	0	0
275	59,910	64,715	77,616	72,018	75,491
276	58,086	61,315	66,365	68,431	69,882
277	1,824	3,400	11,251	3,587	5,609
278	181,007	187,765	223,268	212,312	209,165
				C	TOTAL PERSONNEL

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WASTEWATER FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
MATERIALS & SERVICES					
Supplies & Services					
279	22,255	27,591	31,000	32,860	35,800
280	13,586	11,065	13,500	13,860	14,000
281	1,703	488	0	500	500
282	1,994	4,614	3,000	2,500	3,000
283	374	2,079	1,200	3,200	3,500
284	797	4,410	3,000	5,000	5,000
285	524	1,853	800	800	800
286	3,277	3,082	9,500	7,000	9,000
287	33,699	36,193	18,000	26,100	28,000
288	23,913	19,454	15,000	17,000	20,000
289	185	10,123	500	500	0
				Maintenance & Repair	
				341.213	Wastewater Franchise Fees
				341.214	Wastewater Printing, Ads' & Notices
				341.216	Wastewater Testing & Sampling
				341.217	Wastewater Travel & Training
				341.219	Wastewater Dues, Licenses & Subs.
				341.220	Wastewater Contracted Services
				341.233	Wastewater Treatment Chemicals
				341.250	Wastewater System Maintenance
				341.251	Wastewater Bldg. & Grounds Expense

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WASTEWATER FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
290	2,985	2,048	0	1,600	341.255 Wastewater Minor Equipment	0
291	6,616	4,568	2,500	7,000	341.260 Wastewater Equipment Repair	8,000
292	58,174	64,533	63,480	67,315	Shared Expenses	69,560
293	21,782	24,166	22,020	24,000	341.211 Utilities	24,000
294	1,615	2,524	2,450	2,700	341.212 Telephone	2,700
295	6,511	8,567	8,440	9,400	341.215 IT Services	9,400
296	678	759	150	900	341.218 Bank Charges	900
297	4,484	8,539	5,540	4,400	341.221 Legal Services	7,000
298	1,386	650	780	580	341.271 Office Supplies	700
299	3,394	0	3,830	5,975	341.272 Audit	4,000
300	12,409	13,029	13,660	13,660	341.273 Insurance	13,660
301	3,667	3,506	2,990	3,700	341.274 Fuel & Oil	3,700
302	1,456	1,274	1,450	1,400	341.275 Postage & Shipping	1,400
303	792	1,519	2,170	600	341.276 Shop Supplies, Tools, etc.	2,100
304	114,128	128,317	112,480	126,275	C TOTAL MATERIALS & SERVICES	133,360
305	295,135	316,082	335,748	338,587	TOTAL OPERATION & MAINTENANCE	342,525
CAPITAL OUTLAY						
306	0	0	0	0	341.310 Engineering	0
307	0	5,010	15,000	0	341.340 System Replacement	0
308	0	0	0	0	341.342 Main Extension	0
309	0	0	60,000	0	341.343 Computer Equipment / Software	90,000
310	0	0	15,000	0	341.344 Inflow & Infiltration Control	15,000
311	0	5,010	90,000	0	C TOTAL CAPITAL OUTLAY	105,000
312	295,135	321,092	425,748	338,587	TOTAL WASTEWATER OPERATING DEPT.	447,525
WASTEWATER DEBT DEPT.						
DEBT SERVICE						
313	30,143	30,018	29,887	29,887	DEQ I&I Loan Payment	29,888
314	25,204	26,163	27,159	27,159	342.297 DEQ Loan Repmt.--Principal	28,193
315	4,334	3,375	2,379	2,379	342.298 DEQ Loan Repmt.--Interest	1,345
316	605	480	349	349	342.299 DEQ Loan Repmt.--Fees	350

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WASTEWATER FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
317	34,615	38,818	37,750	37,750	WWTP - OECD Loan Payment	36,670
318	18,495	23,679	23,877	23,877	342.293 Principal	24,086
319	16,120	15,139	13,873	13,873	342.294 Interest	12,584
320	76,943	76,943	76,993	76,993	WWTP - USDA Loan Payment	76,943
321	21,982	22,889	23,883	23,883	342.295 Principal	24,816
322	54,961	54,054	53,110	53,110	342.296 Interest	52,127
323	141,701	145,779	144,630	144,630	C TOTAL WASTEWATER DEBT DEPT.	143,501
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324	436,836	466,871	570,378	483,217	TOTAL WASTEWATER FUND EXPENSES	591,026
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NON DEPARTMENTAL						
INTERFUND TRANSFERS						
325	5,900	4,350	4,230	4,230	341.491 To Payroll Liabilities Fund	4,230
326	6,548	2,070	2,290	2,290	341.422 To PWE Res. Fund	2,290
327	12,448	6,420	6,520	6,520	C TOTAL INTERFUND TRANSFERS	6,520
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328	0	0	48,550	0	C WASTEWATER FUND CONTINGENCY	51,380
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329	439,140	414,821	252,308	395,544	C Components of Ending Fund Balance	218,618
330	157,000	157,000	157,000	157,000	Committed to USDA Loan Reserve	157,000
331	282,140	257,821	107,408	238,544	Restricted to Wastewater Fund	61,618
332	888,424	888,112	877,756	885,281	TOTAL WASTEWATER FUND	867,544

