

REGULAR PLANNING COMMISSION MEETING MINUTES

Tuesday, September 7, 2021 – 6:30 p.m. to 7:30 p.m.

Zoom and in-person meeting

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER

Vice Chair Roy Hamilton called the Planning Commission meeting to order at 6:30 p.m. Present were Commissioners Judith Parker (Zoom), James Buker (Zoom) Roger Cooper, as well as City Manager Juliet Hyams. Guests included Carolee North, Laurie Wandell, David Laine and Linda Shattuck. Chair Nathan Findling was excused.

III. PUBLIC HEARING: NONE

IV. CONSENT CALENDAR:

A. Approval of Minutes: July 26, 2021 & August 23, 2021

Cooper moved to approve the minutes. Second Buker. Motion passed 3-1.

V. PUBLIC COMMENT

VI. PRESENTATIONS: NONE

VII. OLD BUSINESS:

1. Comp plan update: CAC formation and scheduling of work session

The city manager will get updates from both Lisa Phipps and John Morgan. She will make no commitments to a consultant until the planning commission indicates that.

She learned from an attorney that a city employee can be appointed to the comp plan update citizens advisory committee.

She will ask Chair Findling if he prefers September 27 or October 11.

Hamilton moved to schedule a comp plan work session for either September 27 or October 11, depending on Chair Findling's availability. Second Buker. Motion passed unanimously.

2. Park & Trail Signage

a. The county is ready to work on Wayfinding signage.

b. The Old Mill was bought for \$8M by a company from Utah called Roam Tillamook.

3. Planner Update
 - a. The city manager has contracted with Planner Scott Fregonese. He comes in every Thursday at nine to review issues and applications. He strongly recommends hiring a land use technician who can answer frequently-asked questions. He will attend our next meeting and prepare a staff report for a conditional use application.
4. Trost Subdivision per 2.20.110 Subdivisions and Public Improvements
 - a. Scott Fregonese says lot size does not come into play until a land use application is submitted.
4. 18-month goals

Website updates per 2.2020.090 C, D, and E

 - a. Suggestion to add a question about websites to the evolving community survey.
 - b. The Oregon Main St. Associate Level application costs nothing.
 - c. Per 2.20.090 Powers & Duties
Per Finn, they are attached to the agenda and those in the future.
5. ODOT highway project outreach
ODOT wants to have a work session with council on September 20.

VIII. NEW BUSINESS:

1. Build Back Better Regional Challenge Grant

The OCSR and Port want to collaborate on this grant with us and the Salmonberry Trail Intergovernmental Agency (STIA). The group will plan a meeting when the STIA can participate. Garibaldi is suggesting that one of up to eight projects would be to underground utilities during the highway redesign.

IX. COMMISSIONER REPORTS

X. ADJOURNMENT

Nathan Findling
Planning Commission Chair

ATTEST:

Juliet Hyams, City Manager

date