
PLANNING COMMISSION MEETING

Monday, June 6, 2022 6:30 p.m.

To attend by Zoom:

1. Go to <https://zoom.us/j/5033223327>
2. Meeting ID: 503 322 3327
3. Meeting Password: 97118
4. *OPTIONAL: Call-in phone number: (253) 215-8782*

I. CALL TO ORDER

- A. Pledge of Allegiance

II. CONSENT CALENDAR (*APPROVAL OF MINUTES*)

- A. Regular Planning Commission minutes from April 4, 2022

III. PUBLIC HEARING

- A. none

IV. PUBLIC COMMENT

V. PRESENTATIONS

VI. CORRESPONDENCE

VII. OLD BUSINESS

- A. TGM grant preapplication
- B. Design review; schedule work session and update from Mike Anderson

VIII. NEW BUSINESS

- A. Paving schedule
- B. Salmonberry Trail
- C. GIS
- D. Schedule work sessions
- E. Food cart code update

IX. COMMISSIONER COMMENTS

X. ADJOURNMENT

2.20.090 Powers and Duties

Except as otherwise provided by law, the powers and duties of the commission shall be as follows:

<p>A. Recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking and locating of streets, sidewalks and boulevards, relief of traffic congestion, betterment of housing and sanitation conditions and establishment of zones and districts limiting the use, height, area and bulk of buildings or structures.</p>	<p>B. Recommend to the city council and all other public authorities plans for regulation of the future growth, development and beautification of the city in respect to its public and private buildings and works, streets, parks, grounds and vacant lots; and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants' sanitation, proper service of all public utilities, harbor, shipping and transportation facilities.</p>
<p>C. Recommend to the city council and all other public authorities plans for promotion, development and regulation of industrial and economic needs of the city in respect to private and public enterprises engaged in industrial pursuits.</p>	<p>D. Advertise the industrial advantages and opportunities of the city and availability of real estate within the city for industrial settlement.</p>
<p>E. Encourage industrial settlement within the city.</p>	<p>F. Make an economic survey of present and potential possibilities of the city with a view to ascertaining its industrial needs.</p>
<p>G. Study needs of existing local industries with a view to strengthening and developing local industries and stabilizing employment conditions.</p>	<p>H. Study and propose in general such measures as may be advisable for promotion of the public interest, health, morals, safety, comfort, convenience and welfare of persons residing within the city and an area two miles adjacent thereto. [Ord. 285 § 9, 2005; Ord. 144 § 8, 1987.]</p>

For more information regarding the Planning Commission's role within the City of Garibaldi, please visit:

<https://www.codepublishing.com/OR/Garibaldi/#!/html/Garibaldi02/Garibaldi0220.html>

REGULAR PLANNING COMMISSION MEETING MINUTES

Monday, April 4, 2022 - 6:44 p.m.

Community Hall, Garibaldi City Hall, 107 6th Street, Garibaldi, OR 97118 and via Zoom

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE

Chair Nathan Findling called the Planning Commission Meeting to order at 6:33 p.m. Present were Commissioners Nathan Findling, Carolee North, Judith Parker (Zoom, logged on late), and Norman Shattuck, as well as City Manager Juliet Hyams, AA2 Kylie Poklikuha and David Laine, and Mike Anderson.

II. CONSENT CALENDAR

- A. Approval of Minutes: February 7, 2022 Planning Commission Regular Meeting
- B. Approval of Minutes: March 7, 2022 Planning Commission Public Hearing
- C. Approval of Minutes: March 15, 2022 Planning Commission Pubic Hearing Continuation

Motion by Chair Findling to approve the consent calendar. Seconded Cm Shattuck. All for the vote, 3-0. Cm North was recused. Motion Passed.

III. PUBLIC HEARING: None

IV. PUBLIC COMMENT

David Laine, 305 Fir Avenue - Discussion on creek names mentioned in the Daniels' project, water rights, and history on several creeks.