Assuming that contingency is not spent the unappropriated ending fund balance will be \$112,998, not including the \$157,000 Debt Reserve

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WATER FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
333	78,243	136,427	124,084	129,780	BEGINNING FUND BALANCE	126,362
334	925,580	312,945	308,675	315,045	TOTAL RECEIPTS	304,275
335	78	158	0	367	430.032 Planning Surcharges (Water)	0
336	0	0	0	0	430.035 Machinery Rent/Matls. Sale	0
337	248,352	262,545	275,000	275,000	430.036 Water System Charges	275,000
338	3,210	300	0	385	430.037 Connection Fees	0
339	0	850	500	1,618	430.038 Shutoff/Turn-on Fees	500
340	21,451	27,959	20,000	14,000	430.060 Contract Service - WB	15,000
341	7,555	1,000	1,000	400	430.062 Misc. Revenue	1,000
342	0	6,950	0	10,200	430.063 Reimbursements	0
343	903	1,535	1,000	1,600	430.071 Interest	1,600
344	887	4,973	4,500	4,800	430.076 Finance & Late Charges	4,500
345	172,256	0	0	0	430.081 Borrowings	0
346	470,888	0	0	0	430.091 Grants	0
347	0	6,675	6,675	6,675	430.099 Debt Mgmt - Watseco-Barview	6,675
348	1,003,823	449,372	432,759	444,825	TOTAL WATER FUND RESOURCES	430,637

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WATER FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
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WATER OPERATIONS DEPT.

PERSONAL SERVICES

349	128,616	140,707	143,424	138,559	Water Personnel	128,836
350	16,213	22,144	30,650	27,059	441.111 City Manager	16,400
351	24,602	26,163	21,859	21,858	441.109 City Engineer	22,711
352	12,258	0	5,100	11,180	441.102 Finance Officer/Assn. City Manager	13,600
353	25,117	26,251	26,938	29,609	341.107 Public Works Lead	27,984
354	32,346	42,427	14,297	3,556	441.101 Utility Worker I	12,302
355	0	0	18,228	20,042	441.108 Utility Worker II	16,726
356	18,080	23,722	24,352	25,255	441.115 Admin. Assistant II	19,113
357	0	0	2,000	0	441.131 Extra Labor	0

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WATER FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
358	63,976	73,190	76,990	72,620	Water Dept. Personnel Costs	71,983
359	61,482	68,487	65,753	67,659	441.190 Water Personnel Costs	66,880
360	2,494	4,703	11,237	4,961	441.191 Water Worker's Comp.	5,103
361	192,592	213,897	220,414	211,179	C TOTAL PERSONNEL	200,819
					MATERIALS & SERVICES	
					Supplies & Services	
362	16,894	22,427	17,705	18,400		18,100
363	8,030	6,585	8,505	8,300	441.213 Water Franchise Fees	8,600
364	1,986	433	200	400	441.214 Water Printing, Ads' & Notices	200
365	673	3,808	1,700	1,200	441.216 Water Testing & Sampling	1,500
366	1,503	1,966	2,000	2,300	441.217 Water Travel & Training	2,500
367	683	4,550	1,000	2,100	441.219 Water Dues, Licenses & Subscriptions	1,000
368	1,819	2,302	2,000	1,800	441.220 Water Contracted Services	2,000
369	2,200	2,783	2,300	2,300	441.233 Water Treatment Chemicals	2,300
370	16,940	24,167	19,000	33,560	Maintenance & Repair	34,000
371	11,773	13,596	15,000	30,000	441.250 Water System Maintenance	30,000
372	142	5,790	1,000	500	441.251 Water Bldg. & Grounds Expense	1,000
373	2,013	1,145	1,000	1,560	441.255 Water Minor Equipment	1,000
374	3,012	3,636	2,000	1,500	441.260 Water Equipment Repair	2,000
375	36,605	41,111	40,570	42,909	Shared Expenses	44,980
376	15,035	16,614	15,200	16,000	441.211 Utilities	17,000
377	1,247	1,947	1,900	2,100	441.212 Telephone	2,100
378	5,004	6,609	6,490	7,280	441.215 IT Services	7,000
379	523	583	120	590	441.218 Bank Charges	600
380	3,459	6,587	4,280	3,350	441.221 Legal Services	5,000
381	941	501	530	500	441.271 Office Supplies	500
382	2,633	0	2,980	4,609	441.272 Audit	3,000
383	4,161	4,343	4,580	4,580	441.273 Insurance	4,580
384	1,961	1,845	1,600	2,400	441.274 Fuel & Oil	2,400
385	924	983	920	1,100	441.275 Postage & Shipping	1,000
386	717	1,099	1,970	400	441.276 Shop Supplies, Tools, etc.	1,800
387	70,439	87,705	77,275	94,869	C TOTAL MATERIALS & SERVICES	97,080
388	263,031	301,602	297,689	306,048	TOTAL OPERATION & MAINTENANCE	297,899

