

SINGLE LOT – LAND USE PERMIT APPLICATION

Legally Recorded Property Owner: _____ PERMIT NUMBER: _____

Mailing Address: _____ Physical Address of Project: _____

City: _____ State: _____ Zip: _____ Map: _____ Tax Lot: _____

Home Phone: _____ Cell Phone: _____ Lot Number: _____ Block: _____ Addition: _____

Work Phone: _____ Other Phone: _____ Signature of the legal property owner and date of this application: _____

E-Mail: _____

TYPE OF DEVELOPMENT

- New Construction:** This is new residential, commercial, mixed use or industrial construction. This does not include non-habitable structures up to 120 square feet built on property in the R-1 zone.
- Addition:** This is all construction that increases or decreases the square footage or height of an existing structure. This includes modifications such as awnings, canopies and other projections from a structure.
- Remodel/Repair:** This includes dry-rot repair, structural repair, structural changes and alterations to a building that do not increase the square footage or height of the structure, alterations to electrical wiring, plumbing or mechanical devices.
- Manufactured Home / Accessory Structure Placement:** This includes any pre-constructed residential structure to be placed on the property, or a non-habitable structure built up to 120 square feet on property in the R-1 Zone.
- Demolition:** This is for complete removal of any occupyable structure in the City.
- Sign:** This is any structure described as a sign by Garibaldi Municipal Code.

ZONING / LAND USE

Property Zoning: R-1 C-1 D-1 I-1 WD-1 WD-2 ED EC-1 EC-2 EN

Overlay Zones: Hillside Sensitive Bird Vacation Rental Flood Zone: A0 A1 A2 B V2

Lot Dimensions: Front _____ Right _____ Left _____ Back _____ Total Lot Square Footage: _____

Total number of existing structures: _____ Total square feet of existing impervious surface: _____ Lot is undeveloped

Previous or Current use of property: Residential: _____% Commercial / Industrial: _____% Undeveloped / Use Discontinued

Proposed use of property: Residential: _____% Commercial / Industrial: _____% Other: _____%

Utilities Required: Water Sewer Electricity Solid Waste Adjacent Street(s): _____

STRUCTURE

Proposed Structure Setbacks: Front _____ Right _____ Left _____ Back _____ Building Height From Grade: _____

Linear feet to creek or shoreline if less than 50 feet: _____ Average slope of structure footprint (Hillside Overlay Zone): _____

Square Footage of: Living Space _____ Number of: Living Units _____ Parking Spaces: On Street _____

Commercial Space _____ Commercial Units _____ Off Street (adjacent to lot) _____

Utility/Storage/Garage Space _____ This is a manufactured home placement. Built (date on HUD label): _____

Deck/Impervious Surface _____ Contractor: _____ CCB#: _____

Total developed footprint _____ Total Construction Cost: _____

APPROVALS / INSTRUCTIONS / PROCESS TIME AND FEES

Approvals: Approval of this permit does not grant the applicant permission to violate any City, County, State or Federal law, code or regulation. Once the application has been approved the applicant must follow the requirements of the Tillamook County Building Official as well as the City of Garibaldi Planner, Public Works Director and Fire Chief. All attached documents to this application will be numbered and approval letters will specify any conditions or requirements of the application. It is the responsibility of the applicant to call for all required inspections and to ensure that this permit receives final approval upon the completion of construction/placement. ***This permit is not a structural building permit.***

Instructions: This application must include a plot plan showing lot dimensions, setbacks between all structures and property lines, and all driveway accesses. Plot plans must be on paper no larger than 11" by 17", and must be reproducible on a grey scale copier. A survey of the property is also required. Applications must include three complete sets of structural building plans that meet the requirements of the Tillamook County Building Official, and that show structural height from footprint grade, and total footprint square footage. When submitting a complete application you can either mail it to Garibaldi City Hall, P.O. Box 708, Garibaldi, OR 97118, or submit it in person to 107 6th Street, Garibaldi. When it is received, staff will review it and contact the applicant within five business days with a permit application fee total. If the applicant schedules an appointment staff can calculate fees at the time the application is received. ***If staff determines that an application is not complete it will not be accepted.***

Application Process Time: Once an application is accepted staff will contact the applicant if any additional information is needed, or when the application review is complete. Processing time may take up to 20 business days. Staff will contact the applicant if more time is needed. Staff can calculate fees and review an application for completeness if the applicant schedules meeting with City staff; such meetings are at staff's discretion.

Planning/Zoning

Plan Review Approved By: _____ Date: _____

Notes: _____

See attached City Planner/Planning Commission/City Council letter or report for requirements or conditions of approval .

Public Works

Plan Review Approved By: _____ Date: _____

Notes: _____

This structure will require a _____ water service (meter) Driveway access is from _____

This structure will require a _____ sanitary sewer service Situs address will be _____

See attached Public Works letter or report for requirements or conditions of approval.

Fire Department

Plan Review Approved By: _____ Date: _____

Notes: _____

The proposed structure will be protected by the City of Garibaldi municipal water system and the City of Garibaldi Fire Department.

There is a minimum of 250 gallons of water per minute for a four (4) hour duration available to this structure

There is or will be sufficient road access to this structure to allow for Fire Department emergency vehicles.

See attached Fire Department letter or report for requirements or conditions of approval.

THIS APPLICATION HAS BEEN _____ WITH ATTACHMENTS _____ THROUGH _____