

## REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, January 18, 2022 - 6:30 p.m.

Community Hall, Garibaldi City Hall, 107 6th Street, Garibaldi, OR 97118 and via Zoom

I. PLEDGE OF ALLEGIANCE

II. CONVENING OF MEETING

Mayor Tim Hall called to order the regular City Council meeting 6:35 p.m. Present were Council members Tim Hall, Katie Findling, Whitey Forsman, Judy Riggs, and Laurie Wandell. City staff present were City Manager Juliet Hyams, Tillamook County Sheriff's Office Deputy Sam Cummings, Division Chief Blake Paulson Fire Chief Jay Marugg and Interim Public Works Director Kelly West. Guests included Carolee North, Val Schumann, Rachel Hagerty and John Spence (Tillamook County), Roger Cooper, Sandy Tyrer, Lauri Norman, Norm "Bud" Shattuck and Wendy Woodrum. Linda Bade attended by Zoom.

III. PUBLIC HEARING: None

IV. CONSENT CALENDAR

Mayor Hall asked if any council member wanted to remove any item from the Consent Calendar. Hearing none, Mayor Hall called for a motion.

A. Approval of Minutes - December 20, 2021, Regular City Council Meeting

B. Approval of Minutes - January 6, 2022 Regular City Council Work Session Minutes

C. December 2021 Financial and Bank Statements

**MOTION made by Cn Forsman to approve the consent calendar as presented. Seconded by Cn Riggs. All for the vote 5-0. Motion Passed.**

V. PUBLIC COMMENT

Norm Shattuck, 207 Birch Avenue - Suggested dome lids with spring-hinges on city garbage cans to dissuade scavengers.

Roger Cooper, 1213 Acacia Avenue - Suggested moving the Garibaldi Days car show to Sunday of the event.

David Laine, 305 Fir Avenue - Inquired about Coastal Housing Solutions' land use application. City manager noted it is incomplete and that Scott Fregonese is the contract planner.

VI. PRESENTATIONS: Tillamook County Emergency Radio Project

Introduced John Spence and Rachel Hagerty with Tillamook County. Hagerty leads a user group that relies on an aging and disjointed countywide public safety radio communication system. Coverage is unreliable. They are planning a first-responders' system upgrade and an administrative structure to oversee and manage it, as well a funding strategy to replace and maintain it. The county general fund is the only source of funding, except for what 911 contributes to microwave system.

Hagerty noted their goal is to develop a countywide radio system that provides efficient, reliable communication that services first responders and other public entities. User groups

from the last several years agree that they will need a new administrative structure and design. An RFP is ready to go out for engineering construction design build, but will wait until they have the funding and structure in place. She noted they are planning for long term maintenance and future replacement and hired a contractor through a competitive process to complete an assessment.

Hagerty reviewed the options:

1. An intergovernmental agency with every party that wants to, can appoint a representative. It could not lend taxes or require general obligation bonds. It would be a large governing body, which could be cumbersome during decision making.
2. A service district in which the county commissioners would be inherently the governing body. There would be three board members and that district could levy taxes and use general obligation bonds.
3. A special district which could levy taxes that are defined as regular data text. The district would be very independent and could own land. It could lead to taxes, acquire general obligation bonds and receive a share of timber revenues.

Hagerty noted they could also form a radio and data district by merging with 911. It would require forming a new district that elect a new board. You could bring in the radio and data taxes and move the 911 taxes over to it, but that would be delineated as a budget, so there wouldn't be any commingling. Refer to [www.co.tillamook.or.us/communications](http://www.co.tillamook.or.us/communications).

Hagerty stated the total cost of the system to be just over \$17 million, in 2020 money. It would most likely be a general obligation bond and at the earliest, on the ballot next year. She noted they are looking at about \$3.5 million a year to run the whole system and there will probably be some type of hybrid model where they utilize user fees and a tax levy. It was noted that some of Garibaldi's radios are dying and their replacements will fold right into the new system and allow counties to communicate with each other, as well as state and federal government.

VII. CORRESPONDENCE: none

VIII. COMMUNITY REPORTS: none

IX. OLD BUSINESS:

A. CACs Formation

The city manager reported that the city attorney confirmed that CAC (and TAC) formation is a staff task, not councils.

B. Oregon Main Street Network Associate Level Application

Included in the packet as a courtesy. The Associate level requires the lowest level of volunteerism.

C. Financial Action Plan

Volunteer and former GAO auditor Linda Bade reported meeting with auditor Glen Kerns.

Bade noted the 2020 dataset has three major problems. The data set for the general ledger is out of balance by \$286,843 and the very first entry put here by the previous finance officer was a clearing account entry with this amount of money. It is material to the financial statements, and may result in an adverse audit opinion. People don't like to lend money if you don't control your accounting system and a material misstatement indicates a lack of control over anything. Centerpoint can't help until the second half of February. Bade noted that there are no notes or documentation.