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WATER FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
CAPITAL OUTLAY						
389	0	0	0	0	441.310 Engineering	0
390	0	4,995	0	0	441.320 Equipment	0
391	0	0	10,000	0	441.325 Computer Equipment / Software	10,000
392	0	0	50,000	0	441.340 System Replacement	15,000
393	596,126	0	0	0	441.342 Main Extension	0
394	596,126	4,995	60,000	0	C TOTAL CAPITAL OUTLAY	25,000
395	859,157	306,597	357,689	306,048	TOTAL WATER OPERATING DEPT.	322,899
WATER DEBT DEPT.						
396	0	6,675	6,675	6,675	IFA - Loan Payment	6,675
397	0	5,537	5,008	5,008	441.291 Principal	5,008
398	0	1,138	1,667	1,667	441.292 Interest	1,617
399	0	6,675	6,675	6,675	C TOTAL WATER DEBT DEPT.	6,675
400	859,157	313,272	364,364	312,723	TOTAL WATER FUND EXPENSES	329,574
NON DEPARTMENTAL						
INTERFUND TRANSFERS						
401	2,339	1,500	1,550	1,550	441.422 To PWE Res. Fund	1,550
402	5,900	4,820	4,190	4,190	441.491 To Payroll Liabilities Fund	4,190
403	8,239	6,320	5,740	5,740	C TOTAL INTERFUND TRANSFERS:	5,740
404	0	0	43,010	0	C WATER FUND CONTINGENCY	48,440
405	136,427	129,780	19,645	126,362	C Components of Ending Fund Balance	46,883
406	136,427	129,780	19,645	126,362	Restricted to Water Fund	46,883
407	1,003,823	449,372	432,759	444,825	TOTAL WATER FUND	430,637

Assuming that contingency is not spent, the unappropriated ending fund balance will be \$95,323

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SYSTEM DEV. FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
408	467,958	655,916	690,318	719,743	BEGINNING FUND BALANCE	762,579
409	195,177	239,369	241,700	266,965	for Water	277,376
410	96,697	158,529	173,269	175,719	for Wastewater	188,663
411	92,073	109,557	123,642	114,438	for Streets	121,890
412	64,793	88,993	112,195	96,290	for Storm Sewer	104,268
413	19,218	59,468	39,512	66,331	for Parks	70,382
414	187,958	63,827	20,313	42,836	TOTAL RECEIPTS	7,650
415	43,560	24,903	3,724	7,711	530.001 Water SDC	0
416	0	0	0	0	530.005 Water Improvement Fee	0
417	60,610	15,428	5,636	11,144	530.021 Sewer SDC	0
418	16,320	3,648	1,650	3,301	530.041 Parks SDC	0
419	24,000	6,290	2,863	6,152	530.061 Streets SDC	0
420	40,192	6,184	2,910	6,878	530.081 Storm Drainage SDC	0
421	3,276	7,374	3,530	7,650	530.998 INTEREST	7,650
422	632	2,693	1,250	2,700	for Water	2,700
423	1,222	1,762	860	1,800	for Wastewater	1,800
424	1,164	1,233	640	1,300	for Streets	1,300
425	200	1,007	580	1,100	for Storm Sewer	1,100
426	58	679	200	750	for Parks	750
426	0	0	0	0	530.999 MISCELLANEOUS	0
427	655,916	719,743	710,631	762,579	TOTAL SDC FUND RESOURCES	770,229

SECTION 3

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SYSTEM DEV. FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
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WATER DEPT.

