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REGULAR GARIBALDI CITY COUNCIL MEETING

Monday, November 20, 2017

Council Chambers, 107 6th Street, Garibaldi, 7:00 P.M.

I. CALL TO ORDER

Mayor Suzanne McCarthy called to order the regular City Council meeting at 7:00 p.m. Present were Council members Jordan Grice, Judy Riggs, Norm Shattuck and Marlene Westerfield, Linda Shattuck, JoAnn Smith, Tim Hall, City Manager John O'Leary, Sheriff's Lt. James Horton, Deputy Michael Reeves, Deputy Kate Spalinger and Administrative Assistant 2 Kylie Poklikuha.

II. CONSENT CALENDAR

Mayor McCarthy asked if any council member wanted to remove any item from the Consent Calendar to Old Business. Hearing none, Mayor McCarthy asked for a motion.

A. Approval of Minutes - October 16, 2017 Regular City Council Meeting
MOTION made by Cn Grice to approve the consent calendar as presented. Seconded by Cn Riggs. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.

III. PUBLIC COMMENTS

JoAnn Smith recommended an intersection on Cypress and 3rd to slow down traffic. Discussed on plans for the intersection. Smith then discussed ongoing garbage cleanup efforts in town.

IV. PRESENTATIONS

[NONE]

V. CORRESPONDENCE

[NONE]

VI. COMMUNITY REPORT

[NONE]

VII. OLD BUSINESS

A. Resolution Authorizing the City Manager to Enter into a Franchise Agreement with Charter Cable for Operation of a Cable Utility in the City's Right of Ways

MOTION made by Cn Grice to approve a resolution authorizing and delegating the City Manager to enter into a non-exclusive franchise with

Falcon Cable Systems Company II L.P., locally know as Charter Communications, for the operation and maintenance of a cable system to provide cable services. Seconded by Cn Riggs. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.

VIII.

NEW BUSINESS

A. Resolution Making an Exemption to the City's Public Contracting Rules and Authorizing City Staff to Purchase a Rescue Vehicle for the Garibaldi Fire Department

Cn Grice highly recommended the vehicle choice. O'Leary noted that he will look into the possibility of the Garibaldi Rural Fire Protection District paying for up to half of the cost of the vehicle purchase. Once the new vehicle in service, the existing rescue vehicle will need to be declared surplus property by the Council. O'Leary was tentatively recommending that it be sold by public auction afterwards.

MOTION made by Cn Riggs to approve a resolution of the Garibaldi City Council, acting as the local contract review board, making a specific exemption to the competitive bud requirements of the Garibaldi Municipal Code, section 3.10 - public contracts, and authorizing City staff to purchase a Fire Department rescue vehicle form Front Line Emergency Vehicles. Seconded by Cn Shattuck. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.

B. Resolution Amending the FY 17-18 City Budget and Transferring Appropriations from Contingencies to Personal Services in the General, Wastewater, Water and TRT Funds

O'Leary expanded on the written comments provided in the council packet regarding the Assistant City Manager/Finance Officer position, which has been vacant for a year and a half. O'Leary explained that with the departure of Tanner Repass from the Public Works Department to a position with ODOT, and that with knowledge of potential candidates for the position of Assistant City Manager/Finance Officer, that this appeared to be a good opportunity to fill that position. O'Leary discussed the fact that the Admin Department is under capacity for addressing more complicated administrative projects and managing the financial processes. He noted that the demand for staffing at this point was primarily associated with administrative tasks, organizational planning and longer-term administrative project implementation. He also noted that the position would provide a higher-end bureaucratic skill set that would allow the City to refine its accounting practices and improve its management functions. The position would ideally be filled by late January.

Cn Riggs commented that Public Works will be short staffed as a result of this action. O'Leary agreed, and noted that he will be working closely with Public Works on this matter. O'Leary also noted that he, Blake Lettenmaier, and possibly the person taking the Assistant City Manager/Finance Officer position, would be available to provide assistance to Public Works on various projects and tasks. O'Leary commented that, for time being, he would be on call during weekends for Public Works emergencies along with Public Works

staff. O'Leary explained that he would evaluate the staffing needs of the Public Works Department over the next few months while developing the FY 18-19 budget. O'Leary stated that he would make a determination on replacing the vacated utility worker position in that time.

When asked about the maintenance of city infrastructure, O'Leary commented that there are several maintenance projects on the horizon which involve staffing and equipment that the City doesn't currently have, nor would have with three or four Public Works employees. O'Leary noted that these projects will require contracted services for personnel and equipment regardless of the staffing level of Public Works.

MOTION by Cn Grice to approve a resolution amending the FY 17-18 City Budget and transferring appropriations from contingencies to personal services in the General, Wastewater, Water and TRT funds. Seconded by Cn Westerfield. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.

C. Resolution Creating the Classification and Position of Assistant City Manager / Finance Officer

MOTION made by Cn Riggs to approve a resolution creating the position and classification for the position Assistant City Manager / Finance Officer. Seconded by Cn Shattuck. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.

IX. STAFF REPORTS

Public Works. Report provided in packet. No discussion.

City Engineer. Report provided in packet. No discussion.

Legal. None.

Fire Department. None.

Police Department. Deputy Horton reported that Deputy Spalinger has accepted a position with another County and Deputy Reeves will be Garibaldi's new contracted deputy. Deputy Reeves introduced himself and discussed his experiences growing up in Garibaldi.

Planning Department. O'Leary reported the Whitney Burns, owners of Pacific Edge Espresso, will be starting a new coffee roasting business in the location of the Sundance Trading building. Discussion on Arborview Heights development.

Admin Department. O'Leary noted that the R Sanitary franchise agreement will be included in the December 11th council meeting. He will present an ordinance to council next month recommending that the existing agreement be renewed for 10 years.

O'Leary informed the council that the Tim Hall issue has been resolved. Mr. Hall reported to city council that he was pleased with how the issue turned out and that Blake was fantastic to work with.

O'Leary provided an update on the Fire Chief position, noting that it has been narrowed down to 6 Skype interviews.

O'Leary reported to council that he has been asked to apply to be on the Neah-kah-nie School District School Board. Council did not see a conflict, though there have been Budget meetings dates that have been the same date as school board meetings in the past. O'Leary said he report back to council if he were to decide to submit a letter of interest.

X. COUNCIL REPORTS

Cn Westerfield - Asked for an update on the ODOT traffic study request. O'Leary reported he is still waiting on a response back from ODOT.
Discussion.

Cn Riggs - None.

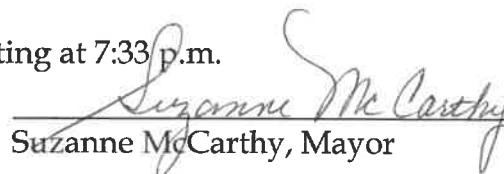
Cn Shattuck - Mentioned pot holes on Driftwood and Mooring Basin. O'Leary noted that they are aware of several in the area and they will be dealt with when possible.

Cn Grice - None

Mayor McCarthy - Reminded council of the reschedule council meeting on December 11th.

XI. ADJOURNMENT

Mayor McCarthy adjourned the meeting at 7:33 p.m.



Suzanne McCarthy, Mayor

ATTEST:



John O'Leary, City Manager