D. Approval of the marketing plan from the Tillamook Coast Visitors Association  
**Cm Findling moved to approve the marketing plan from the Tillamook Coast Visitors Association minus any posting or code review but funneling those funds back into other ad spends and PR movements within the proposal. Seconded by Mayor Hall. All for the vote, 5-0. Motion Passed.**

X. NEW BUSINESS:

A. Support of Legislative Concept 218, which would fund Garibaldi partnering with CARE and Tillamook County to create a coordinated homeless services system  
The topic was tabled, pending more information.

B. Garibaldi Days 2022

Cn Wandell expressed the need for a committee or oversight body and if council wants to schedule others events later in the year. Discussion on building volunteer relationships and community service groups. Mayor Hall proposed a town hall meeting February 6. He noted expects the Admin II/ Tourism Specialist to conduct it this year, but would consider changing the arrangement in next year's budget.

C. Civil West Engineering Services, Inc.: 2022 Garibaldi Overlay Project scope of services  
It was informational only as costs are uncertain until it goes out to bid.

D. Sheriff's deputy's car

Mayor Hall reminded council that it's in the budget. Cn Riggs questioned whether it exceeds the city manager's spending authority and that no other entity appropriates funds that way; she will look into the statutes. Cn Findling stated that IRS intermediate procurement rules state that because it's already budgeted, not a new expense or a new grant, that council does not have to approve it again. Deputy Cummings noted that police vehicles get cycled out between 100,000 and 120,000 miles. He said the Taurus currently has 114,000 miles but it has exponentially more engine hours than a vehicle with that many miles on it which. The increased engine hours cause significant wear and tear and necessitates replacing it at the end of its service life.

E. Appointment of Carolee North to the Business & Property Owners' Association

The Garibaldi Urban Renewal Agency expects to have grant packages by the end of January and then council will meet with the committee. The entire city is tax assessed, but the increment is spent only in the district. It is temporarily being called the Garibaldi Beautification Committee with the goal to improve communication, connection and

collaboration, though a challenge will be creating a mailing list. They will be meeting March 3 with a dinner that the city is helping sponsor. Founding members are Roger Cooper, Philip Mascue, Tamara Wagner, Val Schumann and Sandra Sheldon.

#### XI. STAFF REPORTS

A. Public Works Report: none

B. Fire Chief's Report

Considering an open house regarding the proposed levy. Cn Wandell recommended having events up to May for a March ballot.

C. Sheriff's Report

Deputy Cummings stated he has been focused on home checks and that the recent winter weather didn't affect Garibaldi much, but traffic north and south was a mess; he dealt with crashes and disabled motorists. He stressed the importance of having some emergency supplies in your vehicle if it becomes disabled. He urged community members to call him for advice about Go Bag contents. He and the Under Sheriff are working on getting a speed trailer for Cypress Avenue. The mayor inquired about the possibility of speed cameras.

D. City Manager's Report

City Manager Juliet Hyams noted the highway project doesn't need much from her right now so she is focusing on the main street project and a Visit Tillamook Coast grant for a feasibility study of preserving the Coast Guard houses.

#### XII. COMMITTEE REPORTS

A. Planning Commission meeting minutes from January 3, 2022

#### XIII. COUNCIL REPORTS

Cn Riggs - Investigating ownership of the volunteer firefighters' apartment and parking lot as those areas belong to the city. Trying to figure out who gifted it to the city. She spoke with an attorney/HR specialist named Heidi Mason. Recommended her to the city manager to review job descriptions and analyze salaries. The firm also assists with labor negotiations and could be more accurate for the budget. Very familiar with special districts. Mayor Hall asked Riggs for a proposal for the crab races. Riggs noted she has been working at the food bank. Inquired about the number of candidates, interviewing and hiring process of the new Admin II.

**Motion made by Cm Wandell to approve \$4,824.50 to sponsor the Garibaldi Crab Races. Seconded by Mayor Hall. All for the vote, 5-0. Motion Passed.**

Cn Findling - Would like an agenda item regarding the budget imbalances. She's happy to help with the Tillamook Coast marketing plan.

Cn Wandell - Met with deputy, city manager and training chief about derelict buildings. Paulsen recommended new fire code requirements. She wants to discuss the Coast Guard City program.

Mayor Hall - Placed two holiday ads in the Headlight Herald and noted they would like to hear more from Garibaldi as fire training property and drone program are both newsworthy. County may add cell towers to Highway 6. People should donate hand and foot warmers for the homeless.

Hall reminded council that comments about staff should go to the city manager, be discussed in executive session, or after adequate notice to that employee. He requested documentation of SDC loans.


Cn Forsman: No report.

XIV. ADJOURNMENT

The meeting adjourned at 8:55 p.m.

  
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Tim Hall, Mayor

ATTEST:

  
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Juliet Hyams, City Manager