CAPITAL OUTLAY

428	0	0	0	0	544.310 Engineering	0
429	0	0	0	0	544.320 Equipment	0
430	0	0	0	0	544.330 Land & Buildings	0
431	0	0	246,674	0	544.340 System Improvements	280,076
432	0	0	0	0	544.342 Main Extension	0
433	0	0	246,674	0	C TOTAL WATER DEPT.	280,076

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SYSTEM DEV. FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
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WASTEWATER DEPT.

CAPITAL OUTLAY

434	0	0	0	0	543.310 Engineering	0
435	0	0	0	0	543.320 Equipment	0
436	0	0	0	0	543.330 Land & Buildings	0
437	0	0	179,765	0	543.340 System Improvements	190,463
438	0	0	0	0	543.342 Main Extension	0
439	0	0	179,765	0	C TOTAL WASTEWATER DEPT.	190,463

STREET DEPT.

CAPITAL OUTLAY

440	0	0	0	0	542.310 Engineering	0
441	0	0	0	0	542.320 Equipment	0
442	0	0	0	0	542.330 Land & Buildings	0
443	0	0	127,145	0	542.340 System Improvements	123,190
444	0	0	127,145	0	C TOTAL STREET DEPT.	123,190

SECTION 3

ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	SYSTEM DEV. FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
STORMWATER DEPT.					
CAPITAL OUTLAY					
445	0	0	0	545.310 Engineering	0
446	0	0	0	545.320 Equipment	0
447	0	0	0	545.330 Land & Buildings	0
448	0	0	115,685	545.340 System Improvements	105,368
449	0	0	0	545.342 Main Extension	0
450	0	0	115,685	C TOTAL STORMWATER DEPT.	105,368
PARKS DEPT.					
CAPITAL OUTLAY					
451	0	0	0	541.310 Engineering	0
452	0	0	0	541.320 Equipment	0
453	0	0	0	541.330 Land & Buildings	0
454	0	0	41,362	541.340 System Improvements	71,132
455	0	0	41,362	C TOTAL PARKS DEPT.	71,132
456	0	0	710,631	TOTAL SDC FUND EXPENSES	770,229
456	239,369	266,965	0	544.399 UEFB Water	0
457	158,529	175,719	0	543.399 UEFB Wastewater	0
458	109,557	114,438	0	542.399 UEFB Street	0
459	88,993	96,290	0	545.399 UEFB Storm	0
460	59,468	66,331	0	541.399 UEFB Parks	0
461	655,916	719,743	0	C Components of Ending Fund Balance	0
462	655,916	719,743	0	Restricted to CIP Projects	0
463	655,916	719,743	710,631	TOTAL SYSTEMS DEVEL. FUND	770,229

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	TRANSIENT ROOM TAX FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
464	79,216	96,416	159,761	160,569	BEGINNING FUND BALANCE	186,070
465	70,531	62,800	122,344	111,331	Non-Committed	120,751
466	8,685	33,616	37,417	49,238	Committed to Tourism Promotion	65,319
467	182,297	201,736	205,750	200,620	TOTAL RECEIPTS	212,100
468	0	14,411	0	1,860	730.061 Donations - Tourism Promotion	0
469	75,866	79,524	75,900	83,300	730.064 Transient Room Tax - Non-Com. Use (46%)	83,300
470	86,913	93,354	89,100	97,800	730.065 Transient Room Tax - Com. Tourism (54%)	97,800
471	0	0	0	0	731.067 Loans Repaid	0
472	987	1,007	750	1,000	730.071 Interest	1,000
473	23	1,098	0	4,600	730.076 Penalties/Fees	0
474	10,578	11,475	30,000	10,000	730.080 Event Revenue	30,000
475	848	0	10,000	0	730.085 Promotional/Publication Revenues	0
476	7,082	867	0	2,060	730.099 Misc. Revenue	0
477	261,513	298,152	365,511	361,189	TOTAL TRT FUND RESOURCES	398,170

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	TRANSIENT ROOM TAX FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
TOURISM PROMOTION DEPT.						
PERSONAL SERVICES						
Admin. Personnel						
478	22,324	20,345	25,491	25,316		49,764
479	6,485	5,368	7,000	6,560	741.111 City Manager	12,300
480	4,903	0	2,700	1,694	741.102 Finance Officer/Assn. City Manager	10,200
481	10,936	14,977	15,791	17,062	741.115 Admin. Assistant II	27,264
482	0	0	0	0	741.131 Admin. Extra Labor	0
483	8,667	8,431	10,095	8,903	Admin. Dept. Personnel Costs	20,854
484	8,615	8,431	9,873	8,843	741.190 Tourism Personnel Costs	20,626
485	52	0	222	60	741.191 Tourism Worker's Comp.	228
486	30,991	28,776	35,586	34,219	C TOTAL PERSONNEL	70,618

