

**RESOLUTION 2011-01**

**A RESOLUTION ESTABLISHING A LOW-INCOME SENIOR CITIZEN SEWER DISCOUNT PROGRAM.**

**WHEREAS**, Resolution 2002-6 established a low-income senior citizen sewer discount program on 18 March 2002; and

**WHEREAS**, Resolution 2008-01 re-established a low-income senior citizen sewer discount program on 22 January 2008; and

**WHEREAS**, Section 5 of 2008-01 specified income thresholds for eligibility and specified further that said income thresholds were to be updated annually, as new figures were made available from the State of Oregon; and

**WHEREAS**, revised HUD 60% of Median income levels for Tillamook were provided by CARE Inc. December 2010; and

**WHEREAS**, the City Council has determined that the program may be most effectively administered by accepting application and awarding discounts quarterly as well as annually; and

**WHEREAS**, the City Council wishes to establish the goal of this program as subsidizing the cost of sewer service to senior citizens that are subject to incomes that are below 60% of the median income levels for Tillamook County; and

**WHEREAS**, the City Council desires to establish polices that administer this program in manner consistent with the City's goal; NOW THEREFORE,

**THE COMMON COUNCIL OF THE CITY OF GARIBALDI RESOLVES AS FOLLOWS:**

**Section 1.** There is hereby established a Low-Income Senior Citizen Sewer Discount program. To define the operation and polices of this program the City Council establishes the following:

**(a)** The program shall be managed by the City Manager of Garibaldi and shall be operated out of a fund titled "Sewer Discount Program".

**(b)** A Low-Income Senior Citizen Discount Program Committee consisting of the City Manager or his or her designee, the Mayor and one other City Council member. This committee shall meet once per quarter if business matters require it to do so. The following items will be reason for this committee to meet: new applications, significant changes in donations, complaints regarding the program, or request by a committee member or a member of the public to hold a meeting. Committee meetings will be noticed not less than 24 hours prior to the meeting and a set of minutes shall be kept for each meeting.

**(c)** A policy directing the City Manager to solicit persons and entities to voluntarily contribute to this fund to help reduce the cost of sewer system charges to qualifying senior citizens who are sewer utility customers of the City of Garibaldi. Methods of solicitation shall be determined by the City Manger and are subject to review and revision by the Low-Income Senior Citizen Discount Program Committee.

**Section 2.** The amount of the discount for each qualifying applicant shall be determined by the City Manager. The total amount awarded in discounts in a year shall not exceed the total amount of donations received by the City of Garibaldi between April 1, 2010 and March 30, 2011.

**Section 3.** Persons requesting the discount must make application to receive this discount on forms provided by the City Manager. Applications will be accepted at the City Hall administrative offices, as follows:

(a) Applications received between April 1, 2011 and May 30, 2011 shall be reviewed by staff and discounts awarded to qualifying applicants between July 1, 2011 and June 30, 2012.

(b) Applications received between June 1, 2011 and August 30, 2011 shall be reviewed by staff and discounts awarded to qualifying applicants between October 1, 2011 and June 30, 2012.

(c) Applications received between September 1, 2011 and November 30, 2011 shall be reviewed by staff and discounts awarded to qualifying applicants between January 1, 2012 and June 30, 2012.

(d) Applications received between December 1, 2011 and February 28, 2012 shall be reviewed by staff and discounts awarded to qualifying applicants between April 1, 2012 and June 30, 2012.

**Section 4.** To be eligible for the discount, an applicant must:

(a) be 65 years of age or older;

(b) be living on the premises for which the discount is requested;

(c) be the "customer" identified on the Application for Utility Service as the person to whom the City utility bills are sent and who is responsible for of the same;

(d) meet the income test described in Section 5 hereof.

**Section 5.** To be eligible for the discount, the adjusted gross income of the household — i.e. all the income of all the persons over 16 years of age living on the premises — must be at or less than 60% of the median household income figures for Tillamook County provided by Community Action Resources Enterprises (CARE) Inc., to wit:

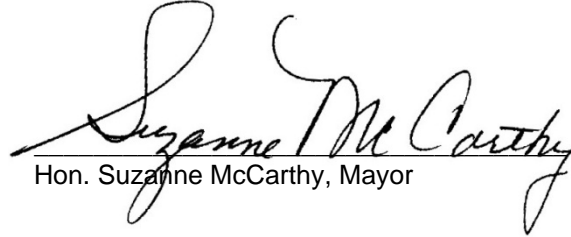
<i>TOTAL NUMBER OF PERSONS IN HOUSEHOLD</i>	<i>INCOME THRESHOLD</i>
1	\$21,240
2	24,480
3	27,540
4	30,600
5	33,060
6	35,520
7	37,980
8	40,440

Median income standards shall be updated not less frequently than annually, as revised figures are made available by CARE Inc. The City Manager or his or her designee shall obtain from each applicant such proof of household income and other

standards described in Sections 4 and 5 hereof as the City Manager considers reasonable to determine eligibility.

**Section 6.** This Resolution shall be in effect upon its adoption by the Council.

**PASSED BY THE COMMON COUNCIL AND APPROVED BY THE MAYOR**, this 22<sup>nd</sup> day of February, 2011.

  
Hon. Suzanne McCarthy, Mayor

ATTEST:

  
John O'Leary, City Manager