

City of Garibaldi, City Manager

The City of Garibaldi, Oregon seeks a City Manager to plan and direct the activities of all City departments. The position comes under the supervision of the Mayor and City Council for the proper administration of all City business. The City Manager serves in the roles of chief administrative officer, Recorder, Treasurer, and Budget Officer, and implements Council's ordinances and resolutions.

Job candidates should have a proven track record of budget development and fiscal management, employee supervision, business administration, public records control, grant writing, and is articulate and writes well. Experience in strategic planning and analytical problem-solving is a plus.

The City Manager must be able to communicate effectively with staff, Council members, other elected officials, news media, and deal respectfully with the general public. Candidate must demonstrate an unquestionable sense of integrity, honesty, transparency, and professionalism.

A Bachelor's degree from an accredited university or college in public administration or related field is required. The city requires a candidate have a minimum of four years of job experience in municipal government administration, budgeting and finance, labor relations, and writing and administering state/federal grants.

Compensations: Annual salary range for this position is \$80,000.00 - \$85,000.00; the actual salary will depend on the finalist's qualifications and experience. The City of Garibaldi is part of the Oregon Public Employees Retirement System and provides a comprehensive benefit package.

Garibaldi, population 879, is located on the North Oregon Coast at the northern end of Tillamook Bay. It has a reputation as an "authentic fishing village." Most visitors come for the recreational fishing, crabbing, and clamming. Local attractions include the Oregon Coast Scenic Railroad, Maritime Museum, and Historic Coast Guard Boat House, as well as several fine restaurants and shops.

The City job application is available online at www.ci.garibaldi.or.us. For questions and full job description details please email lori@ci.garibaldi.or.us. Also, please submit a Cover Letter, Resume with a completed City application.

Applications and cover letters can be sent to Assistant City Manager, Lori Longfellow at lori@ci.garibaldi.or.us or mailed to Attn: Assistant City Manager, City of Garibaldi, P.O. Box 708, Garibaldi, OR 97118

Applicants will be notified of their initial status by March 5, 2021. If you have Veterans status and wish to request preference credit, please indicate that in your cover letter. Position will remain open until filled. The City of Garibaldi is an equal opportunity provider and employer.