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	TRANSIENT ROOM TAX FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
MATERIALS & SERVICES						
487	3,431	500	10,000	2,500	741.225 Contracted Services	10,000
488	18,614	11,903	20,000	20,000	741.226 Promotional Media Reimbursement Prgm.	20,000
489	5,593	13,688	25,000	24,000	741.238 Community Promotion - Media	25,000
490	3,353	22,865	10,000	1,000	741.245 Promotional Services	15,000
491	30,991	48,956	65,000	47,500	C TOTAL MATERIALS & SERVICES	70,000
492	61,982	77,732	100,586	81,719	TOTAL TOURISM PROMOTION DEPT.	140,618
COMMUNITY EXPENSE DEPT.						
MATERIALS & SERVICES						
493	3,188	0	7,500	0	741.220 Contracted Services	8,000
494	4,000	0	4,000	4,000	741.232 Fireworks	5,000
495	0	0	3,000	0	741.235 Lumbermen's Pk. Expenses	0
496	3,766	2,897	5,000	3,000	741.236 Community Expenses	10,000
497	24,529	16,754	30,000	18,000	741.240 Event Expenses	30,000
498	35,483	19,651	49,500	25,000	C TOTAL MATERIALS & SERVICES	53,000
CAPITAL OUTLAY						
499	2,132	0	0	0	741.330 Land & Cap. Impr.	0
500	0	0	0	0	741.342 Street, Parking & Pub. Wks.	0
501	0	0	0	0	741.399 Grant Matching Funds	0
502	2,132	0	0	0	C TOTAL CAPITAL OUTLAY	0
503	37,615	19,651	49,500	25,000	TOTAL COMMUNITY EXPENSE DEPT.	53,000
DEBT SERVICE DEPT.						
DEBT SERVICE						
503	0	0	0	0	Community Hall Improvements	0
504	0	0	0	0	741.291 Principal	0
505	0	0	0	0	741.292 Interest	0
506	0	0	0	0	C TOTAL GENERAL DEBT DEPT.	0
507	0	0	0	0	TOTAL DEBT SERVICE DEPT.	0

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	TRANSIENT ROOM TAX FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
NON DEPARTMENTAL						
INTERFUND TRANSFERS						
508	0	0	0	0	741.403 General Fund for Fire Grants	0
509	6,600	6,700	7,600	7,600	741.404 General Fund for Police O&M	7,600
510	0	0	0	0	741.405 General Fund for Grants	0
511			35,000	0	741.408 General Fund for Tourism Facilities Debt.	35,000
512	13,100	13,400	15,200	15,200	741.410 Street Fund for Capital Improvements	40,000
513	39,200	13,400	38,000	38,000	741.412 PSE Reserve Fund (Fire)	38,000
514	6,600	6,700	7,600	7,600	741.415 PSE Res. Fund (Police)	7,600
515	65,500	40,200	103,400	68,400	C TOTAL INTERFUND TRANSFERS	128,200
516	0	0	21,960	0	C TRT FUND CONTINGENCY	29,050
517	96,416	160,569	90,065	186,070	C Components of Ending Fund Balance	47,302
518	33,616	49,238	25,931	65,319	Restricted to Tourism Promotion	22,501
519	62,800	111,331	64,134	120,751	Unassigned/Unappropriated	24,801
520	261,513	298,152	365,511	361,189	TOTAL TRANSIENT ROOM TAX FUND	398,170

Assuming that contingency is not spent, the unappropriated ending fund balance will be \$76,352

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WASTEWATER DEBT FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
521	110,395	124,542	135,304	135,386	BEGINNING FUND BALANCE	143,668
522	53,865	50,562	45,800	48,000	TOTAL RECEIPTS	46,500
523	1,822	1,907	2,300	2,000	830.011 Prior Years' Taxes	2,000
524	51,375	47,246	43,000	44,500	830.012 Current Year's Taxes	43,000
525	668	1,409	500	1,500	830.071 Interest	1,500
526	0	0	0	0	830.099 Miscellaneous	0
527	164,260	175,104	181,104	183,386	TOTAL W/W DEBT FUND RESOURCES	190,168

