

City of Garibaldi, City Manager Job Announcement

Garibaldi, population 879, is located on the North Oregon Coast at the northern end of Tillamook Bay. It has a reputation as an “authentic fishing village.” Most visitors come for the recreational fishing, crabbing, and clamming. Local attractions include the Oregon Coast Scenic Railroad, Maritime Museum, and Historic Coast Guard Boat House, as well as several fine restaurants and shops.

The City of Garibaldi, Oregon seeks a City Manager to plan and direct the activities of all City departments. The position comes under the supervision of the Mayor and City Council for the proper administration of all City business. The City Manager serves in the roles of chief administrative officer and Budget Officer and implements Council’s ordinances and resolutions.

Job candidates should have a proven track record of budget development and fiscal management, employee supervision, business administration, grant writing, and is articulate and writes well. Experience in strategic planning and analytical problem-solving is a plus. The City Manager must be able to communicate effectively with staff, Council members, other elected officials, news media, and deal respectfully with the general public. Candidate must demonstrate an unquestionable sense of integrity, honesty, transparency, and professionalism.

Qualifications include five years’ experience in budgeting and finance, supervision, labor relations, conflict resolution, and writing and administering grants. Excellent written and verbal communication skills. Knowledge of Generally Accepted Accounting Principles and payroll practices in the State of Oregon. Ability to establish and maintain effective working relationships with employees, city departments, special interest groups, county, state and federal departments, special districts, and the general public and the ability to maintain composure and good judgment in high stress situations. Must possess a valid driver’s license.

Compensations:

- \$80,000 - \$85,000/yr; depending on the finalist’s qualifications and experience
- 4x10 Monday - Thursday Work Schedule
- Hybrid Schedule (1 day in office, 3 days remote)
- 87.5% medical, dental and vision insurance for employee and family
- PERS Retirement
- VEBA Health Reimbursement Program (\$265/month for family)
- Paid Vacation (negotiable) & Sick Time
- 12 Paid Holidays + 2 Paid Personal Days (negotiable)

For more information please contact:

Elisa Gooding, Recruiter, PHR at True Calling Recruitment
Cell: 541-714-3584 Email: elisag@hrannieconsulting.com