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REGULAR GARIBALDI CITY COUNCIL MEETING

Tuesday, January 22, 2019

Council Chambers, 107 6th Street, Garibaldi, 7:00 P.M.

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER

Mayor Suzanne McCarthy called to order the regular City Council meeting at 7:00 p.m. Present were Council members Melissa Elmore, Judy Riggs, Norm Shattuck, and Marlene Westerfield, Council Member Elects Paul Daniels and Tim Hall, Mark Payne, Star Popplewell, Linda Shattuck, Paula Tucker, Carolee North, Tillamook County Sheriff's Department Lieutenant Jim Horton and Deputy Michael Reeves, City Manager Pro Tem Geoff Wullschlager, Fire Chief James Rhyce, Administrative Assistant 2 Kylie Poklikuha, and numerous guests who did not sign in for comment.

III. CONSENT CALENDAR

Mayor McCarthy if any Council member wanted to remove any item from the Consent Calendar to Old Business. Hearing none, Mayor McCarthy asked for a motion.

A. Approval of Minutes - December 17, 2018 Regular City Council Meeting

MOTION made by Cn Riggs to approve the consent calendar as presented. Seconded by Cn Shattuck. AYES: Elmore, McCarthy, Riggs, Shattuck and Westerfield. NAYS: None. Motion passed.

IV. NEW COUNCIL MEMBERS - OATH OF OFFICE

City Manager Pro Tem Wullschlager administered the Oath of Office to Mayor Elect Judy Riggs and Council Members Elect Paul Daniels and Tim Hall.

V. PUBLIC COMMENT

Carolee North, 108 Martin Smith Dr - Noted she spoke with the Coast Guard, they cannot accept any gifts or donations over \$20. The Port of Garibaldi can accept donations and distribute them appropriately. Wullschlager noted that City staff would like to forgo late fees for anyone affected by the government shut down. Council agreed by consensus. Cn Daniels noted that, not as a Council member, his apartments will not be charging rent to those affected either.

Linda Shattuck, 207 Birch - Noted Councilman Shattuck's work and dedication to the City during his time as a Councilmember. City Manager Pro-Tem thanked Miss Shattuck for her contribution.

VI. PRESENTATIONS

City Manager Pro Tem Wullschlager presented Mayor Suzanne McCarthy an award of service for her many years in office and her service to Garibaldi.

VII. CORRESPONDENCE

[NONE]

VIII. COMMUNITY REPORT

[NONE]

IX. OLD BUSINESS

[NONE]

X. NEW BUSINESS

A. Consideration of Letters of Interest – City Council

Consensus decision by Council to post the notice for the open Council position and make a decision based on submitted letters at the next meeting.

B. RES. 2019-01 – A Resolution of the Garibaldi City Council to Refinance a Loan from Oregon Coast Bank of Newport, OR

City Manager Pro Tem Wullschlager reviewed the previous loan agreement for the purchase of the property next to City Hall which was used to make gravel parking lot. He noted that the government shut down has delayed the closing of the loan and that interest rates have gone up since the original loan. Wullschlager recommended a fixed rate loan and to refinance for as short amount of time, as the USDA loan for the Community Hall could potentially pay it off.

MOTION made by Cn Daniels to approve RES. 2019-01 – A Resolution of the Garibaldi City Council to refinance a loan from Oregon Coast Bank. Seconded by Cn Hall. AYES: Daniels, Elmore, Hall, and Riggs. NAYS: None. Motion passed.

C. RES. 2019-02 – A Resolution Establishing Rates and Organizational Structure for Volunteer Firefighter Pay and Stipends for Fire Department Officers

City Manager Pro Tem Wullschlager noted that this issue been reported to Council in August as there was a problem with the volunteers receiving 10% of a full-time salary at that position that person could be considered employed. They have adjusted the amounts, so the numbers are further from the 10%. The fire chief and city attorneys are now comfortable with the stipend amount. Cn Hall asked if the amount is consistent with other fire departments in the area. Chief Rhyce agreed that it was, and when asked what the stipend end date was, Rhyce noted that it would end with the creation of a fire district.

MOTION made by Cn Daniels to approve RES. 2019-02 – A Resolution of the Garibaldi City Council to refinance a loan from Oregon Coast Bank. Seconded by Cn Elmore. AYES: Daniels, Elmore, Hall, and Riggs. NAYS: None. Motion passed.

D. Council Goals

Wullschlager noted that Council Goals were last done in 2018 but due to the many changes that happened, not much was done last year. He recommends a workshop to establish new goals, no policy will be made, but it would be open the public. Wullschlager will email Council with possible dates once the empty Council seat has been filled. Notice of the decided workshop date will be posted and the workshop will be held in the main room.