SECTION 3

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	WASTEWATER DEBT FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
WASTEWATER DEBT DEPARTMENT						
DEBT SERVICE						
528	39,718	39,718	39,718	39,718	SEWER BOND (\$609,222, 5.125%, 40y)	39,718
529	21,990	23,117	23,117	25,311	841.297 Bond Payment--Principal	26,609
530	17,728	16,601	16,601	14,407	841.298 Bond Payment--Interest	13,109
531	39,718	39,718	39,718	39,718	C TOTAL W/W DEBT FUND EXPENSES	39,718
532	124,542	135,386	141,386	143,668	C Components of Ending Fund Balance	150,450
533	124,542	135,386	141,386	143,668	Restricted to Sewer Bond Payments	150,450
534	164,260	175,104	181,104	183,386	TOTAL WASTEWATER DEBT FUND	190,168

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	PAYROLL LIABILITIES FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
535	80,954	58,595	72,356	72,822	BEGINNING FUND BALANCE	81,222
536	18,100	13,060	12,530	12,530	TRANSFERS IN	12,530
537	2,700	1,360	1,670	1,670	930.021 from General Fund	1,670
538	3,600	2,530	2,440	2,440	930.022 from Street Fund	2,440
539	5,900	4,820	4,230	4,230	930.023 from Waste Fund	4,230
540	5,900	4,350	4,190	4,190	930.024 from Water Fund	4,190
541	381	1,167	300	870	TOTAL RECEIPTS	700
542	0	513	0	210	930.062 Misc. Revenue	0
543	381	654	300	660	930.071 Interest	700
544	99,435	72,822	85,186	86,222	TOTAL PAYROLL LIABILITIES FUND RESOURCES	94,452

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	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	PAYROLL LIABILITIES FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
PAYROLL LIABILITIES DEPARTMENT						
PERSONAL SERVICES						
545	40,840	0	85,186	5,000	941.194 Personnel Costs	94,452
546	40,840	0	85,186	5,000	C TOTAL PERSONNEL EXPENSES	94,452
547	58,595	72,822	0	81,222	C Components of Ending Fund Balance	0
548	58,595	72,822	0	81,222	Reserved for Payroll Liability Expenses	0
549	99,435	72,822	85,186	86,222	TOTAL PAYROLL LIABILITIES FUND	94,452

	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	PUBLIC SAFETY EQUIP. RESERVE FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
550	174,520	221,146	242,146	243,738	BEGINNING FUND BALANCE	261,908
551	161,638	201,628	215,828	217,293	Dedicated to Fire	227,563
552	12,882	19,518	26,318	26,445	Dedicated to Police	34,345
553	45,800	20,100	45,600	45,600	TRANSFERS IN	45,600
554	6,600	6,700	7,600	7,600	1130.047 from TRT Fund (Police)	7,600
555	39,200	13,400	38,000	38,000	1130.042 from TRT Fund (Fire)	38,000
556	826	2,492	800	2,570	TOTAL RECEIPTS	52,570
557	0	0	0	0	1130.062 Misc. Revenue (Fire)	0
558	0	0	0	0	1130.072 Surplus Sales (Fire)	0
559	0	0	0	0	1130.061 GFFA Donations (Fire)	0
560	0	0	0	0	1130.065 Misc. Revenue (Police)	50,000
561	0	0	0	0	1130.075 Surplus Sales (Police)	0
562	826	2,492	800	2,570	1130.071 Interest	2,570
563	790	2,265	700	2,270	Fire Interest	2,270
564	36	227	100	300	Police Interest	300
565	221,146	243,738	288,546	291,908	TOTAL PSE RESERVE FUND RESOURCES	360,078

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	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	PUBLIC SAFETY EQUIP. RESERVE FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
CAPITAL PROCUREMENT DEPARTMENT						
CAPITAL OUTLAY						
566	0	0	254,528	30,000	1141.322 Fire Equipment	267,833
567	0	0	34,018	0	1141.325 Police Equipment	92,245
568	0	0	288,546	30,000	C TOTAL CAPITAL OUTLAY	360,078
569	221,146	243,738	0	261,908	C Components of Ending Fund Balance	0
570	201,628	217,293	0	227,563	Reserved for Future Fire Expend.	0
571	19,518	26,445	0	34,345	Reserved for Future Police Expend.	0
572	221,146	243,738	288,546	291,908	TOTAL PSE RESERVE FUND	360,078
	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	PUBLIC WORKS EQUIP. RESERVE FUND RESOURCES	PROPOSED TO BUDGET COMMITTEE
573	200,858	214,104	204,924	221,015	BEGINNING FUND BALANCE	227,955
574	12,039	4,520	4,540	4,540	TRANSFERS IN	4,540
575	3,152	950	700	700	1230.082 from Street Fund	700
576	6,548	2,070	2,290	2,290	1230.083 from Waste Fund	2,290
577	2,339	1,500	1,550	1,550	1230.084 from Water Fund	1,550
578	1,207	2,391	1,400	2,400	TOTAL RECEIPTS	2,400
579	0	0	0	0	1230.062 Misc. Revenue	0
580	1,207	2,391	1,400	2,400	1230.071 Interest	2,400
581	0	0	0	0	1230.079 Surplus Sales	0
582	214,104	221,015	210,864	227,955	TOTAL PWE RESERVE FUND REVENUE	234,895