V. PRESENTATIONS: None

VI. CORRESPONDENCE: None

VII. OLD BUSINESS:

A. State Transportation & Growth Management grant: comp plan update

City Manager Juliet Hyams provided an update on the grant, noting that it was submitted on the deadline, March 31st, and she expects a call to discuss it in May. The grant ask was for \$100,000 and that amount can be adjusted at a later date. The grant will be awarded in late September and work is required to be completed by December 2025.

B. ODOT webinar & discussion with Senior Region Planner Ken Shonkwiler

Discussion on looking into increasing the number of crosswalks on Highway 101 due to the increase in population from another apartment complex being built and the increase in population density at the south end of Garibaldi. It was noted that ODOT is short staffed so they are anticipating a start date on the Highway 101 project in 2023.

Discussion on public works repainting current crosswalks with reflective paint.

VIII. NEW BUSINESS:

A. Implement Design Review

Mike Anderson, former chair of the City of Wheeler Planning Commission, discussed Wheeler's design review that was started in 1979 and last amended in 2007. He noted that all commercial properties are subject to design review by the planning commission. He went over the 10 site design items, which included trees, plants, parking, and screening outdoor storage areas. There are 11 items looked at for building design including architectural style, use of natural wood siding, earth tone paint colors, and the relationship of the surroundings.

Anderson then went over how the Wheeler Planning Commission makes legislative changes to the design review document; the Chair takes the changes to council as a concept to be approved. Then the Planning Commission moves forward to make the changes, then those changes go to the Department of Land Conservation and Development 30 days before a public hearing. Then it goes to the city council for approval. Anderson recommended having different design review conditions for industrial businesses as they found it was not practical to apply.

Discussion on questioning other cities that have design review and how they enforce it. Wheeler has a council member who does the preliminary investigation and takes it to council for enforcement. Anderson noted that Tillamook County is aware of the conditions and will not issue occupancy until the city notifies the county that all conditions are met. It was also noted that the design review will only be for new development, not anything approved before design review has been implemented.

Motion by Cm North to request City Council approve our request to begin writing legislation implementing Design Review. Seconded Cm Shattuck. All for the vote 4-0. Motion Passed.

B. Implement Vision Plan

Commission decided Vision Plan is part of updating the Comp Plan.

C. Restrict hearing presentations to ~30 minutes

Discussion on implementing a 30-minute restriction on applicants' presentation. Consensus decision by commission to update the wording at the next workshop.

D. Improve mapping & plan requirements

Discussion on map requirements for applicants and the need to bring in the city planner to discuss the topic. Cm Parker will look into it further.

E. Update scripts

Consensus decision by commission to have Chair Findling update the public hearing scripts. Findling will provide draft to commissioners.

F. Short-term rentals

Consensus on analyzing short term rental deeper.

G. Balance timeframes for appeal period and notification of relevant parties.

Discussion on the current Garibaldi municipal code which has the appeal period at 10 calendar days but the requirement time to notify relevant parties is at 5 working days.

Motion by Chair Findling for fourteen days for the appeal period and seven to notify relevant parties. Both would be calendar days. Seconded Cm Shattuck. All for the vote 4-0. Motion Passed.

Motion by Chair Findling if the either the appeal period or the notification period ends on a bank holiday, then either period gets an extra day. Seconded Cm North. All for the vote 4-0. Motion Passed.

H. Garibaldi.gov email addresses for PC

Chair Findling discussed upcoming changes to commission emails and the process to get approved for .gov emails. Discussion on the benefits of having city emails.

IX. COMMISSIONER REPORTS:

Commissioner Parker - Should be in town soon to meet with commissioners in person.

Commissioners North - None.

Commissioners Shattuck - None.

Chair Findling - Provided an update on the city tourism website.

X. ADJOURNMENT

Chair Findling adjourned the meeting at 8:22 p.m.

Nathan Findling, Planning Commission Chair

ATTEST:

Juliet Hyams, City Manager