E. Approval of the Budget Calendar for FY 2019-2020

Wullschlager reviewed the 2019-2020 budget calendar dates and noted that for city Council only three Council members are required for a quorum.

MOTION made by Cn Hall to approve the Budget Calendar for FY 2019-2020. Seconded by Cn Elmore. AYES: Daniels, Elmore, Hall, and Riggs. NAYS: None. Motion passed.

XI. STAFF REPORTS

Public Safety Report. Deputy Reeves reported that he was busy in December. He continues to meet with the kids, monitor cross walks, and encourage their use so he can pull over cars that would be speeding through town. Reeves noted that truck drivers have been warning other truck drivers about Garibaldi's speeds being enforce more so that also helps keep speeds down. Reeves has 140 traffic stops in December and issued a lot of warnings.

Fire Department. Chief Rhyce reviewed recent call activities, noting that December was slow with 6 medical calls and two motor vehicle accidents. Rhyce noted that Burn Permits will now be issued by his office. He noted that the CO detector is old and will be replaced. Rhyce noted he is working on a cost recovery program for out of the area motor vehicle accidents to try to recover costs the Fire Department incurs for responding to the accidents.

Chief Rhyce reported that there is now a two-alarm assignment, which means that two fire departments will respond to fires every time. He reported that there were 176 calls in 2018 and 3,750 volunteer hours logged. Rhyce reported on recent hose, truck and breather tests, noting that all passed. Cn Daniels pointed out that all the fire department officer position descriptions are available and recommends everyone check them out.

Legal. None.

City Engineer. Report provided in packet.

Planning/Admin Department. Wullschlager reported on the capital projects, noting that the Community Hall project is estimated to a \$1.2 million project. He went over the design plan, reason for the project, and ADA standards. The architect has been selected and the USDA loan now needs to close. The City will receive \$600,000 when the loan closes and \$650,000 at a later date, as receiving the payment in two portions makes it easier for USDA. Wullschlager noted that the USDA loan is a long-term low interest loan and revenue from renting the community hall will be used to pay off the loan, though franchise fees will also be designated for repayment.

Wullschlager reported on the Ginger Avenue project, noting that an extension will be created so the road has a loop, which is beneficial for emergency services. He noted that the city received a \$50,000 grant from ODOT and any expenses over that will come from the street fund. Wullschlager noted that the project manager, Lettenmaier, has all the details so feel free to ask him any questions.

Wullschlager reported that the city manager contract will be wrapped up soon. Council members have been meeting with the City attorney, as has he. Council agreed that they would like to have an executive session after the current Council meeting to discuss the contract.

Wullschlager noted that after reviewing the budget, there are enough funds, so he would like to start the process for hiring a third public works employee.

Wullschlager reported that tourism activities have ramped up, with 3 different events in February, the PNW Sportsmen's Show (Portland), the Oregon Festival and Events Conference (Hood River) and the Saltwater Sportsman Show (Salem). He reported that Garibaldi Days already has 10 confirmed vendors and noted that industry wide, vendors numbers are diminishing, so having 10 already is strong start. He reported that staff will be focusing on RV shows next year as it is a growing industry and will benefit Garibaldi tourism tremendously. Wullschlager recommended discussing the Tourism Commission restructuring at the goal setting meeting.

Wullschlager reported that next month he will receive the audit. He would like the Council to read the Audit Report and the City's Response Letter at the end of the report, as auditor findings must be approved by Council. Wullschlager would still like to contact an outside CPA firm help to catch up, as discussed at the previous Council meeting, Council agreed.

Wullschlager reviewed the process for nominating a Council President and Vice president. Council agreed by consensus to wait until all Council seats are filled.

Public Works. Report provided in packet. Wullschlager reported that the skimmers should be received soon, and that public works will be working on a section of Keenon Drive as it has a very old 4" pipe that needs to be 6", as the current pipe is too small to blow. Wullschlager reported that the bio tank crack repair will be fixed by public works.

XII. COUNCIL REPORTS

Cn Daniels -

Cn Elmore - Noted that she and Cn Riggs have been meeting with the city attorney's regarding the City Manager contract and recommended an executive session after the Council meeting to inform the other Council members of the contract details.

Cn Hall - Noted he will be attending the state City Day for all elected city Council members.

Cn Riggs - None.

Mayor Riggs - Thanked all her family for attending.


XIII. ADJOURNMENT

Mayor Riggs adjourned the meeting at 8:10 p.m. to go into Executive Session.



Judy Riggs, Mayor

ATTEST:



Geoff Wullschlager, City Manager Pro-Tem