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	ACTUAL 2 Years Ago FY 15-16	ACTUAL 1 Year Ago FY 16-17	BUDGETED THIS YEAR FY 17-18	PROJECTED THIS YEAR FY 17-18	PUBLIC WORKS EQUIP. RESERVE FUND REQUIREMENTS	PROPOSED TO BUDGET COMMITTEE
CAPITAL PROCUREMENT DEPARTMENT						
CAPITAL OUTLAY						
583	0	0	210,864	0	1241.320 Equipment	234,895
584	0		210,864	0	C TOTAL CAPITAL OUTLAY	234,895
585	214,104	221,015	0	227,955	C Components of Ending Fund Balance	0
586	214,104	221,015	0	227,955	Reserved for PW Equipment Purchases	0
587	214,104	221,015	210,864	227,955	TOTAL PWE RESERVE FUND	234,895

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GARIBALDI URBAN RENEWAL AGENCY BUDGET COMMITTEE MEETING MINUTES

Tuesday, May 30, 2017, 6:00 p.m.
Garibaldi Community Hall

ATTENDEES:

Michele Aeder, Budget Committee Member
Chris Miller, GURA Budget Committee Member
Christy Stumpf, GURA Budget Committee Member
Larry Stewart, GURA Budget Committee Member
Marlene Westerfield, GURA Budget Committee Member

Suzanne McCarthy, Mayor – GURA Vice Chair
Jordan Grice, City Council Member
Eugene Tish, City Council Member
Norman Shattuck, City Council Member
Joe Wrabek, GURA Member
Valerie Folkema, GURA Member (arrived late)

John O’Leary, City Manager / Budget Officer
Blake Lettenmaier, City Engineer

I. CALL TO ORDER

GURA Vice Chair Suzanne McCarthy called the meeting to order at 6:00 pm.

II. ELECTION OF CHAIR

Vice-Chair McCarthy opened the floor for nomination of a Chair of the GURA Budget Committee and noted that this person must not be a GURA Board Member. **MOTION made by Wrabek to elect Chris Miller as Chair. Seconded by Aeder. AYES: Michele Aeder, Chris Miller, Christy Stumpf, Larry Stewart, Suzanne McCarthy, Jordan Grice, Marlene Westerfield, Eugene Tish, Norman Shattuck, Joe Wrabek. NAYS: None. MOTION PASSED.**

III. ELECTION OF SECRETARY

Chair Miller opened the floor for nomination of Secretary of the GURA Budget Committee. **MOTION made by McCarthy to elect Marlene Westerfield as Secretary. Seconded by Wrabek. AYES: Michele Aeder, Chris Miller, Christy Stumpf, Larry Stewart, Suzanne McCarthy, Jordan Grice, Marlene Westerfield, Eugene Tish, Norman Shattuck, Joe Wrabek. NAYS: None. MOTION PASSED.**

IV. PUBLIC COMMENT ON THE PROPOSED BUDGET

Chair Miller asked if there was any public comment on the proposed budget. Hearing none, Chair Miller closed public comment at 6:03 p.m. and gave the floor to the Budget Officer.

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V. RECEIPT OF BUDGET MESSAGE AND PROPOSED BUDGET

O'Leary discussed the budget message document and answered questions from the committee members.

VI. BUDGET APPROVAL

MOTION made by Folkema to approve the General and Debt Service Funds by Category for the Garibaldi Urban Renewal Agency for the Fiscal Year 2017-2018 as presented. Seconded by Wrabek. AYES: Michele Aeder, Chris Miller, Christy Stumpf, Larry Stewart, Suzanne McCarthy, Jordan Grice, Marlene Westerfield, Eugene Tish, Norman Shattuck, Joe Wrabek, and Valerie Folkema. NAYS: None. MOTION PASSED.

VII. ADJOURNMENT

Chair adjourned at 6:11 p.m.

Suzanne McCarthy, GURA Vice Chair

ATTEST:

John O'Leary, City Manager/Budget Officer

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The City of Garibaldi is an equal opportunity employer and provider

CITY OF GARIBALDI BUDGET COMMITTEE MEETING MINUTES

Tuesday, May 30, 2016, 6:00 p.m.

Garibaldi Community Hall

ATTENDEES:

Michele Aeder, Budget Committee Member

Marlene Westerfield, Budget Committee Member

Suzanne McCarthy, Mayor

Eugene Tish, Council President

Jordan Grice, Council Vice President

Norman Shattuck, Council Member

John O'Leary, City Manager / Budget Officer / Recorder

Blake Lettenmaier, City Engineer

- I. CALL TO ORDER
Mayor Suzanne McCarthy called the meeting to order at 6:11 p.m.
- II. ELECTION OF CHAIR
Mayor McCarthy opened the floor for motion for Chair of the 2017-2018 Garibaldi Budget Committee. **MOTION Made by Tish to elect Michelle Aeder as Chair. Seconded by Grice. AYES: Michele Aeder, Marlene Westerfield, Suzanne McCarthy, Jordan Grice, Eugene Tish, and Norman Shattuck. NAYS: None. MOTION PASSED.**
- III. ELECTION OF SECRETARY
Chair Aeder opened the floor for motion for Secretary of the 2017-2018 Garibaldi Budget Committee. **MOTION Made by McCarthy to elect Marlene Westerfield as Secretary. Seconded by Shattuck. AYES: Michele Aeder, Marlene Westerfield, Suzanne McCarthy, Jordan Grice, Eugene Tish, and Norman Shattuck. NAYS: None. MOTION PASSED.**
- IV. PUBLIC HEARING ON STATE REVENUE SHARING
Chair Aeder opened the hearing at 6:11 p.m. and asked if anyone present wished to comment on the proposed use of State Revenues. Hearing none, the Chair closed Hearing at 6:16 p.m.
- V. PUBLIC COMMENT ON THE PROPOSED BUDGET
Chair Aeder opened the floor for public comment at 6:16 p.m. When asked

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about administrative staff capacity O'Leary noted that though down a position, admin staff have been trained and duties shifted around successfully. Chair Aeder asked the Budget Officer to present the budget message.

VI. REVIEW OF THE BUDGET MESSAGE AND PROPOSED BUDGET

O'Leary reviewed his budget message and discussed the past year's performance. O'Leary then presented the budget document, discussing each fund in order of appearance in the document.

O'Leary noted the proposed budget shows decreased Contracted Services in the Planning Department as Lettenmaier's time has increased as he has been acting as Garibaldi's Land Use Planner. More activity and revenue in the Land Use Department is expected.

O'Leary noted that there will be no staff increases in Public Works as the current employees are very efficient, McCormick is a good role model and productivity has increased.

O'Leary discussed the Community Hall project and the USDA loan details. Noted a 20% contingency is required on the project and franchise fees will be pledged to debt service repayment.

O'Leary reviewed budgeted capital outlay grants, inter-fund transfers, and contingencies in the street fund balance. Noted loss of funds from the Port of Garibaldi RV park fixing their water issues appears to be balanced out by the addition of the apartment buildings Paul Daniels built. Noted the wastewater plant is over ten years old and is anticipated to have capital outlay expenditures for software and technology upgrades this year. Noted the Water Fund is similar, with water meters needing to be replaced.

O'Leary reviewed the Transient Room Tax fund, noting collections are up and the fund has been budgeted conservatively, with increased spending in tourism promotions. Noted in the Community Expense Department, Garibaldi Days is not a self-funded event yet but is closer with increases in sponsorships.

No changes were made to the proposed budget for FY 2017-2018.

MOTION Made by Tish to approve the Fiscal Year 2017-2018 budget by category as presented. Seconded by Westerfield. AYES: Michele Aeder, Marlene Westerfield, Suzanne McCarthy, Jordan Grice, Eugene Tish, and Norman Shattuck. NAYS: None. MOTION PASSED.

VII. TAX APPROVAL

MOTION Made by Tish to approve taxes for the 2017-2018 fiscal year at the rate of \$2.8468 per \$1,000 assessed value for operating purposes in the General Fund, to approve a rate of \$1.35 per \$1,000 assessed value as levied by the voters this year for the purpose of funding personnel costs in the Fire Department, and in the amount of \$43,300 for payment of general obligation bond principal and interest in the Wastewater Debt Fund. Seconded by Westerfield. AYES: Michele Aeder, Marlene Westerfield, Suzanne McCarthy,

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Jordan Grice, Eugene Tish, and Norman Shattuck. NAYS: None. MOTION PASSED.

VIII. ADJOURNMENT
Chair adjourned at 7:07 p.m.

Hon. Suzanne McCarthy, Mayor

ATTEST:

John O'Leary, City Manager/ Budget Officer